ANDREA GLANDON:	We will now officially start the recording of this call. Good morning, good afternoon, and good evening. Welcome to the At-Large Review Implementation Working Group call held on Tuesday, the 25th of September at 04:00 UTC.
	On today's call, we have Maureen Hilyard, Cheryl Langdon-Orr, Holly Raiche, Olivier Crépin-Leblond, Alberto Soto, Abdeldjalil Bachar Bong, Ali AlMeshal, Yrjo Lansipuro, Sebastian Bacholett.
	From staff, we have Heidi Ullrich, Evin Erdogdu, and Negar Farzinnia; and myself, Andrea Glandon, on call management.
	We do have apologies noted from Alfredo Calderon.
	I would like to remind everyone to please state your name before speaking for transcription purposes and to please speak at a reasonable rate for interpretation. Please keep your phones and microphones on mute when not speaking to avoid any background noise. Thank you, and over to you, Maureen.
MAUREEN HILYARD:	Thank you very much, and thank you, everyone, for those of you who are here. Thank you very much for being here promptly and waiting to start the call. Thank you.
	Okay. The aim of this particular meeting is to actually go over the key documents that we're actually going to be using in this particular activity. One, of course, the plan development, is an extension of a

document that [inaudible] of the document that I sent out to everyone just to introduce them to the different tasks that were involved in getting, asking for their support and developing that. So, we'll go through that document. It might be easier for you if you can load that up on your computers. It will make it easier to try to explain.

Then, the second document is the prioritization and [inaudible] template which is the second document that is the output of this particular project that we're working on at this time which has to be completed by mid-December.

So, there are things that we actually have to do and I'd really appreciate if we're all working together as a team on this and that we can achieve the expectations of our plan and that we can discuss it first in working groups and then as the actual implementation working group that we are as a larger group so that there is consultation all around.

So, anyway, those are the two things that we want to look at first off. If you have any questions, hands up at any time and we will go through those as we move through the discussion.

The first document … Are there any questions? Is there anything else that anyone wants to bring up and add to the agenda for this meeting?

Okay. We'll look at the very first document, therefore, which is the development plan. Andrea, are you going to put something on the screen that actually shows what they should be looking at to make sure they're actually looking at the right page?

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ANDREA GLANDON:	I tried to PDF it and it doesn't look very nice, so I put the Wiki page link down there.
MAUREEN HILYARD:	Okay. Good. Is there anyone who is actually having difficulty getting to that page or being able to see that page? Okay, I'll fix it. Satish, apologies noted.

Okay. We're just looking at the plan development which there's a link in the chat that you can get into. We're starting to look at that now.

So, looking at the plan, one of the things that they discussed was the leadership team, the ARIWG leadership team, was that I actually took a section, a little phrase out of the review, one of the review documents that we – issues, tasks that we got – towards a more innovative and revitalized At-Large which was basically the words of the reviewers, but I felt that was something that was quite significant to what it is that we want to achieve for At-Large anyway and we are having a hand at the moment in creating some continuous improvement activity. So, for me, I see that that is being an appropriate goal to work towards and hopefully with everyone's help we'll be able to achieve that.

Now, in this particular table, it was based on the Gantt chart which will be in development of this work that we're doing as a more precise tool to show how we actually did undertake this activity. Information will actually be transferred to this, so that if you bookmark this particular workspace and keep it in mind that this is something that we're all working towards and just keeping check on things because I'd like … Although some people are assigned to various tasks, it would be good to

think that if your task is actually finished that you will, or even before it's finished, while you're in a down time, that you may contribute to the discussions that others may be having about their particular item.

But, in this document, we've got, first of all, category. We're looking at whether the items that is actually under discussion as low needs or medium needs or high needs task and that really depends on the needs of the particular item that is being discussed. And with respect to the needs of time resources and the resources may mean does your task require additional staffing, does it require any particular skills or equipment. If there are any particular needs in that regard, they're being categorized.

