2020-05-07 At-Large Capacity Building WG Webinars Team Call- CANCELLED

Date: Thursday, 07 May 2020
Time: 19:00 - 20:00 UTC (for the time in various time zones click here)
Meeting Number: AL.CB/WG.0423/1

English Conference ID = 1638
Spanish Conference ID = 1738
French Conference ID = 1838
Zoom Room: https://icann.zoom.us/j/97207074481
Passcode: 2v=qMsRhNi

Action Items: EN
Transcript: EN, ES, FR
Zoom Chat: EN
Recording: EN, ES, FR

Participants:
EN: Olivier Crepin-Leblond, Maureen Hilyard, Cheryl Langdon-Orr,
ES:
FR:
Apologies: Pierre-Jean Darres,
Staff: Heidi Ullrich, Gisella Gruber, Claudia Ruiz
Call Management: Claudia Ruiz
ES Interpreters: Lilian & Marina
FR Interpreters: Claire & Isabelle

Agenda:
1. Welcome and Roll Call - Staff (2 mins)
2. Adopting the agenda (1 min)
3. Review Pending Action Items from the 30 April 2020 At-Large Capacity Building WG Call - Hadia (2 mins)
4. Reviewing the DNS Webinar - Hadia / All (10min)
   a. Review of survey questions - are they adapted? - Hadia / All (10min)
5. Best Practices in preparation for our Webinars - Alfredo/All (5min)
   a. See feedback from interpreters
6. Agreeing on Webinar initial slides and instructions on the format of the session - Natalia/Alfredo (10 mins)
   a. Slide graphics
   b. Mail Card to promote webinars - how to move forward
7. Zoom Webinar room Discussion and agreeing on the 1st June Zoom room - Alfredo (10min)
8. Suggestions for future webinar topics - Hadia/All (10min)
9. Start discussing the targeted audience - Alfredo/All (5min)
10. Agreeing on our next meeting - Hadia/All (3 mins)
11. AoB - Hadia (2 min)