

# Action Items: 2017-11-22 ALAC Leadership Team (ALT) Monthly Call

## CLOSED ACTION ITEMS

- ✓ Alan Greenberg to follow up with Vanda Scartezini on the rationale of drafting a Statement in responses to Proposed Changes to the NCUC Charter; ALT's advice is no statement
- ✓ Gisella Gruber to schedule an ALAC meeting in the week of Oct 16, and possibly invite Mark from the GAC to present on the paper on community TLD applications.
- ✓ Ariel Liang to update simple arrow chart to make the dates and terminology consistent with the Gantt Charts
- ✓ Olivier Crepin-Leblond to inform Christopher Wilkinson about the GDPR meeting in Brussels and see whether he would be interested in attending the meeting in order to report back to the ALAC;
- ✓ Alan Greenberg to solicit ALT opinion on what lists to send the call for volunteer message with regard to revitalizing At-Large working groups

## LONG-TERM GOALS

### IN PROGRESS LONG-TERM GOALS - NO UPDATE REQUIRED

1. RALOs to decide on one representative to participate in group call with ICANN Legal regarding the RALO Bylaw changes the RALOs are considering
  - a. Referred to RALOs and Secretariats
2. LACRALO to put the questions it has developed onto the ALAC-Registrar [wiki: [Ideas for future ALAC-Registrar meetings](#)] ([Ideas for the content of educational materials to be developed by At-Large & Registrars](#))] and have a call on each one of the RALO teleconferences for this to happen. But the question may be a little unclear.
3. ExCom members, during their RALO meetings, to encourage ALS observers in various meetings. ExCom members, during the various meetings, are to encourage all RALOs to mention the fact that meetings are open to all.
4. ExCom to consider having interpretation on calls in which only 1-2 members request it.
  - a. In progress: Overall strategy for archiving with interpretation/translation must be discussed at some point in future. (Of course, ICANN operating language is English.)
  - b. Note: Even if interpretation not requested, must consider its usefulness for future archival purposes; it is true of translating transcripts, wiki and mailing-list work, etc.
5. Future ALAC Statements, which are lengthy, are to include an executive summary.
6. Staff to update list of Cross-Constituency WGs on [ALAC AG wiki page](#)
7. Cheryl to manage winding up and archiving WGs to be closed, Matt to schedule time to work with Cheryl on this.
  - a. Wiki pages: [At-Large Engagement in ICANN WG](#), [At-Large Naming Issues Taskforce WG](#), [Future Structure, Accountability and Transparency of ICANN WG](#), [ccNSO / At-Large Coordination WG](#), [At-Large IRT Process WG](#)

### IN PROGRESS LONG-TERM GOALS - UPDATE REQUIRED

1. Board Consultations - in progress
  - a. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper). Focus on how the Board accepts and responds to advice from the ALAC.
  - b. ExCom to develop a template for policy Statements, which might include executive summaries.
    - i. Does the Board have a preferred template for Statements?
    - ii. Does the Board have a preferred template/format for the Chair's report at the meetings?
  - c. At Large Improvements - in progress
    - i. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper).
      1. Include metrics regarding how much policy work ALAC does
      2. Include way of prioritizing ALAC statements for Board (possibilities include marking statements important enough for Board action, sending Board monthly/bimonthly list of ALAC statements, establishing list of topics about which the Board should consult with the ALAC)

## OPEN ACTION ITEMS

- ☐ Gisella Gruber, Terri Agnew and/or Nathalie Peregrine to monitor the use of additional languages over the course of a few months, as ALAC, APRALO, and LACRALO calls will be offered additional language interpretation by the Language Services.
- ☐ Alan Greenberg to review the cleaned-up At-Large mailing list database and let Ariel know which mailing lists should retire
- ☐ Cheryl Langdon-Orr, Leon Sanchez, Maureen Hilyard, and Holly Raiche to work on a revised charter of the At-Large new gTLDs Working Group
- ☐ Leon Sanchez and Alan Greenberg to draft a document reviewing the ALT and the ALAC
- ☐ Heidi Ullrich to check with GNSO PDP WG on the New gTLD Subsequent Procedures (Emily, Steve, Julie) whether a webinar can be held to encourage community consultation

