

Issue 1 Dashboard and Progress Chart

Issue 1 Work Track Leader(s): Jonathan Zuck with staff support Evin Erdodu

Issue 1 Work Track Members: **TBC**

Listing of Biannual reports to the OEC

<insert dates>

Template for biannual Reporting of Issue 1

[Initial update report PDF <June 2019>](#) [Word doc](#) TO BE COMPLETED and SUBJECT to MODIFICATION

Issue 1 - Quality vs Quantity of ALAC Advice

Final Proposal as approved by the Board	Staff, under the direction of At-Large leadership, has already begun to rework the website and Wiki to ensure that our "Policy Advice" pages are accurate and understandable. This will continue as volunteer and staff resources allow. We will also ensure that as documents are published, the classification of the document is clear.
Prioritization	1:1:1 (Low resource needs : Low risk : 1st priority)
ARIWG comments	<p>This is one of the recognised issues that the Community, ALAC and At-Large had already noted the cause of and had prior to the At-Large Review 2 Final At-Large Review Recommendations Feasibility Assessment & Implementation Plan (FAIP) and ARI started to remedy. Specifically, as proposed and approved by the Board, At-Large staff, under the direction of At-Large leadership, has already begun to rework the website and Wiki to ensure that our "Policy Advice" pages are accurate and understandable. Further that recently and ongoing ALAC Statements, Public Comments and Advice are clearly classified and that the classification of each type is clear. Fundamentally, this issue is meant to address some confusion inherent in the current presentation of the ALAC document database. Implementation on this matter had already begun prior to ARIWG activity and is part of the ALAC's continuous improvement process. Work will continue throughout 2019 and 2020 before formal review in 2021. There are two main aspects in this issue to address:</p> <p>Fundamentally, this issue is meant to address some confusion inherent in the current presentation of the ALAC document database. There are two main issues to address:</p> <ol style="list-style-type: none">1. Confusion about the type of document (i.e., "Advice" vs "Comment")2. The "End user" justification for intervention. <p>Accordingly, At-Large staff together with At-Large leadership, will categorize the existing documents (as advice, public comment, correspondence, etc.) in a more granular fashion and provided enhanced tools with which to filter search results based on these categories. Staff have also created a new field in the database for "End User Issue" and At-Large leadership now populates this field both in current documents and those generated going forward. Additional staff resources are needed for any ongoing work deemed necessary. Initially around 40-50 hours of staff time between January 2019 through to June 2019 has been utilized to improve clarity of wiki and web pages.</p> <p>When additional staffing resources are made available under Issue 3 Implementation, policy advice development work and communication will be a primary focus of existing staff resource time freed up from other activities. Specifically:</p> <ul style="list-style-type: none">• Differentiate between advice and comments, potentially other categories (i.e. correspondence).• Develop communication of revisions to the pages to end users.

<p>Status of improvement effort / staff lead</p>	<p>Already underway, continuous improvement to continue / Heidi Ullrich; Evin Erdodu</p> <p>Two goals to address under this issue:</p> <p><u>(1) Confusion about the type of document (ie "Advice" vs "Comment")</u></p> <p>Completed: Historic ALAC Advice & Comments (found on the At-Large Policy Summary).</p> <p>Completed: New Executive Summaries: ALAC Policy Comments & Advice page differentiates between ALAC comment, advice and correspondence, with tags and posts since ICANN60.</p> <p>Completed: ALAC Advice & Comments marked accordingly since ICANN60 on At-Large website (found on At-Large Policy Summary).</p> <p><u>(2) The "End user" justification for intervention</u></p> <p>Work in progress: ALAC Hot Policy Topics Document (Jonathan Zuck & Joanna Kulesza to present draft at ICANN65)</p> <p>Completed: New (ongoing) system of ICANN meeting "Talking Points" for At-Large community members (started at ICANN64), and At-Large Policy Workshop(s) (started at ICANN64).</p> <p>Completed: At-Large Consolidated Policy Working Group (CPWG) presentation format for penholders, weekly meetings.</p> <ul style="list-style-type: none"> • Requested ICANN product development team to update At-Large website with "sub-type" filters. • Follow up with the ICANN Board Operations team regarding historic ALAC Advice/Statements/Correspondence.
<p>Activities, if any, on which implementation is dependent, or that are dependent on implementation of this recommendation</p>	<p>N/A</p>
<p>Who will implement the recommendation: ICANN community, ICANN Board, ICANN Organization, other?</p>	<p>ICANN Staff in conjunction with ALAC/At-Large Leadership</p>
<p>Anticipated resource requirements (FTEs, tools)</p>	<ul style="list-style-type: none"> • Initially up to 40-50 hours of staff time between Jan 2019 through to June 2019 to improve clarity of wiki and web pages. • When additional staffing resources are made available under Issue 3 Implementation, policy advice development work and communication will be a primary focus of existing staff resource time freed up from other activities. • Differentiate between advice and comments, potentially other categories (i.e. correspondence). • Develop communication of revisions to the pages to end users
<p>Expected budget implications</p>	<p>Initially no additional, beyond already allocated, resources to At-Large.</p> <p>However, as noted in Issue 3, additional staff resources are needed for any ongoing work deemed necessary.</p>
<p>Proposed implementation steps:</p>	<ol style="list-style-type: none"> 1. Finalize categorization of previous statements (comments, advice, correspondence, etc.) 2. Rename Sub Type to Document Type 3. Populate list options for document type based on document categorization exercise 4. Populate the "End User Interest" (EUI) field for previous comments 5. Begin logging EUI going forward.
<p>Metrics</p>	<ol style="list-style-type: none"> 1. Clear and Accurate Distinction between statement types. 2. Statements filterable by type 3. Populated EUI fields.