So, if you have a look down the page, you will see that their category one includes items such as the quality and quantity of ALAC advice which is item number one. The leadership team issue, number four. Just things that probably don't require any additional support as such. So, that's what that category section is about.

The second one are the task descriptions and they are the actual descriptions of the tasks that the board agreed to us actually addressing. Heidi and her team are very kindly uploaded the text as it is in the proposal document for each of those issues. So, [inaudible] when you get a full listing of what the actual issue is that your team may be working on. And of course it's the [inaudible] actual issue number and that's according to the proposal document, so that quality versus quantity of ALAC advice was number one according to the proposal document and the leadership team, the ALT issue, is number four in that document, so that's how that relates.

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The next column deals with the actual text of the proposal that the ALAC recommended and what the ALAC proposed that we would deal with under that particular item, so that, for example – again, looking at the quality versus quantity of ALAC advice, which was number one in the proposal – the text as to what ALAC was proposing that we would address relates to the website and the Wiki and ensuring that that was accurate and understandable and that it may require some resources, but that work was already being done in that area.

So, that's basically what the team, the issues team, will be dealing with and that's what we're calling them. I originally had it down as penholders, but we decided that this role was more than just pen holding. It was actually to get together a group of people to actually discuss the issues and create steps for the next document that we're going to be looking at.

The next column anyway is task type and most of those activities are implementation activities, except for the top line which is actually the [goal]. That's the implementation development which is actually on another page which we're going to get a link for that.

The risk label, which is the next column, when I was actually looking at the risks, it was what happened if we can't get … What are the risks in relation to not being able to achieve our … What are the risks if our proposal is not accepted? Sorry, I'm assuming [inaudible] proposals will be … The implementation of all our proposals will be accepted, but according to … On a risk basis, what were those risks? I think that's something that actually has to be addressed in the steps, something which we [inaudible].

With regards to the issues, issues team leaders. I mentioned when I sent out the very first document, the initial document, that I basically assigned people, a couple of people, first off, to each of the items and I've had since then, if you're looking at the page, you will see that there are more than two people on those lists and many of them are people who volunteered to be part of the issues team. So, I'm very grateful that those actually already offered.

What we've got is the issues team leaders are basically the ALAC regional leaders and some of the key leaders on the [inaudible] who actually had senior leadership responsibility. So, they form the core of the issues team leadership. But, there will be participants who will volunteer to support that particular item and I'm hoping that amongst those who actually volunteer to be members and participants on our list, once we made it more public, which we will do after this meeting, that there will be more people to contribute to the particular issue.

The other columns that we've got here, the progress, starting date, target completion … Perhaps not that one, but the number of weeks. They're to do with the Gantt Chart and they will be completed according to the work as we progress.

The target completion, which is the second to last column, the target completion from At-Large review implementation overview was the actual timeframe that the ALAC proposed was going to be the time we would need to actually do the implementation, based on … It was a guesstimate.

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I'd like to actually have, as people are working through their items, I'd really like that there is a little bit more defined timeframe, and so that may be altered later.

But, starting date, I'm assuming that we may be able to have a starting date by this meeting if we can get some comments about where people are and if they're okay with their positioning or whether they need to not be added to something else. I'll wait for comments from people now, if you have any questions or queries. Thank you, Holly. [inaudible].

HOLLY RAICHE: May I put my hand up?

MAUREEN HILYARD: You didn't put your hand up, but that's okay. There we go.

HOLLY RAICHE: A couple of things. I've had a look at the chart. My name is in some places, some of which I'm happy about and some of which I'd like to move. Do we just let you know afterwards?

MAUREEN HILYARD: Yeah. Now or after. If you move, you might leave a gap and I might need to fill it.

HOLLY RAICHE: Okay. Then, a couple of things. I looked at the chart and I'm just thinking, with issue number three which is about staff, would that necessarily fit in with number one? Because what we were talking about with staff was assistance in meetings, notes, but also the website. I see synergies there.

