

**SSR2 RT Plenary Call Report**  
**Plenary Call #51**  
**15 November 2018 – 15:00 – 16:00 UTC**

**Review Team Members**

Ram Krishna Pariyar, Jabera Matogoro, Eric Osterweil, Kaveh Ranjbar, Laurin Weissinger, Russ Housley, Denise Michel, Scott McCormick, Norm Ritchie, Žarko Kecic

**Observers**

Alexander Chilikov, KC

**ICANN Org**

Brenda Brewer, Negar Farzinnia

**Apologies**

Jennifer Bryce, Boban Krsic, Kerry-Ann Barrett

These high-level notes are designed to help SSR2 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/ohu8BQ>

The SSR2 Review Team undertook the following during this session:

**1. Welcome, roll call, SOI updates**

Roll call and apologies. See recorded attendance above. No SOI updates provided.

**2. Discuss the upcoming f2f meetings of the RT in January (Vancouver or LA) and in March (Kobe).**

Russ noted that based on the feedback received from the review team, the dates of the F2F meeting in March (ICANN64 – Kobe) are planned for 8-9 March, wrap-up session on the last day of the meeting on 14 March, and an engagement session during the week of the meeting in Kobe.

Staff noted that the request for pre-meeting date has been submitted and all other sessions will be entered in the EMS form once it opens up.

Staff noted that for the January meeting, the Meetings Team is still looking into gathering cost estimates for Vancouver and Los Angeles and is anticipating to have the estimates ready to share with the review team next week.

Action item: Staff to send hold-calendar invites for the Kobe meeting in March.

**3. Review the methodology document and agree on approach for SSR1 Implementation evaluation**

Russ discussed the SSR1 methodology document that Laurin had developed and had circulated to the review team on the mailing list for feedback. Laurin summarized the comments received from various review team members to date. Russ asked if anyone wants to raise any issues with any of the document as it stands at the moment; review team members had a discussion and some suggestions for further modifications; 1) To include a note in the methodology to highlight affected stakeholder where consulted as relevant for impact of implementation, and 2) under each recommendation of SSR1 the list of relevant documents reviewed should be included. Russ suggested to send the document, once finalized, out to the mailing list for consensus call.

Action item: Laurin to modify the SSR1 methodology document based on the discussion on the plenary call.

Action item: Russ to send out the SSR1 methodology document to the RT mailing list for RT approval.

**4. Prepare methodology document for each scope item**

Russ suggested to the review team that similar to SSR1 evaluation, methodology documents should be developed for all other work streams. Using the same structure used for SSR1 methodology, Russ asked the rapporteurs of the other work streams to produce similar methodology documents within the next week and circulate via the mailing list for the review team feedback.

Action item: Rapporteurs of other work streams (other than SSR1) to produce a draft methodology and distribute to the review team mailing list for feedback.

**5. AOB**

N/A

**6. Confirm action items / decisions reached**

Staff read out recorded action items and decisions.

Consensus reached on decisions/action items: Yes