At-Large Rules of Procedure Definition and Structure Drafting Team Workspace

Purpose of this Drafting Team:

- **to review the relevant existing ALAC Rules of Procedure (listed below) and ascertain what (if any) aspects of these has continued relevance and purpose to be included (as modified) in a new set of simple, clearly understood, effective and plain language Rules and Guidelines for use by the ALAC from end October 2012**
- **to draft any new language and Rules deemed relevant, and useful (noting the aspirations for the rules listed above)**

Focus of this Drafting Team:

Description of ALAC structure and function including reference to relevant ByLaws, current practices and future practice/engagement plans post ALAC review Implementation.

At-Large Definition and Structure Drafting Team Membership

DSDT Definitions - 29 January 2013

At-Large Definition and Structure Draft Team Sandbox - Not in use

At-Large Definition and Structure Drafting Team Rules and References

At-Large Rules of Procedure Modification Proposals Workspace

At-Large Definition and Structure Drafting Team Pen Holders Workspace

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Definition and Structure DT MEETINGS

2013

21 February 2013

13 February 2013 (This call was postponed until 21 Feb)

29 January 2013

2012

19 September 2012

29 August 2012

07 August 2012

19 July 2012

At Large Definition and Structure Work Plan

This Draft Work Plan was sent out on the ALAC DSDT mailing list as a means of guiding how we approach our assignment. Feedback and comments are welcome. **Red** means tasks which have been completed and **Blue** means in progress. **Green** means overdue and some have yet to complete their tasks. ***Caveat: This Work Plan may be subject to change and participants are required to keep monitoring the Wiki for updates and developments.***

Task #	Work Plan	Start Date	Finish Date

	Preparatory Call		
1.	**Introductory Text to set Context DSDT - Overview**		
	Introductory Call		
1.	**EXISTING DEFINITIONS**		
1.	Review of Existing Definitions by DSDT		15th Aug, 2012
1.	**Peer Review of each other's Draft reviews for comments and discussion** **N.B Reminders were sent to those who had yet to complete their assignments on 15th and 25th Aug, 2012.**		
1.	**STRUCTURE**		
1.	Call to discuss and set Agenda to set context for Structure of ALAC Agenda Posted to DSDT Mailing List		24th Aug 2012
1.	Joint Call with all Drafting Teams from **DSDT**; **At Large Rules of Procedure Process Drafting Team** comprising of **Meetings and Administration Drafting Team** and **Elections**, **Selection and Appointment Drafting Team**; and **Duties and Metrics Drafting Team** DSDT informed all DTs that we will solicit new Definitions that may have crept up in their working discussions and there will be a cut off date. Progress Reports and areas of overlap identified). Holly Raiche co-chaired this meeting; Summary sent to DSDT Mailing List ****Penholders to tease out critical issues for discussions on the Wiki prior to next call**		27th Aug
1.	**ALAC DSDT Call** (To identify areas of overlap) ****** Natalia to chair this call		29th Aug
1.	**Review of Headers**		4th Sep
1.	**Review of Structures**		
1.	**NEW DEFINITIONS**		
1.	Call to set context for new definitions		
1.	Reviewing Draft Text by other Drafting teams		
1.	Call to be set up with other DTs where we will get them to give their Input on New Definitions		
1.	Consolidating new terms and definitions		
1.	**EVALUATION**		
1.	Call to discuss and evaluate process		
1.	Consolidation of material		
1.	Background Paper with detailed references of input of DSDT Team and others		
1.	Penholders to initiate weaving everything into one single document		

1.	Trimming Process		
1.	First Draft Text Prepared for Input		