MAUREEN HILYARD: Definitely. Thank you. I think that this is one of the things that we're talking about with regards to if you're going to be working on that particular issue and you're trying to get some feedback, it doesn't require that you will seek out people who might be able to help with that and also mention that interaction between the various items. So, in essence, what we're actually doing is we're developing a very inter-connected set of [types] where one item may actually be complementary or even reliant on another. So, yes, I definitely agree that you might find out what item one is actually doing and working with their team to see if, as you said, there are those synergies. But, we still have to identify this as a separate item, so you might incorporate it into your steps.

HOLLY RAICHE: I've got one more comment and then Cheryl wants others to [inaudible], of course. Just a thought. I've looked at the chart and there are lots of blank spaces. I'm wondering if, at Barcelona, we couldn't set aside time for the individual groups to meet and work on their strategies and stuff, because for some, there's a lot of work that's been done. For others, there hasn't. Maybe it makes a lot of sense to have

some time at Barcelona for individual groups to work together and fill in the bits that are missing. Just a thought.

MAUREEN HILYARD: It's good that you mention that because Friday morning is one of those times that ALAC … Time that we're having together. This is one of the activities that we'll be looking at and getting people working together and their teams.

HOLLY RAICHE: Thank you.

MAUREEN HILYARD: Okay. Cheryl?

CHERYL LANGDON-ORR: I think it's important that we don't put things off these teams until Barcelona. Apart from anything else, this should be a matter of each of the teams, the issues leaders should be responsible to make sure or stakeholders where identified or are identified and are approached through input. They should ensure that prioritization and dependencies document is substantially fleshed out and proposed or text is there and all of that should be done in advance of Barcelona, so your committee as a whole is in a situation of dealing with it around the Barcelona time. Certainly don't want to agree with Holly if she was suggesting that's a start of the time. That should be damn near the end of the time. Within 21 days or so we should be putting final drafting on this part and having

it go towards the ALAC for its endorsement. I just don't want to see Barcelona as a starting point, otherwise lazy volunteers will be what they are, which is frequently busy in other ways. Thanks.

MAUREEN HILYARD: Thank you, Cheryl. That was actually going to come up in our discussion on the next issue which is the prioritization, the actual template. That has an expectation of delivery within three weeks which is basically going to be when we meet in Barcelona.

One of the things that I was going to raise [with] that document was before we get to Barcelona that there will be some kind of draft prepared in discussion with the working group, so that working groups will actually be meeting and discussing and getting some initial ideas so that we've actually got something to work on in Barcelona. So, that's already being prioritized anyway. Thank you, Cheryl, for raising that, but also for bringing in some other issues.

I just wanted to also raise the fact that we've got … There are some areas that may need to be looked at. For example, if we have a look down the column two, the second to last issue in the category two section, which is the medium needs and medium risks section, which is to do with outreach and engagement and even contribution of At-Large coordinated ICANN strategy for ICANN engagement. That was the issue.

Now, I had Tijani and Seun down for that particular task and we've since found that there are two more people who volunteered, so we've actually got a section here that is totally AFRALO at the moment. So, one of the things that I would really be hopeful is the task leaders, the

issue team leaders are constructing their work groups but they will be surely taking people from other regions, so that you're getting a more diverse field of opinion and views, as Cheryl points out, so that we don't have … So that it's a little bit more shared around. I think it's important that … I mean, there are people who have already volunteered their time. They may not be aware of where we're at with this and we'll be going around to the various RALOs to highlight that we've actually [inaudible] participants who are interested to contact anyone in the issues team to engage in the discussion. That's probably just developed into something that's a little bit more interesting, but we really need to look at ensuring that our teams do reflect a regional balance of opinions. Cheryl, is that your hand up again?

