

**RSSAC Admin Teleconference Call
Tuesday 13 November 2018**

AGENDA

- 1. Call to order, welcome Fred**
- 2. Administration**
 - a. New gTLD Subsequent Procedures PDP Liaison?
SS/CR to draft note from RSSAC Co-Chairs to WG leadership about limited engagement on RSSAC issues.
 - b. Meeting in DC on Tuesday Dec 4 or Wednesday Dec 5?
CR to contact CEO office
 - c. Travel support for ICANN64?
MA to update the travelers data base, removing Brad.
 - d. FY20 Additional Budget Request process (due 1/25/19)
 - e. Archive of editable RSSAC publications?
Staff to work on editable RSSAC publications
RFC 8482
- 3. Pending action items**
 - a. RSSAC onboarding
 - b. Improving How It Works tutorial
 - c. "Legacy" issues background paper
 - d. CR to produce next draft of RSSAC000v4
 - e. AM to identify publications for potential revisions (in preparation for pre-RSSAC037/038 implementation).
 - f. Staff to propose RSSAC Caucus administrative changes (mailing lists, scheduling) and then propose transition plan for Service Coverage and Resolver Behavior work parties
 - g. AM to update queue of RSSAC Caucus work items (see agenda item 4)
 - h. CR to work with RSSAC Caucus Membership Committee to develop lightweight onboarding process for new RSSAC Caucus members.
 - i. CR to develop template for RSSAC work plan
 - j. CR to develop overview of current leadership training and succession planning
 - k. WH, KR, and LJL to draft a question to the RSSAC Caucus about improving operations and administration. (DONE)
- 4. Potential Work Items**
 - a. Finish RSO identification statement
 - b. Technical/political advice (or talking points?) on number of root server operators
 - c. RSSAC001/002 review (what matters)
- 5. Agenda for 4 December**
 - a. Next workshop
 - b. Draft minutes for 24 October
 - c. RSSAC Caucus members
 - d. RSSAC mentor for ICANN Fellowship Program
- 6. Any other business**
- 7. Adjournment**