

FY20 NARALO Trip Proposal 3_CANCELLED



Instructions:

1. You must be logged in to the Community Wiki with a valid Username and Password in order to complete forms within CROP.

2. Your organization must first complete and get approval for the Outreach Strategic Plan before any CROP trip could be processed.

3. There are two CROP forms required for each Trip: a) a **Trip Proposal**; b) a **Trip Assessment (must be complete within three (3) weeks of all travelers having returned from the event, no later than the assessment due date which is automatically calculated based on the trip return date).**

4. Multiple travelers are asked to collaborate as a team in pulling together the appropriate information.



5. To fill out the the form, click (top of the screen)

6. Answer each of the questions that appears within the form. Use the scroll bar (right) to reveal all contents. [Click here to read the full instructions >>](#)

7. Some information fields are 'richtext' so that they can accommodate tables, links, images, attachments, and other formatting capabilities that may be useful in explaining/describing this proposal.

8. CROP forms must be completed in English. For those who do not speak English, all of the pages within this Wiki may be translated using the "Translate" option located at the end of the status line just below the page title. (Disclaimer: These translations are computer-generated and, as such, may not be technically correct in all instances).



9. When you are finished answering the questions, remember to the page (bottom right of the screen).

10. This form may be edited/saved as many times as needed. If you need to amend any information/contents



subsequently, you simply click on the appropriate form and then click on the top



menu bar. Don't forget to any changes you make. All prior versions are automatically archived.

11. Once any form has been completed, please notify your Program Coordinator (PC) for further processing. The designated PC is responsible for (a) reviewing each form for completeness, (b) coordinating within the ICANN structure and with the Stakeholder Engagement VPs to determine which trips will be approved, and (c) communicating form dispositions to the CROP Administrators (Staff) for further processing.

12. Once any form is fully approved and has received concurrence from the designated Regional VP, Program Administrators (Staff) will mark **APPROVED** in the status section and lock the forms to prevent further changes by you. It will receive continued management, processing, and tracking by Staff.

13. Have questions? Check out the [Frequently Asked Questions page](#), and reach out to your designated [Program Coordinator \(PC\)](#).



IMPORTANT: This form must be completed by the traveler him/herself.

Person Completing Form

Name: Dustin Loup Date: 14-Feb-2020

STAFF USE ONLY**Application Status**

APPROVED

TRAVELER DEADLINE**Assessment Due Date**

21-May-2020

Link to Trip Assessment[FY20 NARALO Trip Assessment 3](#)**Trip Proposal Section****1) Traveler Contact Information and Itinerary:**

Traveler	Email	From City	From Country	Depart Date	Return Date
Dustin Loup	dustinloup@gmail.com	Baltimore, MD	USA	26-Apr-2020	29-Apr-2020

2) Special Travel Circumstances, Arrangements, Explanations, or Notations:
(Please identify each traveler, as applicable)

Would like a flight out on 4/26 and return on 4/29. Please book a room in the conference hotel, which is the Galt House Hotel

3) Event/Conference Name, Title, or Descriptor:

ARIN 45

4) Event/Conference Dates:

Start:	26-Apr-2020	End:	29-Apr-2020
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5) Event/Conference Website Link:<http://www.cvent.com/events/arin-45-public-policy-and-members-meeting/event-summary-d3ebb4caba4143788735e724bd67e167.aspx>**6) Primary Event/Conference Location:**

Street Address:	Galt House Hotel 140 N. 4th Street		
City:	Louisville, Kentucky	Country:	USA

7) ICANN Global Stakeholder Engagement Region:

North America

8) Activity Sponsors:*(Note: all event sponsors must be identified in order to comply with ICANN travel guidelines).*Currently the only listed sponsor is Charter Communications/Spectrum, but sponsorship are still open according to the event sponsorship page: <http://www.cvent.com/events/arin-45-public-policy-and-members-meeting/custom-17-d3ebb4caba4143788735e724bd67e167.aspx>