CHERYL LANGDON-ORR: Sorry. I just wanted to make sure that people at this meeting can certainly put themselves forward into any of these issues teams. Just as Holly has indicated, she probably didn't want to be in one that she's been allocated to. If you can let Maureen know and staff know that in chat now, it may mean that someone else on this call can either step up to back fill or reach out to people in their region. I mean, if they, for example, look at the one that Maureen was just identifying and they go, "Yeah. Right. Well, I'm pretty sure I know two other people who is probably going to be interested in that outreach and engagement topic and who are not from AFRALO, that you can then perhaps Skype or reach out to these people and get them to consider volunteering for a team sooner rather than later. That's all. Thank you.

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MAUREEN HILYARD:	Thank you, Cheryl. As you can see, there are lots of gaps, so we do need to [inaudible] people in and get them … I mean, the whole thing, too, is we're looking at participation of our members for various other tasks, so we do need to get people not only volunteering to be put on the list, but actually participating and contributing. That's going to be really important.
	I think it's important, too, that we can get more people engaged and involved because the whole thing is that after we've actually developed the plan for the steps and the things that we're going to be doing and we have to go through that implementation process, if we can actually have buy-in to the actual plan that just means that our implementation over the next following months after it's been agreed to by the board will actually make things flow a lot more easily because everyone is working together on it.
	Okay. Are there any more questions on that before we go on to the next chart? Cheryl, is your hand still up or is that a new hand?
CHERYL LANGDON-ORR:	Sorry, it is a new hand. I just wanted to ask Holly what she meant. I understand she doesn't want to be on the social media one. That's fine. But she'd like to be on the number one. What does she mean? [inaudible] a meeting on ATLAS-3? I wasn't quite sure what she meant. Others are putting their names with numbers next to it and I'm sure staff will work it out, but I'm not sure what Holly wanted clarification on [inaudible].

MAUREEN HILYARD: Okay. If you can sort that out later or something, that would be [inaudible]. Oh, that's interesting. Satish has mentioned that he asked to be put on some things and when we've actually been transposing this over, your name hadn't been added, Satish, but I will make sure that it is. Thank you very much. I'll add in that. We'll get that fixed up.

CHERYL LANGDON-ORR: And you've got [inaudible] as well.

MAUREEN HILYARD: Great. Oh, awesome. Okay. That's why this chat is going to be very important. So, just make sure … Justine just put yourself down in any one of those activities. We'd love to have you. We know that you will contribute. Great. Awesome.

Okay. Let's move now to the prioritization and dependencies page because this is actually … This is the [inaudible]. This is where we actually had to look at … These are the form we had to follow and these forms will all be each individual issue and they will be collated. We've got to fill in that form. We've got to do the executive summary, the overview of the recommendations that have been made and the timeline [inaudible]. So, we need to look at … We need to go through each of these.

Now, very fortunately, if you have a look through the very first one, which is the issues one, prioritizing [inaudible] the list. Everyone has that up on their screen. Andrea, do you have this one? This is what it looks like. Can people actually have – yeah. That's the shape and size of

it. But if you actually look at the actual whole page, it will be a lot easier. You'll be able to read it. But, you will notice that there is scripts, texts that's actually been … It's in brown color. The font is in brown. That is a draft that was provided for us by Cheryl to give us an idea of what is required in the documentation for each issue.

It's not supposed to be [inaudible]. What we want are the implementation steps. On that particular page that we choose to actually [inaudible] development work space, you will actually see that for each of the items, there are 16 items, a separate issue document has actually been set up, so that you will just get … If you are a team leader, issues team leader, for a particular issue, then you can go to your particular number and you will start putting this information in.

There's probably some stuff in there that we can probably put in for you, but when it comes to … I would probably concentrate on the proposed implementation steps and basically detail what those steps might be. It looks pretty basic here, but in fact, it's the discussion that will take place within your working groups.

First document indicates – [inaudible] in brown. It indicates theoretically, because it's just a very hypothetical sort of demonstration model, but it actually demonstrates that this has actually been the discussion that's taken place regarding this particular issue and we would like to have people commenting on that … When the draft is actually being done by the issues, number one issues team, then people can comment on that particular draft. They may wish to add things or delete things or whatever. Amend.

