

# ALAC 2012.04.17 Action Items EN

## CLOSED ACTION ITEMS

1. Matt Ashtiani to support Beau with the RR page
2. Matt Ashtiani to send out a reminder on how to subscribe to the policy list
3. Evan Leibovitch to liaise with the NCSG and attempt to reduce the current agenda into a more manageable one.
4. Staff to ask the ICANN Academy WG to discuss Capacity Building at the next meeting and to ask Sala that she be present on the call.
5. Staff to follow up with Compliance regarding the Complaint Form

## LONG-TERM GOALS

### IN PROGRESS LONG-TERM GOALS - NO UPDATE REQUIRED

1. RALOs to decide on one representative to participate in group call with ICANN Legal regarding the RALO Bylaw changes the RALOs are considering
  - a. Referred to RALOs and Secretariats
2. LACRALO to put the questions it has developed onto the ALAC-Registrar [wiki: [Ideas for future ALAC-Registrar meetings](#)] ([Ideas for the content of educational materials to be developed by At-Large & Registrars](#)) and have a call on each one of the RALO teleconferences for this to happen. But the question may be a little unclear.
3. ExCom members, during their RALO meetings, to encourage ALS observers in various meetings. ExCom members, during the various meetings, are to encourage all RALOs to mention the fact that meetings are open to all.
4. ExCom to consider having interpretation on calls in which only 1-2 members request it.
  - a. In progress: Overall strategy for archiving with interpretation/translation must be discussed at some point in future. (Of course, ICANN operating language is English.)
  - b. Note: Even if interpretation not requested, must consider its usefulness for future archival purposes; it is true of translating transcripts, wiki and mailing-list work, etc.
5. Future ALAC Statements, which are lengthy, are to include an executive summary.
6. Staff to update list of Cross-Constituency WGs on [ALAC AG wiki page](#)
7. Cheryl to manage winding up and archiving WGs to be closed, Matt to schedule time to work with Cheryl on this.
  - a. Wiki pages: [At-Large Engagement in ICANN WG](#), [At-Large Naming Issues Taskforce WG](#), [Future Structure, Accountability and Transparency of ICANN WG](#), [ccNSO / At-Large Coordination WG](#), [At-Large IRT Process WG](#)

### IN PROGRESS LONG-TERM GOALS - UPDATE REQUIRED

1. RALOs, ALAC, and ExCom to try to develop specific, long-term strategic plan for outreach, with aim of getting funded.
  - a. Should include metrics (e.g., one ALS per country)
  - b. Could include outreach to developing economies regarding new gTLD program
  - c. Could seek help from Kurt P. and Carole C. (especially regarding metrics)
  - d. See [Session on 2012-15 Strategic Plan](#)
  - e. See [Development Timeline & Assumptions for 2012-15 Strategic Plan](#)
  - f. In progress: ExCom decided this is long-term activity, perhaps not done in time for 2012-15 Strategic Plan; outreach issue perhaps need to be sent to RALOs and ALSes.
2. Board Consultations
  - a. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper). Focus on how the Board accepts and responds to advice from the ALAC.
  - b. ExCom to develop a template for policy Statements, which might include executive summaries.
    - i. Does the Board have a preferred template for Statements?
    - ii. Does the Board have a preferred template/format for the Chair's report at the meetings?
  - c. At Large Improvements
    - i. ALAC to refine its goals regarding its advising of the Board (for possible inclusion in 2012-15 Strategic Plan and/or Board paper).
      1. Include metrics regarding how much policy work ALAC does
      2. Include way of prioritizing ALAC statements for Board (possibilities include marking statements important enough for Board action, sending Board monthly/bimonthly list of ALAC statements, establishing list of topics about which the Board should consult with the ALAC)

## OPEN ACTION ITEMS

1. RoP WG Members to create a glossary of commonly used nomenclature.
2. At-Large Staff to move forward with the SOL and COL page. - IN PROGRESS (ALAC Template under development)
3. Gisella to prepare a document showing ALAC members' current membership in WGs by the next ALAC meeting.- IN PROGRESS
4. After each ALAC meeting, Silvia to send APRALO leadership a list of the PCs the ALAC will and will not be responding to. - IN PROGRESS

## RECENTLY CLOSED

1. After the new year, Staff to work with Cheryl Langdon-Orr in preparation of the RoP WG and Metrics WG. There is to be a call for membership.
2. Silvia Vivanco and Gisella Gruber to ensure that the transcript of this call (24 January ALAC meeting) is to be saved for the RoP WG so they can review it once they begin their work.

**NEWLY ASSIGNED ACTION ITEMS**