How long will it take to implement this plan?	Implementation on this matter had already begun prior to ARIWG activity and is part of the ALACs continuous improvement process. Work will continue throughout 2019 and 2020 before formal review in 2021.
---	--

Issue 1 Progress Chart

NOTE: the **example** Dashboard Report from WS2 of ICANN Accountability CCWG is an exemplar of the TYPE of dashboard/reporting that we recommend be utilised for reporting ARIWG progress to the ICANN Community as well as for inclusion in aggregated terms to the regular reporting /update to the OEC biannually.

The At-Large Review Implementation dashboard aims to update the ICANN Community about the progress of the work of the At-Large Review Implementation Working Group (ARIWG).

Date	Name	Link
		<i>Work is now completed.</i>
01 Jan 2020	Jan 2020 ARIWG Dashboard	<i>Link to presentation (PDF) of recent activity updates</i> See WS2 Dashboard for example(s).
01 Dec 2019	Dec 2019 ARIWG Dashboard	
01 Nov 2019	Nov 2019 ARIWG Dashboard	
01 Oct 2019	Oct 2019 ARIWG Dashboard	
01 Sep 2019	Sep 2019 ARIWG Dashboard	
01 Aug 2019	Aug 2019 ARIWG Dashboard	
01 Jul 2019	Jul 2019 ARIWG Dashboard	
01 Jun 2019	Jun 2019 ARIWG Dashboard	<i>Report due to the Board - 23 June</i>
01 May 2019	May 2019 ARIWG Dashboard	<p><i>Report drafts should be ready by May 23 with sub-tasks completed</i></p> <p>Two goals to address under this issue:</p> <p>(1) Confusion about the type of document (ie "Advice" vs "Comment") Work in progress: Historic ALAC Advice & Comments (found on At-Large Policy Summary). Completed: New Executive Summaries: ALAC Policy Comments & Advice page differentiates between ALAC comment, advice and correspondence, with tags and posts since ICANN60. Completed: ALAC Advice & Comments marked accordingly since ICANN60 on At-Large website (found on At-Large Policy Summary).</p> <p>(2) The "End user" justification for intervention Work in progress: ALAC Hot Policy Topics Document (Jonathan Zuck & Joanna Kulesza to present draft at ICANN65) Completed: New (ongoing) system of ICANN meeting "Talking Points" for At-Large community members (started at ICANN64), and At-Large Policy Workshop(s) (started at ICANN64). Completed: At-Large Consolidated Policy Working Group (CPWG) presentation format for penholders, weekly meetings.</p> <ul style="list-style-type: none"> • EE has requested ICANN product development team to update At-Large website with "sub-type" filters. • EE/HU to follow up with ICANN Board Ops team on historic ALAC Advice/Statements/Correspondence.
01 Apr 2019	Apr 2019 ARIWG Dashboard	AG to advise JZ/EE on historical ALAC policy statements, to categorize as comments vs advice.
01 Mar 2019	Mar 2019 ARIWG Dashboard	

01 Feb 2019	Feb 2019 ARIWG Dashboard	<p>Implementation steps:</p> <ol style="list-style-type: none"> 1. Finalize categorization of previous statements (comments, advice, correspondence, etc.) 2. Rename Sub Type to Document Type 3. Populate list options for document type based on document categorization exercise 4. Populate the "End User Interest" (EUI) field for previous comments 5. Begin logging EUI going forward. <p>Metrics</p> <ol style="list-style-type: none"> 1. Clear and Accurate Distinction between statement types. 2. Statements filterable by type 3. Populated EUI fields.
01 Jan 2019	Jan 2019 ARIWG Dashboard	