So, by all means, it's still under discussion. Once it has been agreed to by the full committee – that's us, that's this particular group – and everyone says they're actually okay with it, then it will turn black and we can actually move on to other things.

These will stay brown for basically probably several weeks to allow people to make comments on them once [inaudible] to be drafted up and the draft statements have actually been made.

I did mention that we wanted to have some sort of draft ready in about three weeks' time. It doesn't have to be [inaudible]. What we just want to look at is what are some of the key areas that you as a working group, your working group, have suggested as areas that you might like to consider and steps for your particular issue. These can also be commented on.

In fact, if you can have that draft ready within three weeks by the beginning of Barcelona, that will give us something to deal with at the Friday morning development program that we are actually going to have which will include this. It won't be [inaudible], but it will include this activity. Are there any questions? I know I probably haven't explained it very well, but if there are any questions, I'd really appreciate that. Each team leader will have edit rights to this Wiki page.

Yes, actually, I did as that the development page did have [inaudible]. Yes, it is at the very top. At the very top of the planned development thing, there is the link to [inaudible], so that they're inter-connected. Are there any other questions or queries on this?

Okay. So, really, the action items in relation to this particular page is that each working group are working on the individual issues must come together within the proposed implementation steps. What are the key areas that you think are important for that particular issue? And have that listed. And as people want to make a comment, they can actually contact you as a team leader and you can actually add those into that document.

Just a couple of other things that I wanted to add after the implementation steps have actually been developed. I wanted to actually look at continuous improvement in that although we're addressing an issue that has … For example, and this is issue number one, and that's to do with ensuring that the website and the working pages were accurate and understandable and that was … I mean, it was actually quite finite about what was required by the proposal.

However, if you have a look at the review setup or issues about quality versus quantity, as a continuous improvement bullet point or a couple of bullet points, it would be good if you also investigated what other ways that we can actually start to enhance our capacity within the ALAC to ensure that there is continuous improvement in this particular area so that we're actually making better use of the solution that we had just developed in the implementation steps about the way that the policy advice is actually presented on our website and the Wiki. So, that's a continuous improvement aspect, looking post the implementation.

Secondly, metrics. The metrics is a whole issue of its own within the implementation plan and I think one of the things that I would like to see is that once we are actually developing our steps that the steps

actually are measurable, that the goal that we're actually establishing for these steps are measurable and that these measures and how we demonstrate these measures are actually stated as well. And we can incorporate these into the development of the implementation steps as we're preparing this template for presentation into our final document.

I just want to [inaudible] that those … I don't think that if we are looking towards continuous improvement within the ALAC that just addressing the issue that they've stated should be our ultimate goal is that we should be looking at moving forward and developing. How can we build on what just has been done to make what we do within the ALAC and At-Large continuous improvement?

Is there anything else that … Are there any questions or queries on anything? Nothing? Any questions on anything? Is there any reason why anyone feels that they won't be able to get their teams together? Because it's good to see our leadership team, [inaudible] RALO leadership team, have arrived but is there any reason why—

HOLLY RAICHE: Holly's hand is up.

MAUREEN HILYARD: Holly?

HOLLY RAICHE: Yeah. Just what I've said in the chat. I'm assuming that each team leader under every item in the first link will be meeting or has met already with

the other members of either the group or the participants so that in the next three weeks there's text against every individual page. Am I wrong in that?

MAUREEN HILYARD: Sorry. Can you just say that again? I'm sorry.

HOLLY RAICHE: For each item, the second link in the agenda is to the individual pages. I'm assuming that each team leader, that is the leader of each of the 11 or 12 items, will meet or has met with the other members and will look toward filling in the page. It's right now brown text, but eventually that becomes, as you explained, black text so that by Barcelona people can … The team can meet and progress what's on the individual pages for the items. Is that what you're planning?

