

2014-08-20 At-Large Ad-Hoc Accessibility Working Group Call

Date: Wednesday, 20 August 2014

Time: 18:00 - 19:00 local time (for the time in various timezones [click here](#))

Meeting Number: AL/0814/01

[How do I participate in this meeting?](#)

Recording: [EN](#)

Transcript: [EN](#)

Action Items: [EN](#)

AC Chat Transcript : [EN](#)

Adobe Connect Meeting Room: <https://icann.adobeconnect.com/accessibilitywg/>

Participants: Ken Hansen, Glenn McKnight, Cheryl Langdon-Orr, Olivier Crepin Leblond, Gunela Astbrink, Klaus Stoll, Anthony Niiganni , Judith Hellerstein,

Apologies:

Staff: Silvia Vivanco, Heidi Ulrich, Joe Catapano, Ariel Liang, Laura Bengford, Terri Agnew, Kathy Schnitt

Call Management: Kathy Schnitt

AGENDA:

Chair: [Cheryl Langdon-Orr](#)

1. Welcome, Attendance and Apologies.
2. Discussion of Prioritisation from the Primary Objectives for the Task Force – Including an Identification of the Key Short, Medium and Long Term opportunities, from our original set as follows:

In todays call we will identify the agreed short term and more easily achievable tasks annotated below.

Building a culture of accessibility

- Disability awareness toolkit be developed
- Disability awareness training be provided
- Keynote speakers at ICANN meetings to include representatives from disability community
- Offer disability showcase events at ICANN meetings demonstrating various innovative ways people with disability use the Internet
- "Accessibility Champions" amongst ICANN staff be identified
- ICANN encourage employment of staff with disability
- Incorporate an accessibility trigger in policy development as well as ICANN processes and practices Increasing web accessibility
- ICANN websites meet internationally recognised W3C Web Content Accessibility Guidelines (WCAG) v2.0 Level AA. This includes captioning of videos
- Development of ICANN policy on web accessibility
- Encouragement of ccTLDs to develop a best practice guide on web accessibility
- Encouragement of registries to use the best practice guide in relation to registrars - in particular to alert registrants to use WCAG v2.0 when developing websites.

Task	SWOT	SMART	Priority/ Time Frame * / Level of Effort **
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Stocktake of what ICANN already does to address accessibility			1 / a:a / low level of effort confirm
Disability awareness toolkit be developed - 1. general for ICANN staff and At-Large 2. specific for registry/registrar community			Part 1: 1 / a:b / medium effort Part 2: 2 / a:a / medium effort
Stocktake of what the Domain Name Industry already does to address accessibility			3 / a:c / med effort
Disability awareness training be provided			1 / b:c / medium effort
Keynote speakers at ICANN meetings to include representatives from disability community			1 / a:a / low effort
Offer disability showcase events at ICANN meetings demonstrating various innovative ways people with disability use the Internet			2 / a:a / medium effort
"Accessibility Champions" amongst ICANN staff be identified			1 / a:a / low effort
ICANN encourage employment of staff with disability			2 / b:c / medium effort
Incorporate an accessibility trigger in policy development as well as ICANN processes and practices			2 / b:b / medium effort
ICANN websites meet internationally recognised W3C Web Content Accessibility Guidelines (WCAG) v2.0 Level AA. This includes captioning of videos			1 / a:c / high effort
Development of ICANN policy on web accessibility			1 / a:a / low effort
Encouragement of ccTLDs to develop a best practice guide on web accessibility			3 / a:c / medium effort
Encouragement of registries to use the best practice guide in relation to registrars - in particular to alert registrants to use WCAG v2.0 when developing websites			3 / b:c / medium effort

Ensuring minimal barriers to participation and engagement with ICANN processes and practices

- ICANN to consider adapting/adopting other existing accessibility meeting guidelines
- ICANN meetings will where possible and practical be accessible for people with disability including real-time captioning and other facilities on request such as sign language interpreters and Braille materials
- Communication tools such as web conferencing be as accessible as possible and practical
- All ICANN information material is produced with good colour contrast and with sans serif fonts in an adequate size.

Task	SWOT	SMART	PRIORITY
ICANN to consider adapting/adopting other existing accessibility meeting guidelines			1 / a:a / low effort
ICANN meetings will where possible and practical be accessible for people with disability including real-time captioning and other facilities on request such as sign language interpreters and Braille materials			1 / a:b / medium effort
Communication tools such as web conferencing be as accessible as possible and practical			1 / a:c / medium effort
All ICANN information material is produced with good colour contrast and with sans serif fonts in an adequate size.			2 / b:c / medium effort

Key:

Priority 1 - Highest, 2 - Secondary, 3 - Tertiary; N/A = Not (reasonably) Achievable

Level Of Effort marked using a Star Rating * (1) Low Effort, ** (2) Moderate/Medium, or *** (3) Higher / but still Reasonable Effort Required, N/A = Not (reasonably) Achievable

Time Frame for Start/Completion of Project** a. less than 6 months; b. 6-18; c. 18 months or longer

ALSO need to add Mind mapping and other 'visualisations' and ICANN based reference, papers policies etc., link to other frames.

3. Role of WG how it should act jointly and severally - possible use of Sub or Specialty (Advisory/Focus) Groups

4. Outreach and engagement opportunities for the focus, reporting or showcasing of Best Practices in Accessibility for ICANN.

5. LA ICANN Meeting.

6. Review of any Action Items.

7. Next meeting.