PDP 3.0 Implementation Final Report & Consensus Playbook

Final Report

Download the Final Report of the PDP 3.0 Implementation below. It was delivered to the GNSO Council on Monday, 10 February 2020, in advance of the GNSO Council vote on 20 February 2020.

Consensus Playbook

Download the Consensus Playbook below. It was delivered to the GNSO Council on Tuesday, 21 April 2020.

The *Consensus Playbook* is developed by the Consensus Building Institute (CBI.org) for use by ICANN community members to support ICANN processes only. Do not distribute outside of ICANN.

Draft Space

PDP 3.0 Overview		
Document Title	**Document Description**	**Final Document Link**
PDP 3.0 Overview + Effective Time Frame for Deployment	Executive summary of the PDP 3.0 implementation efforts + a table of implementation work products and suggested effective timeframe for deployment	https://docs.google.com/document/d/1OfQkmpp1yhAECpQy7nc4_1K7Jlb4iwg2_6nT2I3EUs4/edit?usp=sharing

PDP 3.0 Implementation Work Products			
Improvement	**Document Title**	**Document Description**	**Final Document Link**
#1 Terms of participation for working group members	**Statement of participation**	A document seeking affirmative commitment from working group members before they can participate in a working group; the EPDP Team also serves as a pilot for this implementation	https://drive.google.com/open?id=1sD0KNJqGaJrUcu_P7g8SQ7V2T7oRIfMk
#2 Consider alternatives to open working group model	**A comparison table of working group models**	A document that identifies three policy working group models, notes aspects for consideration during working group formation, and lists elements of different models that can be mixed and matched	https://drive.google.com/open?id=11-ViVrRIcVI56TAnBJirtq-WwiszRm2z
#3 Criteria for joining of new members after a PDP working group is formed or rechartered	**Criteria for joining of new members**	A document that provides additional clarifications for the GNSO Working Group Guidelines and outlines factors that a working group should consider in determining whether to accept new members after the start of the effort	https://drive.google.com/open?id=1D8TBjrHLk6DkByj0UceuN7QqFGGKuN85IapHN3uxuSM
	Working group member skills guide	A living document that lists resources, tips, and suggestions that help ensure new members are sufficiently prepared for full participation in a working group	https://drive.google.com/open?id=14uAsBg0_BnhJ6nqjitsHutm1AcFKhRsa4VAsR-WtMKI
#5 Active role for and clear description of Council liaison to PDP working groups	**New liaison briefing and liaison handover**	A tool to assist a new GNSO Council liaison to a PDP working group in getting up to speed with the liaison role and responsibilities generally, but also specific to the particular PDP	https://drive.google.com/open?id=1IRJMUKwOuLdQGCqjSeL86gCrux3wCt3PL24L48IX4TY
	GNSO Council liaison supplemental guidance	A checklist that details job duties of a GNSO Council liaison to a PDP working group	https://drive.google.com/open?id=1s6kkBqZiTI9Ds2ltuB4HK_ELY_h6JpvRmNGvlUUrLho
#6 Document expectations for working group leaders that outlines role & responsibilities as well as minimum skills / expertise required	**Expectations for working group leaders**	A tool to facilitate the working group's selection and review of its leadership positions and help a working group and the Council hold its leaders accountable	https://drive.google.com/open?id=1t-cU1RBgMkEb3mmEGtM_lsiXwEq3SWPizawlMYVuS34
#9 Provide further guidance for section 3.6 and clarification of section 3.7 of the GNSO working group guidelines	**Clarification to Complaint Process in GNSO Working Groups**	A guideline document that suggests detailed improvements to the complaint process within a GNSO working group, as well as proposed revisions to Section 3.7 of the GNSO Working Group Guidelines	https://drive.google.com/open?id=19q3qFXu9J0jcDGrWph2Nq0zAtcgB2HCPucNk3hH8Fh0