MAUREEN HILYARD: Yeah. That's what I'm planning. This is the first meeting. This really is the first meeting that we had actually had and I [inaudible] most of our team leaders might be here and that they would all hear the same thing. I guess they can hear the recording.

From now, this is where are starting date is the 21st of September and I'm hoping that you're all going to be given three weeks to actually get your teams together and to start looking at drafting what would be the key issues for you to address as the steps for ensuring that you are going to be able to appropriately address the proposal. [inaudible] today. Cheryl?

MAUREEN HILYARD: Thanks, Maureen. Holly, just further to that, some of these issues, there's already an existing group, team, taskforce, work group, variously named conglomeration. There's, more or less, effective people who are meeting on either similar issues or component parts of the issues been identified.

For example, two examples I can give you immediately is we have an existing and highly active outreach and engagement subcommittee. So, one would suggest that the smart money would be for the issues leaders on outreach and engagement matters to immediately engage with existing working groups as well. The same can be said for the social media one.

There's an already existing social media not only working group, but regional infrastructure that's being developed. So, they would need to engage with, if not leverage on, the work plans that were already in existence with those groups as well. So, that won't be all of them, but there's just a couple examples of some pre-loadings that will be possible on some issues. Luckily, they're the ones that you'll probably be able to agree to put in first because they're the ones that won't need additional resources. Perhaps I would suggest perhaps not insurmountably large and extensive additional resources and shouldn't be highly complicated.

Exactly, Dev. I could have gone on. But, I suspect [CTF] will come across on a number, not the least of which of course is metrics which not everyone will immediately recognize that the Technology Taskforce not only could, but should have a number of potential supporting options

for implementation of some of the metrics proposals that I would expect [inaudible]. Exactly.

MAUREEN HILYARD: Thank you. Holly, did you want to say something else? Alberto?

ALBERTO SOTO: Thank you. You're talking about a draft for Barcelona, but taking into account the deadline that we have to [inaudible] the implementation report, I believe that this report should be an advanced report, if you will, so that we can be tasked the topics in Barcelona. Thank you.

MAUREEN HILYARD: Thank you, Alberto. Obviously, I didn't make that clear enough. In fact, the three weeks that we've got until Barcelona is the timeframe that I would like the groups to be working, to actually create the draft of what important issues will need to be in place … No, what important issues are being raised within the group that need to be considered, so that we can get other people also making comments. They might make comments about other issues that they feel should also be added to that list of things, so that when the working group finally gets around to actually developing these steps, they're actually including all the different ideas that have come, that are relevant to the working group and are probably imperative to it.

So, what you're saying is absolutely right, that what we're hoping to do, we're hoping that the team leaders will actually get those groups together. And as I said, you may need to [inaudible]. If people aren't

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here listing all the working groups they'd like to contribute to, that you're getting out there and actually [charting] for contributors to your group. And not just within the ALSes or the RALOs. I mean, looking for … I mean, just on your particular issue that you've been assigned, Holly, with regards to working with staff and trying to understand how staff may be able to help with policy development that your group may look at including staff members or including people who actually worked with staff over the years. What do we need? And probably getting some input from our former ALAC chairs and other leaders. What are the concerns? What do we need to address when we're actually looking for particular skills match for developing within our staff to actually help policy development or to assist with policy development issues within At-Large?

There we go. Justine is going to support you. Way to go. Are there any other issues? Nothing? Please, if you do have anything … Oh, I see Heidi's hand is up.

HEIDI ULLRICH: Yes. Thank you, Maureen. I also just see that Olivier put his hand up. I wanted to draw your attention to the action items. In the last two points that I prepared in there, posted in there, are the next steps that I'm suggesting. The first one, just to confirm that this is correct, that groups led by issues team leaders are to complete drafts of their prioritization and dependencies in the next three weeks and they are to work with the relevant working groups. And the second step is that the group, this group, the At-Large Review Implementation Working Group,

will review all 16 prioritization and dependency templates during their face-to-face meeting at ICANN 63. Is that correct, Maureen?

