Issue 7 Dashboard and Progress Chart

Issue 7 - ALAC and the At-Large Working Groups	
Work Track Leader (s)	**Maureen Hilyard, Ricardo Holmquist**
Work Track Members	**Maureen Hilyard, Ricardo Holmquist, Heidi Ullrich, Evin Erdogdu, Alan Greenberg**

Final Proposal as approved by the Board	The ALAC has begun to review our WGs, ensuring that the ones we have are active and relevant. We have also started the process to revamp our WG web and Wiki presence to ensure that all WGs are properly represented and documented. Groups no longer active will be segregated, but still documented for historical purposes
Prioritization	1:1:1 (Low resource needs : Low risk : 1st priority)
ARIWG comments	Comments relating to this issue focused on the website listing Working Groups that had been retired and were no longer active due to their irrelevance to what was important to At-Large, thus giving outsiders a false impression of what was happening within At-Large. A recommendation was made for a one-stop shop or dashboard to direct potential participants to active working groups within one of the three work streams, through a link which would indicate the purpose of the working group and some brief context, its intended timeframe, and information about how to join up. **June 2019:** This Issue specified it would further the ALACs review and rationalisation of the listed WGs, ensuring that the ones we have are active and relevant. Staff and members of the ARIWG work track have also started the process to revamp the web listing of Working Groups (WGs) and Wiki presence to ensure that all WGs are properly represented and documented. Groups no longer active have been segregated, but are still documented for historical or archive purposes. To date, changes have already been initiated, through the development of the Organigram and with the successful use of the relatively new Consolidated Policy Working Group (CPWG) that provides an overarching umbrella group for discussing ICANN policies that impact Internet end-users. The CPWG involves a growing number of committed Policy contributors who work together on the preparation of ALAC policy advice. The only Working Group that reports to the CPWG and seeks guidance on inputs to the discussion, is the EPDP. The Outreach and Engagement Sub-Committee, on the other hand has a specific set of Work Tracks that prepare capacity building and outreach activities for both within and outside of ICANN. The Organisational stream works similarly with its ARIWG and ATLAS III working groups. The ALT has also begun to establish goals and objectives for each of the three streams of At-Large activity, so that there is clear direction and opportunity for member participation, engagement and leadership. Considerable progress has been made in relation to the wiki page listing the web pages has been made towards this being updated and audited. This work also needs to be ongoing has progressed to the reportable implementation progress of around 85% completion at the time of the writing of the June 2019 Interim Report.
Status of improvement effort. / Staff lead	Staff Leads: Heidi Ullrich with Evin Erdodu. To date, changes have already been initiated, through the development of the Organigram where the CPWG (Consolidated Policy Working Group) provides an overarching umbrella group for discussing ICANN policies that impact Internet end-users. The CPWG involves a growing number of committed Policy contributors who work together on the preparation of ALAC policy advice. The only Working Group that reports to the CPWG and seeks guidance on inputs to the discussion, is the EPDP. Outreach and Engagement, on the other hand has a specific set of working groups that prepare capacity building and outreach activities for both within and outside of ICANN. The Organisational stream works similarly with its ARIWG and ATLASIII working groups.
Activities, if any, on which implementation is dependent, or that are dependent on implementation of this recommendation	The At-Large Leadership Team must establish goals and objectives for each of the three streams of At-Large activity, so that there is direction and opportunity for member participation, engagement and leadership.

Who will implement the recommendation: ICANN community, ICANN Board, ICANN Organization, other?	The staff will be required to address website and wiki space issues and to provide appropriate support for the Workstream teams to carry out their roles effectively. The ALAC Chair and the Leadership team will ensure that goals and objectives are established and will add their support for the workstreams to achieve their goals.
Anticipated resource requirements (FTEs, tools)	Current At-Large staff support is anticipated to be able to work with community leaders to implement this issue.
Expected budget implications	No additional resource requirements are expected.
Proposed implementation steps:	1. Staff, with input from At-Large leadership, will ensure that the At-Large website clearly identifies classes of workgroups and specifically identifies those for which general community participation is encouraged. 2. A Dashboard is established for At-Large Working groups classified under three core areas of At-Large activity - Policy, Outreach and Engagement, Operations 3. Wiki pages are established for each At-large Working group - with Chairs and assigned staff for each working group 4. Subgroups include those working groups in other sections of ICANN that consist of co-chairs or groups of members from At-Large 5. Membership of WGs will be reviewed annually, and the wiki and web pages updated.
Metrics	Resolution of perception issues with existing Web site(s) and Wiki within a 6 month time frame.
How long will it take to implement this plan?	6 months* *Variation here may be required to fit with IT Program of changes to Web site schedule.

