

SSR2 Meeting #37 - 19 July 2018 @ 20:00 UTC

Attendees:

Review Team Members: Alain Aina, Denise Michel, Eric Osterweil, Kavah Ranjbar, Kerry-Ann Barrett, Laurin Weissinger, Noorul Ameen, Norm Ritchie, RamKrishna Pariyar

Facilitator: Phil Khoury

Observers: George Sadowsky

ICANN Organization: Negar Farzinnia, Alice Jansen, Steve Conte, Yvette Guigneaux

Guests: None

Apologies: Boban Krsic, Scott McCormick, Amin Hasbini, Naveed Bin Rais, Geoff Huston, Jabhera Matogoro, Jennifer Bryce

Audio recording: [EN](#)

AC recording: [HERE](#)

Transcript: [EN](#)

Chat Transcript: [EN](#)

Observer Chat Transcript: [EN](#)

Documents: [PDF](#)

Plenary Call Report: [PDF](#)

Decisions Reached: Team agreed to request a face-to-face meeting in Barcelona prior to ICANN63.

Action Items:

- Phil to provide a summary of deliverables established in contract
- Phil to circulate a request for volunteers to produce a narrative of methodology used to determine scope of work, division of work/subgroups (incl. progress)
- ICANN org to pull together a SSR1 implementation package (briefing materials, SSR1 implementation related questions) for posting on the ICANN wiki
- Phil calls for suggestions on how to recommence review work (see list on slide 8) in preparation for the DC meeting
- RT members to provide feedback on draft set of objectives for DC face-to-face meeting
- ICANN org to continue reminding people that they should book flights asap.
- ICANN org to provide Phil with information on meeting room layout/size etc.
- Include budget discussion in the DC meeting objectives
- ICANN org to submit a request for a two-day face-to-face meeting prior to ICANN63
- ICANN org to provide an overview of restrictions associated scheduling during ICANN meetings
- ICANN org
/Phil to put forward proposed times in next couple of days
- ICANN org to send meeting minutes to Phil for edits
- ICANN org to find out what the current FY budget is

Agenda

1. Attendances, apologies, admin issues
2. Brief update from Phil on progress with interviews and proposed report-back
3. Minutes – discussion, proposal – Phil to draft 'model minutes' from this meeting – to be reviewed by RT
4. Induction for new members – progress, feedback so far from new members
5. Recommencing Review work
 - a. Discuss suggestion for preparation of a summary of status of work completed, status of workplan, outstanding RT tasklists, staff tasks
 - b. SSR2 scope – suggestions re: possible preparation for team
6. Initial discussion about (F2F)
 - a. Draft objectives for meeting (attachment)
 - b. "What are we going to do for three whole days?"
 - c. Issues for resolution over next couple of weeks – eg. ground rules, remote attendance, observers, communication of outcomes
 - d. Preparation/homework over next few weeks
7. Progress report on preparation for face-to-face (F2F) meeting - from staff on attendance, administration, travel, etc
8. SSR2 revised timeline and budget – discussion - how and when to resolve
9. Next F2F at ICANN63 Barcelona
 - a. Discussion and decision - F2F RT meeting before main session, deadline July 20
 - b. Discussion on open engagement session – deadline mid-September
10. Next teleconference meetings – results of Poll – recommendation
 - a. Schedule all meetings up to F2F only
 - b. 3 meetings – approximately August 2nd, 9th and 16th
 - c. Resolve ongoing schedules in light of F2F outcomes

Call Details

20:00-21:00 UTC ([timezone converter here](#))

Interested in listening to the discussion? Go to <https://participate.icann.org/ssrreview-observers>

Learn more about how you can observe SSR2 meetings - see [here](#).