

Action Items: 2016-12-20 ALAC Monthly Teleconference

CLOSED ACTION ITEMS

- ✓ Holly Raiche to review Input requested: SO/AC/SG/C Outreach - New gTLD Subsequent Procedures and report back to the ALAC whether a Statement is needed
- ✓ Ariel Liang to contact Satish Babu and Edmon Chung on the Reference Label Generation Rulesets (LGRs) for the Second Level and ask whether a Statement is needed
- ✓ Garth Bruen and Jimmy Schulz to review Proposed Measures for Letter/Letter Two-Character ASCII Labels to Avoid Confusion with Corresponding Country Codes and report back to the ALAC whether a Statement is needed
- ✓ Ariel Liang to consult with Cheryl Langdon-Orr and draft a brief statement on behalf of the ALAC supporting the Proposed Guidelines for the Second String Similarity Review Process
- ✓ Ariel Liang to ask for volunteers to review the gTLD Marketplace Health Index (Beta): Call for Comments via the ALAC work list, new gTLDs WG list, and Registration Issues WG list, and draw their attention to Olivier Crepin-Leblond's previous Statement: <https://community.icann.org/x/7L5YAw>
- ✓ Garth Bruen to invite the ALAC and RALO members to review and comment on the [Creating a Consumer Agenda at ICANN](#); ALAC to schedule a call near the end of August (after the Public Interest WG meeting) to further discuss this issue
- ✓ Gisella Gruber to remind Garth Bruen to fill out the doodle poll for the Public Interest WG teleconference
- ✓ Ariel Liang to contact CCWG-ACCT WS2 Staff to add John Laprise to the Human Rights sub-group
- ✓ Gisella Gruber/ Heidi Ullrich to ask Constituency Travel to host the webinar on ICANN57 logistics earlier than September 7, as members can start applying visa in August
- ✓ Gisella Gruber/ Heidi Ullrich to ask Constituency Travel whether ICANN will cover vaccine payment for ICANN57
- ✓ Leon Sanchez and Alan Greenberg to discuss a potential statement on the [Independent Review of Trademark Clearinghouse Services Draft Report](#)
- ✓ Leon Sanchez, Vanda Scartezini and Harold Arcos to review the new public comment on LAC DNS Marketplace Study and draft a statement, if necessary
- ✓ Yesim Nazlar and Ariel Liang to create a wiki page that lists the following metrics:
 - attendance of ALAC meeting (ALAC members + RALO leaders + Liaisons)
 - attendance of RALO meetings (ALAC members + RALO leaders)
 - attendance of At-Large wide webinars (ALAC members + RALO leaders + Liaisons)
 - voting participation rate (only ALAC members; include rationale if certain ALAC members didn't vote)
- ✓ Gisella Gruber or Terri Agnew to send the doodle to schedule an ALAC call in the week of Oct 18 (to have enough time to discuss BMSPC & BCEC issues)
- ✓ Ariel Liang / Heidi Ullrich to check with Alan about whether to make the EOI wiki page public
- ✓ Alan Greenberg, Cheryl Langdon-Orr, Heidi Ullrich and Gisella Gruber to develop the ALAC development session agenda
- ✓ Gisella Gruber to check with ALAC members and RALO leaders about their visa processing status

