

2016-08-18 New gTLD Subsequent Procedures PDP Work Track 2

The first call for the New gTLD Subsequent Procedures Sub Team – Track 2 – Legal/Regulatory Issues will take place on **Thursday, 18 August 2016 at 20:00 UTC for 60 minutes.**

14:00 PDT, 16:00 EDT, 21:00 London, 22:00 CEST

For other times: <http://tinyurl.com/zsut5zj>

PROPOSED AGENDA:

The Agenda for this first meeting:

0) Review Agenda

1) Introductions / Statements of Interest (SOIs) - All participants in the group must submit SOI. Most of you have already submitted one as you are members of the New gTLD Subsequent Procedures group. But anyone who has not done so is requested to take care of this.

2) Pick Leadership for the Track 2 Sub Team. This can be one person or several who share the responsibilities, it is up to the group. The requirement is for at least one person to take on the task.

Responsibilities include:

- * Coordinating the efforts of the Sub Team
- * Communicating the status of the Sub Team to the rest of the leadership team and the full WG. This includes participating in a weekly leadership call to keep the work moving and coordinated.
- * Working with staff and the WG co-chairs as needed to get the work done, which includes developing the content for the full WG meetings and WG reports.
- * Acting with neutrality toward the Sub Team participants and the issues being dealt with within the group in the effort to help the group come to consensus on preliminary recommendations. All recommendation will be brought to the full group for discussion and possible approval as PDP WG recommendations.

It would be great to start this discussion on the mailing list before the meeting on Thursday where anyone who wishes to volunteer speaks up. Also feel free to nominate those who you believe would be good in the role. Note that that 2 co-chairs of the full WG (Avri and I) have disqualified themselves from this role. We will remain involved as needed to assist the leaders and to coordinate with the full working group.

A list of Sub Team participants can be found at < <https://community.icann.org/pages/viewpage.action?pageId=60493243> >

The decision on Sub Team leadership is the first consensus decision the group needs to make.

3) Discussion on Sub Team meeting schedule. The current plan is to rotate all the Sub Team meetings between two time slots: 15UTC and 20UTC across all 5 days of the week. Each team will be expected to meet at least every other week, but will be able to meet more often if the Sub Team decides it is necessary. While scheduling outside these two time bands is theoretically possible, the current schedule of other meetings makes that challenging. It is also possible to add a third time band or to stick to a single 1 time slot as the Sub Team decides.

4) Walk through the work items for the Sub Team. These are found at < <https://community.icann.org/pages/viewpage.action?pageId=60490775> >

Among the first tasks of the Sub Team will be to decide:

- * how they want to work through the issues,
- * to look at prioritization of issues
- * to refine the schedule currently posted for these activities. The current schedule is found at:

<<https://community.icann.org/download/attachments/58001972/Policy%20Development%20Next%20Phase%20New%20gTLD%20-%20FY16-FY17%20Gantt%20Chart%20%282%29.pdf?version=1&modificationDate=1464724382000&api=v2>>

In this first meeting we will only talk through the work items for clarification, the work will start in earnest with the next meeting, but it would be good to keep these issues in mind.

5) AOB - if there is time.

Mp3

AC Chat

Attendance

Apologies: Justine Chew

Dial outs: none

On audio only: Jon Nevett

Notes/Actions:

1. *Leadership for the Track 2 Sub Team:* See Sub Team participants at: <https://community.icann.org/pages/viewpage.action?pageId=60493243>.

Action Items: Phil Buckingham and Michael Flemming volunteered, and were approved, as Co-Chairs.

2. *Work Plan/Schedule* – See: <https://community.icann.org/pages/viewpage.action?pageId=58001972>:

Discussion Notes:

- Work Plan will prioritize tasks.
- Base the meeting schedule on the Work Plan.
- Three calling times: 0300, 1500, 2000 UTC.
- Decide whether to meet weekly, every other week, or every 3 weeks.
- Just meet once in August.

3. *Work Items/List of Topics* -- See: <https://community.icann.org/pages/viewpage.action?pageId=60490775>.

Discussion Notes:

- Letter to the GNSO Council from the Board re: if anything could be prioritized for implementation. Note referred to the WG at this point.
- Decide whether we need to have segmented recommendations.