9) Proposed Goals and Outcomes:

>> [Content Guidelines \(click here\)](#)

Please develop specific goals/outcomes for as many of the following categories as applicable:

- 1) **Workshops/Seminars/Presentations** including roles (e.g., speaker, facilitator, organizer), relevant content, literature to be disseminated, and specific purposes/objectives.
- 2) **Engagement/Outreach** including broadening awareness of ICANN in targeted regional areas (e.g., under-represented).
- 3) **Recruitment** including formal/informal invitations to become involved in ICANN stakeholder communities, working groups, and/or fellowship programs.
- 4) Fulfillment of documented **Outreach Strategic Plans** and/or **ICANN Regional Strategies**.
- 5) **Knowledge Sharing** including intentions to extend learnings within and among ICANN stakeholder communities.

1) I will bring relevant literature about NARALO and ICANN to distribute to interested parties.

2) Engagement Outreach - ARIN is an extremely valuable strategic partner for NARALO. In 2015 ARIN and NARALO entered into an MoU, focused on collaborative outreach and capacity-development opportunities. Additionally, since the regional overlap is between the two organizations is significant, ARIN meetings provide a great opportunity to raise awareness about NARALO's activities broadly in the North American Region. Additionally, this particular meeting is held in Kentucky, where there are currently no involvement in NARALO.

3) Part of the outreach and engagement plan described above will focus on recruitment new members for NARALO, both in the form of organizational and individual members.

4) In part of NARALO's FY20 CROP Plan there was a gap analysis highlighting that within the US, ALSes only come from 7 states, with major gaps in the middle of the country. Since this meeting is held in Kentucky, there will be a higher likelihood of reaching individuals outside of the 7 states that currently have ALSes.

5) In addition to recruit members, it is also a part of the goal to raise awareness and the level of knowledge among stakeholder groups about ICANN and its processes. With years of experience and existing literature, I'm am well equipped to do so.

10) Additional Information (optional):

11) Consent & Authorization:

By submitting my personal data, I agree that my personal data will be processed in accordance with the [ICANN Privacy Policy](#), and agree to abide by the website [Terms of Service](#).

If you agree to text above, please fill out your name and date in the box on the right.

Name	Date
Dustin Loup	14-Feb-2020

Acknowledgements Section

Note: The first three elements below should be completed by a Program Coordinator (PC) designated by this organization/structure.

Acknowledgements	Confirmed?	Who Confirmed?	Date of Confirmation	Notes
<i>The participants identified in this application agree to abide by the terms and conditions of this FY18 Community Regional Outreach Program (CROP) as outlined on the CROP Procedures & Guidelines page.</i>	Yes	Judith Hellerstein	16-Feb-2020	
<i>The ICANN Organization / Structure's leadership has authorized the submission of this Trip Proposal.</i>	Yes	Judith Hellerstein	16-Feb-2020	Eduardo Diaz as Chair and Judith Hellerstein As Secretary authorize it
<i>The ICANN Stakeholder Engagement Vice-President has concurred that the Proposed Goals /Outcomes of this Trip Proposal are consistent with operational plans and/or strategies.</i>	Yes	Chris Mondini	17-Feb-2020	Agreed
<i>The CROP Staff Administrators confirm that this trip satisfies the program's terms, guidelines, and policies.</i>	Yes	Maryam Bakoshi	17-Feb-2020	
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Program Administration: STAFF USE ONLY

Approved Travel Elements:

Traveler	Approved Arrival Date	Approved Departure Date	Approved Fees
Dustin Loup	26-Apr-2020	29-Apr-2020	Airfare Hotel/Lodging Per Diem

Staff Department Notifications:

Program Requirement	Date Satisfied/Confirmed	Staff Name	Notes
Program Criteria Satisfied	17-Feb-2020	Maryam Bakoshi	
Constituency Travel Notified	17-Feb-2020	Maryam Bakoshi	