IPC Trip/Event Assessment 5 DRAFT

Instructions:

1. *Please use the **<Edit Contents>** menu option (directly above) to complete this form. Remember to **<Save>** the page (bottom right) after making updates.*
2. *Travelers are asked to collaborate as a team in pulling together the appropriate information.*
3. *This Trip Assessment form will be automatically associated with its related Trip Proposal; therefore, no duplicate traveler identification information is required.*
4. *The information fields are 'richtext' so that they can accommodate tables, links, images, attachments, and other formatting capabilities that may be useful in explaining/describing the event.*
5. *This form may be edited/saved as many times as needed. When completed, please notify your Pilot Program Coordinator (PPC) for further processing.*

STAFF USE ONLY

Assessment Status	Form ID#
	IPC05

Trip/Event Assessments should be completed within three (3) weeks of the traveler's return date.

Trip/Event Assessment Form	**LINK:** IPC Trip Proposal 5 DRAFT
1) Describe how the original Proposed Goals and Outcomes were accomplished:	
2) Additional information pertaining to this outreach event *(optional)*:	
3) Date Completed:	

Community Confirmation Section

***Note*: To be completed by a Pilot Program Coordinator (PPC) designated by this organization/structure.**

Acknowledgements	Confirmed?	Name	Date	Notes
The Trip/Event Assessment information has been gathered and properly entered into this form.				
The ICANN Organization / Structure's leadership has authorized the submission of this Trip/Event Assessment.				
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