

# Obligations and Requirements of ALAC Liaisons

The obligation and requirement of ALAC liaisons are outlined in the [ALAC Rules of Procedure](#) and the [ALAC Internal Rules of Procedure](#).

In addition, the ALAC is in the process of revising the duties and obligations of ALAC members and liaisons. As a consequence, those interested in a position as ALAC liaison should carefully review the "Draft ALAC PD". Though this is not yet adopted - you can see the comments made about the draft text directly below it - it will give potential candidates a good sense of the direction that the redraft is taking: [Draft ALAC PD](#)

## ALAC Rules of Procedures

### RULE 21 - MINIMUM PARTICIPATION REQUIREMENTS

- 21.1 Delegates are expected to actively participate in all aspects of the Committee's work. This includes some qualitative commitments and quantitative requirements.
- 21.2 The qualitative commitments are:
- 21.3 Reading and commenting in the ALAC online forums;
- 21.4 Following the ALS certification process and, if members, voting in accreditation votes;
- 21.5 Participating in ALAC conference calls;
- 21.6 Attending physical ALAC meetings (and/or, for liaisons, meetings of the bodies to which the person is liaison) at ICANN meetings;
- 21.7 Providing feedback on any ICANN vs. AtLarge Community AtLarge Community AtLarge Community matters/issues whenever asked to /needed;
- 21.8 Serving as a liaison to the public.
- 21.9 The quantitative requirements are:

> o If members, casting a vote (including abstention) in at least 3/4 of ALS accreditation votes; AND

> o Participating in at least 2/3 of the ALAC conference calls in any 6 month period; AND

> o Attending at least one physical ICANN meeting in any 9 month period; AND

> o Completing at least one feedback survey on AtLarge Community AtLarge Community AtLarge Community issues/matters in any 6 months period. The participation requirements set forth in this section shall be considered met if and only if the quantitative requirements stated in Rule 21.3 are met.

- 21.10 For ordinary ALAC members, in case of failure to meet the requirements, the Chair will privately encourage the member to resign. If this does not happen by 14(fourteen) days from that communication, the Chair will formally notify the entity responsible for appointing the member, and a message MAY be copied to the public ALAC list, and ask that the appointment is immediately reconsidered.

### RULE 2 - ELECTION OF OFFICERS

- 2.5 Officers shall be freely chosen by the ALAC, according to the following criteria:
- 2.6 They shall accept to serve on behalf of the AT LARGE COMMUNITY by acting for the good of the entire Committee, working to bridge differences and build consensus, but also recognizing difference and enabling different opinions to be shared;
- 2.7 They shall accept, while acting in their capacity as an ALAC officer, to put the collective views of the Committee always in front of their own.

([click here](#) to download the full ALAC Internal Rules of Procedures (PDF))

### RULE 5 - QUALIFICATION CRITERIA FOR LIAISONS

- 5.1 There is no requirement for a Liaison to be a member of the AtLarge Advisory Committee;
- 5.2 A conflict of interest statement must be filed;
- 5.3 A person may not serve two different liaison positions at the same time in;
- 5.4 All liaisons can be removed before the end of their term by a vote of recall according to rule 11;
- 5.5 All liaisons have a duty of performing their roles with diligence and loyalty to the Committee, and are bound to meet the minimum participation requirements set forth in Rule 21. In case of failure to do so, the Chair shall call a vote of recall. The mission and responsibilities of each Liaison of the ALAC are:
- 5.6 To participate diligently in the meetings and activities of the body he/she is liaison to;
- 5.7 To communicate and advocate the positions of the ALAC to such body;
- 5.8 To report to the ALAC the current and upcoming activities of the body he/she is liaison to, as far as this is possible under the timing and confidentiality constraints of such body;
- 5.9 When this is possible under such constraints, ask to the ALAC

( [click here](#) to find Revision 10 of the ALAC Rules of Procedures in English, French and Spanish)

## ALAC Internal Rules of Procedure

### Rule 4

a. The mission and responsibilities of each Liaison of the ALAC are:

- To participate diligently in the meetings and activities of the body he/she is liaisoning to;
- To communicate and advocate the positions of the ALAC to such body;
- To report to the ALAC the current and upcoming activities of the body he/she is liaisoning to, as far as this is possible under the timing and confidentiality constraints of such body;
- When this is possible under such constraints, ask to the ALAC for advance instructions on matters that are going to be discussed by such body.

b. There is no requirement for a Liaison to be a member of the At-Large Advisory Committee.

([click here](#) to download the full ALAC Internal Rules of Procedures (PDF))