

# AFRALO Trip/Event Assessment 1 DRAFT



## Instructions:

1. Please use the **<Edit Contents>** menu option (directly above) to complete this form. Remember to **<Save>** the page (bottom right) after making updates.
2. Travelers are asked to collaborate as a team in pulling together the appropriate information.
3. This Trip/Event Assessment form will be automatically associated with its related Proposal; therefore, no duplicate traveler identification information is required.
4. The information fields are 'richtext' so that they can accommodate tables, links, images, attachments, and other formatting capabilities that may be useful in explaining/describing the Trip/Event.
5. This form may be edited/saved as many times as needed. When completed, please notify your Pilot Program Coordinator (PPC) for further processing.

## STAFF USE ONLY

Assessment Status	Form ID#
	AF01



Trip/Event Assessments should be completed within three (3) weeks of the traveler's return date.

## Trip/Event Assessment Form

**LINK:** [AFRALO Trip Proposal 1 DRAFT](#)

1) Describe the Trip/Event in sufficient detail that an interested reader could understand Who, What, When, Where, and Why concerning this funded CROPP activity (please be as expansive as possible):

2) Explain the extent to which the Proposed Goals and Outcomes were accomplished (see above **LINK** to review the original Proposal):

3) Additional information pertaining to this outreach Trip/Event (optional):

4) Date Completed:

## Acknowledgements Section

**Note:** To be completed by a Pilot Program Coordinator (PPC) designated by this organization/structure.

Acknowledgements	Confirmed?	Name	Date	Notes
The Trip/Event Assessment information has been gathered and properly entered into this form.				
The ICANN Organization / Structure's leadership has authorized the submission of this Trip/Event Assessment.				
The ICANN Stakeholder Engagement Vice-President has concurred that this Trip/Event Assessment satisfactorily reports the extent to which the goals/outcomes outlined in the original proposal have been achieved.				
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