MAUREEN HILYARD: That's what I would actually like to happen. It will take a bit of time, but I think it's important, especially if we're looking at a little bit more … We're looking at that inter-connectivity between some of those issues is that each of the team leaders could be, need to hear what is developing and what the issues are for certain things because there may be … Within outreach and engagement, for example, there are about three issues relating to that. Social media, there are three or four issues relating to that. So, we need to actually state what those connections are and so that some of those issues can be actually worked on together. So, yes. Correct. Olivier? Sorry, Heidi, was that all? Thank you.

HEIDI ULLRICH: Yes. I'll put my hand down.

MAUREEN HILYARD: Thank you. Olivier, I'm glad to see that you're still awake and haven't dropped off to sleep.

OLIVIER CREPIN-LEBLOND: Thank you, Maureen. I'm trying with everything that I can to keep awake. It's an exciting topic, so I'm fully awake now. I'm not going to be able to get back to sleep, unfortunately. It's the rooster.

I see on the list, on the table that you've got, the team leaders and then participants. Whose responsibility is it to call for more participants into this or is that the full list? And are we going to have a call for participants for those specific points?

MAUREEN HILYARD: Thank you, Olivier. Well, I'm hoping that our regional leaders will actually be putting out the call as well as the attendance of myself and Cheryl and anyone else who actually would like to be able to do a bit advertising to actually get more participants to these activities.

I know that some of them may seem a little bit vague and some people may probably [inaudible] some of them because they don't quite understand what's involved. Of course, then I'm saying they've got to be actively involved in the discussions and stuff.

But, we do need to actually have … I think that the shoulder tapping, if you know of people who can actually contribute in a positive way to – this is talking to the team leaders – in a positive way to your particular issue. Do shoulder tapping and I'll put their names down, but they do have to participate. They do have to contribute because this is actually got to be one of the measurable activities that we're going to be probably starting off with, with regards to our ATLAS 3 selections. We need to be able to say that – and this is where I'm talking about measures and metrics. The way in which we actually run this particular activity is going to impact on some of those selection procedures that we're going to have, be taking account of for ATLAS 3. But that's just one thing. It's only one reason.

The team leaders are basically the ones who will put together all the, accumulate all the ideas into the things to actually draft the steps and I've given you a team so that you're not actually doing that on your own. I would hope that you would encourage your team leaders also to [inaudible] as participators as we would like the participants to be.

OLIVIER CREPIN-LEBLOND: Just as a follow-up, because I've noticed … Should we insist on regional balance? I know you mentioned it earlier that some of those subteams and issues were … For example, the one that was purely AFRALO. Are you going to actively encourage that we have participants then to redress the balance?

MAUREEN HILYARD: I'm probably not [inaudible] that there has to be one person from each region, but I'm hoping that when people start volunteering to participate that may be a natural result. But, I do think that in that particular instance where we've got all AFRALO, some other combination would be encouraged in that particular instance. I just wanted to highlight that to show that even where we're actually asking for volunteers … I don't know if other people realize who may volunteer, that's how it would actually play out. It was an interesting situation. Are there any … Alberto?

ALBERTO SOTO: I raised my hand when Olivier said that there were some vague people. I think he was actually referring to me. But, seriously, I understand all the

deadlines and in three weeks or in a few days, it will be departing for Barcelona. I don't know if you are referring to three weeks and saying this is a long-term or short-term for what we have to do. Thank you.

MAUREEN HILYARD: Thank you, Alberto. This is actually the three weeks. The key ideas that come out of the discussion will just demonstrate to us the discussions that the team has actually met and discussions have started, so that the steps that are actually placed onto the documents before Barcelona will just indicate to me that things are underway and they will also indicate to others that there is something up there and if they have anything else to contribute, that they're encouraged to do so.

