CCT Meeting # 15 - 3 August 2016

Attendees:

**Team:** Carlos Raul Gutierrez, Kaili Kan, Stan Besen, Jonathan Zuck, Megan Richards, David Taylor,
Carlton Samuels, Laureen Kapin, Jordyn Buchanan, Drew Bagley, Dejan Djukic, Jamie Hedlund

**Observers:** Wanawit Ankhputra, Hemmerlein, Amparo, Kerry-Ann Barrett, Lili Sun, rlc,
Augustina Callegari, Taylor Bentley, Miguel Ignacio Estrada, Ryan Carroll, Hector Gonzalez

**Staff:** Alice Jansen, Margie Milam, Pamela Smith, Brian Aitchison, Eleeza Agopian, Antonietta Mangiacotti

**Apologies:** Fabro Steibel, Gaonglalwe Mosweu, Calvin Browne

Agenda:

1. Welcome, Roll-Call, SoI
2. Pilot template
3. Project plan
4. Application & Evaluation
5. Progress updates
6. Competition & Consumer Choice
7. Safeguards & Trust
8. Research
9. Applicant survey questions: Incorporating Subsequent Procedures PDP WG input
10. A.O.B

Documents:

- Work Plan
- Action Items
- CCC Subteam Test Template
- GAC Advice
- Applicant Survey

Recordings:

- Adobe Connect
- mp3

Chat Transcript: EN

Transcript: EN

Notes:

**Project plan**

- ACTION ITEM - Jonathan to work with Alice on populating the draft report. The report will be structured based on the templates the CCT-RT is working on, hence the importance for CCT-RT members to draft asap.

- ACTION ITEM - Jonathan and Alice to prepare overall framework of draft report for discussion in Vienna

- ACTION ITEM - INTA survey will be published in December 2016. Include it in draft report as appendix. INTA will be using a separate vendor.

- ACTION ITEM - Alice to reflect edits in project plan

**Pilot template**

- ACTION ITEM - Jonathan and Jordyn to refine pilot template

**Application & Evaluation**

- ACTION ITEM - Megan to analyze GAC advice email, letter from Subsequent Procedures PDP WG CoChairs to GAC and GAC response.

- ACTION ITEM - Eleeza to resend AM Global’s work to the list

- ACTION ITEM - Send any final feedback by August 5 - COB - https://docs.google.com/document/d/1HdrrNwdUGmSxAMESj3wiw8YUtt8ZkHlbHFoQ/edit?usp=sharing