

Outreach Event Action Items 2014.09.29

1. [Gisella Gruber](#) to coordinate on the speakers and to coordinate logistics with meetings team
2. [Anthony Niigani](#) to send MP3
3. [Susie Johnson](#) will obtain a catering quote
4. [Gisella Gruber](#) to obtain a floor plan
5. [Susie Johnson](#) to get a quote for invite - 100 with NARALO logo / photo with dancers