So, it doesn't matter which group you belong to and to which you're contributing probably in more depth. If you can go through some of the other issues that you can see from the implementation plan that is of interest to you, you might get into that work plan, that prioritization form, have a look at what is already being proposed, and if you can think of something else that you can add to it, please send that recommendation to the team leaders so that they can actually incorporate it into their document.

CHERYL LANGDON-ORR: Maureen?

MAUREEN HILYARD: Cheryl?

CHERYL LANGDON-ORR: Thank you very much. As much as I would love to think every one of you is going to – well, everyone on the call including everyone who's put themselves forward or been selected as a team leader or issue participant – is going to do little other than live and breathe all of this between now and 21 days' time, my experience with volunteers is somewhat different to that Utopia.

How about, Maureen, if we run a meeting sometime in the week of the 8th of this coming month which is a good week before people should be getting on planes to go to Barcelona, and the purpose of that meeting is to run through all of these template pages and see how things are going. Have there been any problems that the issues teams have found? Are there any things that we need to know about? And hopefully, if nothing else, it will give them a slightly earlier deadline to get their homework at least drafted. Thank you.

MAUREEN HILYARD: I just wanted to put in the chat that I'll actually be traveling for the two weeks before Barcelona, but I can actually work with the staff to try and see, to make a time. I can't remember where I'll be on the 8th. Yes, that's an idea if anybody wants to meet up and discuss what they've been doing if they need to. It can be done. We can do that.

CHERYL LANGDON-ORR: Just to clarify, I'm suggesting some time that works in the week of the 8th, not the actual 8th. I mean, maybe the 8th, but I wasn't suggesting it

has to be on the 8th. It was just to give you a time where you should be able to get some people gathered. Thanks.

MAUREEN HILYARD: Yes. There is a meeting on the week of the 8th and I will have to look at where I am. That's fine. We'll work something out. Great. Any other questions, queries? We've actually done quite a bit. It's quite a lot to think about, I must admit. But, at least now you've all had an introduction to those two key documents. The first one explaining what we're going to be doing and the second one to be looking at what you actually have to produce at the end.

Now, first is the prioritization document. As I said, they don't have to be completed all until about September/October because we have to do the reviews and stuff. But, at the same time, there are some that we can easily fix and finish really, really early, so we can all concentrate on some of the more difficult issues. I know that, for example, Olivier has got probably one of the most difficult with the ATLAS 3 not only … He's not only having to organize the program of [inaudible] task, the program side of things with regards to ATLAS 3 plus taking over the co-chair role and this is just added to … So, I'm just hoping that he can actually do the dual roles together and it's all going to meld. He's already developing a team already.

I think that if we can get everyone starting to work on their tasks and going on to the prioritization page and looking at putting in some bullet points about what has been discussed by the groups and to encourage other people to add their comments as well. It's sort of like also

developing their full participation and commenting on particular issues which we're not gaining much. We're getting the same people making the comments and I'd like to have more of our participant group adding their comments and being encouraged to be participants and be actively involved.

If we don't have any other questions or queries, I know that we do have got 90 minutes allocated but I don't think … I know that you will be wanting to get away and starting on those activities, so I won't hold you up much longer if we don't have anything more to discuss. As Heidi has pointed out, we do have some action items and it does probably explain what it is that our next steps …

Remember, if you have got any questions or queries, please contact me. I'm happy to receive them. If you have volunteered for anything, I'll make sure that your name is added to that list and we can get going.

Thank you very much, everyone, for coming on tonight, today, this morning. This morning, this afternoon, or this evening. We'll catch you on e-mail or at our next call. Thank you.

CHERYL LANGDON-ORR: Thanks, everyone. Thanks, Maureen. Bye for now.

OLIVIER CREPIN-LEBLOND: Bye-bye.

ANDREA GLANDON: Thank you. This concludes today's conference. Please remember to disconnect all lines and have a wonderful rest of your day.

[END OF TRANSCRIPTION]