

EPDP Team Agenda for Face-to-Face LA Meeting

Sept. 24, 25, 26

Meeting Goals

- ❖ Confirm road map for GDPR compliance
- ❖ Develop preliminary agreements for GDPR-compliant purposes and data processing
- ❖ Advance other topics to build core GDPR-compliance components as prioritized during Day-1 discussion

Note: The group will continue to identify and move on to additional discussion topics once discussions on a particular agenda item are complete.

Timeline	Topic
Day 1 [Monday in LA]	
8:00-8:30	Arrive at ICANN
8:30	Introductions and Agenda Review
9:00	Road Map for GDPR Policy <i>Goal: Confirm products and requirements</i> What does Victory Look Like? <ul style="list-style-type: none">● In this Meeting● For the Initial Report delivery at ICANN Barcelona Minimum Required Components (Table of Contents for New Policy) <ul style="list-style-type: none">● Legitimate Purposes for Processing Personal Data● Data Elements Analysis● Data Elements Redaction● Data Retention● Other?
10:15	Break
10:30	GDPR-Compliant Purposes for Processing Data (Section 4.4) <ul style="list-style-type: none">● Step 1: Clarify <i>who</i> has a legitimate purpose and <i>what</i> exactly it is● Step 2: Compliance check with GDPR Article 6 (compare against 6 GDPR principles)

12:00	Lunch (Provided)
1:00	GDPR-Compliant Purposes for Processing Data (Section 4.4) (continued)
3:00	Break
3:15	Specific Data Processing <ul style="list-style-type: none"> • Data Elements (which are lawful?) • Redaction of Personal Data (which are Personal Information) • Logging requirements
5:45	Summarize Day-1 Progress and Plans for Day 2
Day 2 [Tuesday in LA]	
8:30	Reflections / Insights from Previous Day
8:45	Review Agenda for Day 2
9:00	Confirm Preliminary Agreements and Continue Discussion of GDPR-Compliant Purposes for Processing Data (Section 4.4)
10:30	Break
10:45	Continue Discussion
12:00	Lunch Provided
12:45	Either Continue Previous Discussion, or Continue Data Elements Discussion, or Start New Topic Requested by Team
3:00	Break
3:15	Review Summary Documentation of Preliminary Agreements and Proposals, Continue Discussions
5:15	Develop Plan for Day 3 [Wednesday in LA]
5:45	Wrap Up and Close
Day 3 [Wednesday in LA]	
8:30	Reflections / Insights from Previous Day

8:45	Review Agenda for Day 3
9:20	Discussion of Topics in accordance with Plan from Day 2
12:00	Lunch
1:00	Review Documentation and Identify Final Discussion Topics
2:00	Discuss Topics
5:30	Review Next Steps and Action Items
5:45	Close