LONG-TERM GOALS

IN PROGRESS LONG-TERM GOALS - NO UPDATE REQUIRED

1. RALOs to decide on one representative to participate in group call with ICANN Legal regarding the RALO Bylaw changes the RALOs are considering
 - a. Referred to RALOs and Secretariats
2. LACRALO to put the questions it has developed onto the ALAC-Registrar [wiki: [Ideas for future ALAC-Registrar meetings](#)] ([Ideas for the content of educational materials to be developed by At-Large & Registrars](#))] and have a call on each one of the RALO teleconferences for this to happen. But the question may be a little unclear.
3. ExCom members, during their RALO meetings, to encourage ALS observers in various meetings. ExCom members, during the various meetings, are to encourage all RALOs to mention the fact that meetings are open to all.
4. ExCom to consider having interpretation on calls in which only 1-2 members request it.
 - a. In progress: Overall strategy for archiving with interpretation/translation must be discussed at some point in future. (Of course, ICANN operating language is English.)
 - b. Note: Even if interpretation not requested, must consider its usefulness for future archival purposes; it is true of translating transcripts, wiki and mailing-list work, etc.
5. Future ALAC Statements, which are lengthy, are to include an executive summary.
6. Staff to update list of Cross-Constituency WGs on [ALAC AG wiki page](#)
7. Cheryl to manage winding up and archiving WGs to be closed, Matt to schedule time to work with Cheryl on this.
 - a. Wiki pages: [At-Large Engagement in ICANN WG](#), [At-Large Naming Issues Taskforce WG](#), [Future Structure, Accountability and Transparency of ICANN WG](#), [ccNSO / At-Large Coordination WG](#), [At-Large IRT Process WG](#)

IN PROGRESS LONG-TERM GOALS - UPDATE REQUIRED

1. Board Consultations - in progress
 - a. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper). Focus on how the Board accepts and responds to advice from the ALAC.
 - b. ExCom to develop a template for policy Statements, which might include executive summaries.
 - i. Does the Board have a preferred template for Statements?
 - ii. Does the Board have a preferred template/format for the Chair's report at the meetings?
 - c. At Large Improvements - in progress
 - i. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper).
 1. Include metrics regarding how much policy work ALAC does
 2. Include way of prioritizing ALAC statements for Board (possibilities include marking statements important enough for Board action, sending Board monthly/bimonthly list of ALAC statements, establishing list of topics about which the Board should consult with the ALAC)

OPEN ACTION ITEMS

- ☐ Staff to monitor the use of additional languages over the course of a few months, as ALAC, APRALO, and LACRALO calls will be offered additional language interpretation by the Language Services.
- ☐ Staff to work with Alan on making the monthly reports more accessible
- ☐ [Gisella Gruber](#) to work with captioning services to check AC room captioning pod issues in tablet (android OS, iPad); currently the pod appears as 'unsupported content' in tablets
- ☐ [Dev Anand Teelucksingh](#) and [Judith Hellerstein](#) to volunteer for the metrics tracking effort in stage 2

RECENTLY CLOSED ACTION ITEMS

NEWLY ASSIGNED ACTION ITEMS

- ☒ Nathalie Peregrine to reach out to Maureen Hilyard and answer her question regarding the regional advice additional resources/questions, e.g. Rayznews
- ☒ Silvia Vivanco to send a reminder to relevant ALAC and At-Large lists on the captioning pilot phase II and requests for captioning for future teleconferences
- ☒ Alan Greenberg / Heidi Ullrich to send a message soliciting ALAC/At-Large volunteers for the CCWG-Auction Proceeds; Selection Committee will select the 5 ALAC appointees in the CCWG
- ☒ Alan Greenberg to organize a small group (with the participation of Olivier Crepin-Leblond, Holly Raiche, Leon Sanchez, Alberto Soto, and additional people) to discuss the ALAC objection during the new gTLD process
- ☒ Alan Greenberg to ask ITEMS and MSSl for an opportunity for the ALAC to comment on and possibly revise the report before the public comment; this may involve the orgnaization of a webinar / presentation on the report before the public comment is published
- ☒ Alan Greenberg to send Xavier a note regarding reimbursement process
- ☒ Ariel Liang to draft a brief ALAC Statement in response to the change of scope of ATRT3: 1) ALAC agrees with the reduction; 2) ALAC is concerned with the overall balance of the stakeholders, and this should be considered in some other form; 3) this is a one off; 4) consider launching the ATRT 4 in less than 5 years
- ☒ Alan Greenberg to draft a note on behalf of the ALAC to congratulate Glen for her retirement
- ☒ Alan Greenberg and Heidi Ullrich to revamp the agenda wiki page for future ALAC and ALT call by linking to the ALS application tracking page and individual members page on the At-Large website