# 2014-10-14 At-Large Ad-Hoc Accessibility Working Group Face-to-Face Meeting in ICANN51 Los Angeles

## Date: Tuesday, 14 October 2014

## Time: 07:00 - 08:00 local time (for the time in various timezones **click here** )

## Room: Olympic

**Meeting Number: AL./1014/01**

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### How do I participate in this meeting?

**Adobe Connect Meeting Room: https://icann.adobeconnect.com/lax51-olympic/**

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**Recordings and Transcriptions in all languages are available at: http://la51.icann.org/en/schedule/tue-atlarge-accessibility**

### Action Items: EN

### AC Chat Transcript: None

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**Participants: Cheryl Langdon-Orr, Anthony Niiganii, Maureen Hilyard, Siranush Vardanyan, Glenn McKnight, Sylvia Herlein Leite, Alberto Soto, Werner Staub, Yasuichi Kitamura**

**Adobe Connect: Judith Hellerstein, Gunela Astbrink, Murray McKercher, Allan Skuce, Aries, Benny/Nordreg AB, Maritza Aguero**

**Apologies:**

**Staff: Joe Catapno, Chris Mondini, Laura Bengford, Gisella Gruber, Heidi Ullrich, Silvia Vivanco, Ariel Liang**

**Lead: HU**

**Notes: SV**

**RP: AL**

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**Moderator:** Cheryl Langdon-Orr

**Agenda:**

1. Welcome, Attendance, Apologies and Brief Introductions. 5-10 mins
2. Breakout Session (40 mins (in 2x20min parts) Prioritisation from the Primary Objectives for the Task Force – Including an Identification of the Key Short, Medium and Long Term opportunities, SWOT and SMART scoring from our original set as follows: This is a continuation and expansion of the work started at our last teleconference meeting.
    a. **Building a culture of accessibility. (see table)**
    b. **Ensuring minimal barriers to participation and engagement with ICANN processes and practices. (see table)**
    c. Key:
        - Priority: 1 - Highest, 2 - Secondary, 3 - Tertiary;  N/A = Not (reasonably) Achievable
        - Level Of Effort:  marked using  a Star Rating  * (1) Low Effort, ** (2) Moderate/Medium, or *** (3) Higher / but still Reasonable Effort Required,  N/A = Not (reasonably) Achievable
        - Time Frame: for Start/Completion of Project** a.  less than 6 months;  b. 6-18;  c. 18 months or longer
3. Discussion (5 mins) Role of WG how it should act jointly and severally
    - possible use of Sub or Specialty (Advisory/Focus) Groups
    - call for existing and new members to be engaged
4. Outreach and engagement opportunities (5 mins)  New wiki page for the focus, reporting or showcasing of Best Practices in Accessibility for ICANN.
5. Next meeting (s) A doodle for regular MONTHLY meeting of the TF will be created with a view to rotating between two most commonly preferred times in At-Large

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## PROGRESS MADE