- ☐ ICANN Evolution WG Support Staff ([Heidi Ullrich](#)) to extract relevant sections in the latest SubPro PDP WG newsletter (<https://gnso.icann.org/en/news/working-group-newsletters>) and propose to the ALT on a proper format for At-Large distribution
- ☒ Gisella Gruber to ask for confirmation from the ALT whether they could attend the Sat 3 Nov meeting
- ☐ [Heidi Ullrich](#) / [Gisella Gruber](#) to distribute the information of the ALAC development session via the mailing list

## RECENTLY CLOSED ACTION ITEMS

- ☒ Ariel Liang to list the the ICANN60 workshops/teleconferences related to budget issues and put this as a comment on the reserved fund wiki page
- ☒ Ariel Liang to include the upcoming public comment (one month ahead) in the ALAC/ALT policy agenda
- ☒ Staff to re-send the document mentioned by Yrjo to the ALT
- ☒ Heidi Ullrich to note the ALAC Criteria for IGF Travel Support
  - Possess IGF experience through previous attendance at national, regional or global IGF meetings
  - Possess significant knowledge of At-Large policy issues and how they could impact end users
  - Unlikely to attend if not funded through this program
  - Required to actively participate in as many Workshops as possible
  - Encouraged to network and provide feedback to the ALAC
  - Encouraged to prepare a report following their participation
- ☒ Heidi Ullrich to note the following IGF Travel Support Criteria for the SC on O/E
  - Commit to management of booth at the IGF
  - Schedule/implement outreach and engagement activities
  - Lead on information of At-Large activities
- ☒ Yesim Nazlar to create an ATLAS III Workspace
- ☒ Heidi Ullrich to note in the agenda of ALAC meeting on 17th Oct to discuss initial ATLAS III parameters
- ☒ Heidi Ullrich to revise the ICANN60 session item related to the 'travel' resource presentation by Patrick Jones and Carlos Reyes
- ☒ Heidi Ullrich / Alan Greenberg to add item of questions for Goran to ALAC meeting of 17 October.
- ☒ Heidi Ullrich to draft note for criteria for selection of IGF funded At-Large travelers

## NEWLY ASSIGNED ACTION ITEMS

- ☐ [Sebastien Bachollet](#) and [Yrjo Lansipuro](#) to volunteer drafting a statement on the [Enhancing Accountability - Recommendations for Diversity](#); [Bastiaan Goslings](#) to do the 'sanity check' after a statement is drafted
- ☐ [Alan Greenberg](#) to draft a statement on the [Recommendations to Improve ICANN's Office of Ombudsman \(IOO\)](#), [Seun Ojedeji](#) to assist, and [Bastiaan Goslings](#) to do the 'sanity check' after a statement is drafted
- ☐ [Maureen Hilyard](#) to review the public comment on the [Recommendations to Improve ICANN Staff Accountability](#)
- ☐ [Bastiaan Goslings](#) to draft a Statement on the [Recommendations on ICANN Jurisdiction](#), [Tatiana Tropina](#), [Erich Schweighofer](#), and [Stanley Osao](#) to assist; [Bastiaan Goslings](#) to start documenting comments in the comment section on the wiki as he reviews the document
- ☐ [Alan Greenberg](#) and [Cheryl Langdon-Orr](#) to review the [Operating Standards for ICANN's Specific Reviews](#), add notes in the comment section on the wiki
- ☒ Ariel Liang to send the public comment on the Operating Standards for ICANN's Specific Reviews to relevant At-Large members that participate in previous specific reviews to solicit comments
- ☒ Ariel Liang / Evin Erdogan to put sub headings of months corresponding to upcoming public comment in the ALAC/ALT agenda
- ☒ Yesim Nazlar to contact the Chairs of the remaining three RALOs that have not put forward members for the AASC
- ☐ [Heidi Ullrich](#) to send a reminder on the call for FBSC membership
- ☐ [Alan Greenberg](#) to remind APRALO and LACRALO Chairs about the call for volunteer for the WT5 liaison position as no one from these two RALOs have volunteered
- ☐ [Alan Greenberg](#) to review the CROP RT membership criteria and evaluate the potential to name an ad-hoc Chair for the RT, taking Cheryl's opinion into consideration
- ☒ Alan Greenberg to inform the ALAC about the ALT recommendation on selecting mentors/mentees for COP. The RALOs are to nominate people for the COP. The AASC will make their selections and send them to the ALAC for review.
- ☒ Ariel Liang to follow up on ICANN standards/rules regarding publishing contact information (email) online
- ☒ Alan Greenberg to convene a group on developing criteria/process for NomCom Delegate selection