

6 February 2012 Meeting

When: Monday, February 6th, 2012. GMT Standard Time. 20:00 UTC / This is a 90 Minute Call.

12:00 PST, 15:00 EST, 20:00 London, 21:00 CET, 04:00 Beijing

Adobe Connect Link: <http://icann.adobeconnect.com/whoissdt/>

Wiki page:

<https://community.icann.org/display/WSDT/Home>

<http://audio.icann.org/gnso/gnso-whois-survey-wg-20120206-en.mp3>

On page: <http://gnso.icann.org/calendar/#feb>

The recordings and transcriptions of the calls are posted on the GNSO Master Calendar page:

<http://gnso.icann.org/calendar/>

Attendees

Avri Doria - NCSG

Cintra Sooknanan - ALAC

Susan Prosser - RrSG

Michael Young - Individual

Wilson Abigaba - .ug ccTLD registrar

Wendy Seltzer - ALAC

Stephen Van Egmond - Individual

ICANN Staff

Berry Cobb

Glen de St Gery

Liz Gasster

Nathalie Peregrine

Apologies:

Don Blumenthal

Agenda:

1. Agenda Bashing (2 Min)
2. Review Previous Week Action Items (10 Min)
 - a. All Open Actions Reviewed & Closed
3. Review WHOIS Requirements Survey Question Assignments (70 Min)
 - a. Expected Outcome: Draft #6 of Survey Questionnaire
4. New Business (5 Min)
5. Review of Assigned Action Items (3 Min)

New Action Items:

1. Berry - 28 FEB - Schedule SO/AC WSWG Roadshow via Webinar (post Costa Rica)
2. Michael - 20 FEB - Review length of survey, language
3. Wilson - 10 FEB - Provide examples of survey question types
4. Wilson - 20 FEB - Review survey code capability to enable user return to survey for completion at later time
5. WSWG Team - 20 FEB - Mold survey questions to available question types
6. WSWG Team - 20 FEB - Use of "Question is Relevant " per section/question (review R-6a & R-6b as example)
7. WSWG Team - 20 FEB - R7/IRD use in survey, Berry to resend to list - STARTED
8. Michael - 20 FEB - Identify editors of survey
9. Michael - 20 FEB - Identify Test Survey Takers (possible candidates: Don B., Francisco A., Dave P.)

Milestones:

- Load survey questions into tool – 29 FEB 2012
- Internal Survey Test Control Group – 3 MAR 2012
- Submit Draft Survey – 5 MAR 2012
- Public comment period – 5 MAR 2012 (42 days min)
- Evangelize SO & ACs, Webinar – MAR 2012, Post Costa Rica
- Rework draft – APR 2012
- Independent review – MAY 2012 - Budget?
- Submit to GNSO & release survey for 30 days – 30 MAY 2012
- Review Survey results – JUL 2012
- Release Survey results – 6 AUG 2012
- Publish Final Report – 1 OCT 2012

Open Action Items:

1. Berry - 6 FEB - Request Public Session for Costa Rica Meeting Schedule / WSWG Road Show across SOs & ACs - CONVERTED (Maintain as tentative on GNSO Sched)
 - a. NOTE** - we will NOT conduct a public session in CR
2. Berry - 9 JAN - Send Doodle poll to determine new WSWG Call Time - COMPLETE
3. Wilson - 6 FEB - Search/collaborate/brainstorm for ideas on how to best handle comments within survey - COMPLETE
 - a. Possible Lexical Analysis
 - b. 140 Char response fields
 - c. Ability to see other comments submitted, and select the one preferred +1
4. WSWG/ALL - 3 FEB - Review & Respond to Survey Question Requirement Master Document - CARRYOVER
5. Berry - 3 FEB - Compile draft v0.6 Survey Questions from WSWG Requirement Assignments - COMPLETE

Adobe Connect Chat:

Berry Cobb: Welcome to the 6 FEB 2012 WSWG Conference.

Michael Young: hi trying to dial in

Michael Young: one sec

Wilson Abigaba: Question types:- Multiple choice (Radio boxes)- Checkboxes (multiple answers)- Ranks (Scale of 1-10 or 1-5)- Drop Down menus- Text (Possible to limit characters)Notes: * It's possible to limit characters in the text fields (if required) * Its possible to have mouse over descriptions for the questions or even the options/answers * We should try as much as possible to avoid text fields because they can only be analysed by a human

Nathalie Peregrine: The echo is from Wilson's line

Wilson Abigaba: I have moved out of the noisy room. is it better now?

Nathalie Peregrine: Wilson, if you mute your line when not talking it will avoid the echo on other lines. Thank you!

avri: Different questions types have different mechanisms that allow 'opting' out.

Michael Young: wilson see avri's comment

Michael Young: like a radio button that says opt out

avri: or multiple choice option: no opinion

wseltzer: just allow people to skip questions?

Michael Young: I think we wanted to be polite

Michael Young: and not ask why they skipped

avri: or true false with third value for don't know

Michael Young: but we have a good idea by their profiling we do

Michael Young: at that start

Michael Young: sure

Michael Young: Avri that works

wseltzer: 4th for "don't care" :)

Michael Young: right

Wilson Abigaba: that is ok, and possible, but it doesn't reduce the number of questions or size of the questionnaire

wseltzer: we shouldn't reject the survey for failure to answer a question

wseltzer: so people can submit at any time when they get tired.

Michael Young: it would be ideal if they can complete it in more than one session

Wilson Abigaba: I would request, if possible, we the members should try to combine some questions (if possible)

Michael Young: in case of interruption

wseltzer: option 2, I'd suggest

Michael Young: and we can try and reduce number of questions

avri: i tend to use codes and come back and finish.

avri: sometimes when doing a survey that i can complete later, i will actually go away and think about a question for a while.

Wilson Abigaba: Avri, how do u easily remember the codes? are they emailed to you, or u save them manually?

avri: i tend to just cut and paste them into a email message that i save in my email drafts folder

Berry Cobb: One point to remember is that we have the milestone of Independent Review. This step may aid in length of survey, opt out on questions, etc.

avri: but yes send email with the code is a good thing.

Michael Young: yes

Michael Young: that works

Berry Cobb: 20 FEB, 5 MAR

wseltzer: Q 4, is the respondent "providing" access, or accessing?

wseltzer: i.e. s/providing/gaining/

Cintra Sooknanan: Im Disconnected!!!!

Nathalie Peregrine: we're dialling out to her now

Nathalie Peregrine: Cintra is back on the call

Cintra Sooknanan: so they sound less schizophrenic

Cintra Sooknanan: lol

wseltzer: thanks for the speedy chairing.

Cintra Sooknanan: bye bye