Issue 7 Progress Chart

The At-Large Review Implementation dashboard aims to update the ICANN Community about the progress of the work of the At-Large Review Implementation Working Group (ARIWG).

Name	Link
2020-06-01 Jun 2020 ARIWG Dashboard	The Working Groups Home Page was revamped by Alperen Eken, to identify more clearly the working groups in the different workstream areas of At-Large, as well as those working groups to which At-Large members play significant roles as leaders and contributors to the work of cross-community and other working groups outside of At-Large.
2020-05-01 ALAC-GAC page creation	Pending: Creation of the ALAC-GAC page to include: joint document; participation in ICANN meeting policy exchanges; meetings with GAC working groups
2020-04-01 Policy statement to WG page	Pending: Policy statement added to the Working Group page
2019-12-19 ARI Interim Report	Interim report presented to the Board
2019-06-23 ARI Interim Report	Interim report presented to the Board

2019-05-01
 	
WGs organized in WGs page under three categories
	Completed sub-tasks
	
	- WGs have been reorganised on the Working Groups Home Page according to their association with one of the 3 Organigram groups (Policy, O&E and Org)
	- Each WG has a home page with purpose, guidelines for involvement and membership and meeting schedules (ALAC-GAC Coordination Home Page still to be set up by staff)
	
	2 May - meeting of Working Group team (Ricardo, Maureen, Heidi) - Tasks to be done.
	
	- MH to provide list of groups under each umbrella group and send to Evin to reorganise accordingly on the WG home page - **completed except for ALAC-GAC Home page**
	- Non-operational WGs will be added to the Mailing List Only list - completed
	- Each working group to be updated with purpose, guidelines for involvement and membership - completed
	- Working Group Members to be reconfirmed annually after the AGM - leadership of the WG to be selected by the members at the first meeting - **policy statement to be added to Working Group Home Page** (ccNSO-ALAC page updated members 30/05/19)
	- (for O&E and Organisational WGs) Presentation of the annual report of the previous WG Leadership at this first meeting - Reports to be added to the WG Home Page
	- Any changes to the WG processes are to be reflected in the **Rules of Procedure** - Alan to be consulted to ensure that changes are recorded appropriately - it is noted that the process of WG closures is not defined.
	  - 14.3.2 When the ALAC establishes a WT it must set out the following:
	    14.3.2.1 terms of reference or charter;
	    14.3.2.2 expected outcomes if applicable;
	    14.3.2.3 method of selection of membership, including whether the membership is confined to ALAC Members, is to include balanced RALO or regional representation, or is generally open;
	    14.3.2.4 identification of the WT chair or how the chair is to be selected; and
	    14.3.2.5 whether the WT is ongoing or established only until completion of its terms of reference.

2019-04-01 Priority ares, RoPs	- Staff to work with Maureen to reorganise the WGs under the three priority areas - Policy, Org and O&E - Staff to work with Maureen and Ricardo to review RoPs on closure or reorganisation of WGs. - Priority WGs: Policy, O&E, finance, tech - Discussion of dropping "C" in "CPWG", will remain CPWG for time being. CPWG description should mention that the "consolidated" nature of CPWG means that it's ALL policy, in addition to new gTLDs from the legacy WGs. - Each year at AGM - update WGs, all WGs review their chairs. - WGs to have an Annual Report.
2019-03-01 ICANN64 meeting regarding WG updates	- RH, MH, HU & EE met during ICANN64 to discuss WG updates.