	Briefing Document on the Concept of "Consensus" in PDP	A briefing document that explains the concept of "consensus" and references experience with consensus building in the Internet Engineering Taskforce (IETF) (NOTE: Since this document will be absorbed by the consensus playbook to be developed under Improvement #4, it does not require further deliberation by the GNSO Council)	https://drive.google.com/open?id=1o8732tPyRh6PnER76VIT984HCLfovnEF
#11 Enforce deadlines and ensure bite size pieces	**GNSO project work product catalog**	A list of staff-managed work products to help document and guide the progress of a working group from start to finish	https://drive.google.com/open?id=16eBQcZeM6kQTcqdcanhLch7Kx2jtEqBOgG9Wzzjd3pY
#12 Notification to Council of changes in work plan	**Project status and condition change procedure**	A process to assist working group and Council leadership in assessing the state of a project and determining when disruptions require Council attention	https://drive.google.com/open?id=1naGzZPVTiqG0uj0voKfveOys1CYmVAZ6N_zeMbJvOQI
#16 Criteria for PDP working group updates	**Project status and condition change Flowchart**	Flowchart for the procedure above	https://drive.google.com/open?id=1AIRs7ZSz9tG2zbAP0V-JJ_Cw9iCaxKWJ
	Project change request form	A formal request to the GNSO Council to modify any deliverable or baseline delivery date of a working group	https://drive.google.com/open?id=14GnFYT3XCen7qIhl-FANJXN3XDiA5uLEbpQUSG3KvLg
#13 Review of working group leadership	**Regular review of PDP working group leadership by GNSO Council**	A process that helps the GNSO Council evaluate the performance of PDP working group leadership and address possible issues/opportunities identified	https://drive.google.com/open?id=1hbc26gVvd5TjzLarGQkLxGQn_mRceF0H
	PDP working group member survey on leadership performance	An anonymous survey to be completed by PDP WG members and feed into the regular review of PDP working group leadership by the GNSO Council	https://drive.google.com/open?id=1GSUpkYjIetVGxoSjTjgkFfMvCqTPMzUi
#14 Criteria to evaluate request for data gathering	**Checklist: criteria to evaluate request for data gathering**	A tool to assist PDP working group in performing its due diligence before submitting a data gathering request to the GNSO Council	https://drive.google.com/open?id=1NLk5GurwrVFAjY0foUGCNxfcaz_MfXYaBvZ-UdVgG5M
#15 Independent Conflict Resolution	**Guidelines Concerning ICANN Org Resources for Conflict Resolution and Mediation**	A reference guide to existing conflict resolution resources available to the ICANN community	https://drive.google.com/open?id=153SjZx2rwgET4-UIW_4siU3tWzJbcGWnwsQrhiADuww
#17 Resource Reporting for PDP Working Group	**Resource Reporting for PDP Working Group**	A preliminary document that provides high-level definitions and concepts about resource tracking, which may continue evolving beyond PDP 3.0 implementation	https://drive.google.com/open?id=13zL6KitCJ03KyDBGWePPcPkQlDaz2pKnJk0xj3TH4bE

Additional Work Products

Document Title	Document Description	Final Document Link
Proposed Effective Time Frame to Deploy PDP 3.0 Improvement	Proposed time frame to deploy the work products associated with PDP 3.0 improvements	https://docs.google.com/document/d/1uWJc4LwUuwDJex7OIHUktcQXRKUapSUNgU0zjl4j7Z8/edit?usp=sharing
Revised GNSO Working Group Charter Template	As a related effort of PDP 3.0 implementation, the GNSO working group Charter template has been updated to serve as a one-stop-shop of all PDP 3.0 improvements, informing various audiences about the proposed changes to enhance the efficiency and effectiveness of PDP working groups	https://docs.google.com/document/d/1w0P45X_jOwhVHNzYNqnF0lAFyjHtp2LA/edit#
Proposed Incorporation of PDP 3.0 Implementation in GNSO Operating Procedures	Proposed revision/updates to the GNSO Operating Procedures to incorporate PDP 3.0 implementation	https://docs.google.com/document/d/1V7Xfoh_xnr51JDJqF8HsEn_buVak36GNrKafnx1FHwM/edit?usp=sharing
Community Feedback Scorecard	PDP 3.0 Small Team's responses to community feedback, which was received during the input solicitation period in October-November 2019, as well as during the public webinar on 9 December 2019.	https://docs.google.com/document/d/16qp40ByUTDykngb74XmfToshV74ubGhSwE8XP_O0s3o/edit?usp=sharing
PDP 3.0 Webinar Slides	Slide deck used during the PDP 3.0 public webinar on 9 December 2019	https://docs.google.com/presentation/d/1cKpme0QFIkCBWxCngIAio4Vqs80dOVq2UsDQZ6-4DiE/edit#slide=id.p37