

# EPDP Team Agenda for Face-to-Face LA Meeting

Sept. 24, 25, 26

## Meeting Goals

- ❖ Confirm road map for GDPR compliance
- ❖ Develop preliminary agreements for GDPR-compliant purposes and data processing
- ❖ Advance other topics to build core GDPR-compliance components as prioritized during Day-1 discussion

Note: The group will continue to identify and move on to additional discussion topics once discussions on a particular agenda item are complete.

Timeline	Topic
<b>Day 1 [Monday in LA]</b>	
8:00-8:30	<b>Arrive at ICANN</b>
8:30	<b>Introductions and Agenda Review</b>
9:00	<b>Road Map for GDPR Policy</b> <i>Goal: Confirm products and requirements</i>  What does Victory Look Like? <ul style="list-style-type: none"><li>• In this Meeting</li><li>• For the Initial Report delivery at ICANN Barcelona</li></ul> Minimum Required Components (Table of Contents for New Policy) <ul style="list-style-type: none"><li>• Legitimate Purposes for Processing Personal Data</li><li>• Data Elements Analysis</li><li>• Data Elements Redaction</li><li>• Data Retention</li><li>• Other?</li></ul>
10:15	Break
10:30	<b>GDPR-Compliant Purposes for Processing Data (Section 4.4)</b> <ul style="list-style-type: none"><li>• Step 1: Clarify <i>who</i> has a legitimate purpose and <i>what</i> exactly it is</li><li>• Step 2: Compliance check with GDPR Article 6 (compare against 6 GDPR principles)</li></ul>

12:00	Lunch (Provided)
1:00	<b>GDPR-Compliant Purposes for Processing Data (Section 4.4)</b> (continued)
3:00	Break
3:15	<b>Specific Data Processing</b> <ul style="list-style-type: none"> <li>• Data Elements (which are lawful?)</li> <li>• Redaction of Personal Data (which are Personal Information)</li> <li>• Logging requirements</li> </ul>
5:45	<b>Summarize Day-1 Progress and Plans for Day 2</b>
<b>Day 2 [Tuesday in LA]</b>	
8:30	<b>Reflections / Insights from Previous Day</b>
8:45	<b>Review Agenda for Day 2</b>
9:00	<b>Confirm Preliminary Agreements and Continue Discussion of GDPR-Compliant Purposes for Processing Data (Section 4.4)</b>
10:30	Break
10:45	<b>Continue Discussion</b>
12:00	Lunch Provided
12:45	<b>Either Continue Previous Discussion, or Continue Data Elements Discussion, or Start New Topic Requested by Team</b>
3:00	Break
3:15	<b>Review Summary Documentation of Preliminary Agreements and Proposals, Continue Discussions</b>
5:15	<b>Develop Plan for Day 3 [Wednesday in LA]</b>
5:45	<b>Wrap Up and Close</b>
<b>Day 3 [Wednesday in LA]</b>	
8:30	<b>Reflections / Insights from Previous Day</b>

8:45	<b>Review Agenda for Day 3</b>
9:20	<b>Discussion of Topics in accordance with Plan from Day 2</b>
12:00	<b>Lunch</b>
1:00	<b>Review Documentation and Identify Final Discussion Topics</b>
2:00	<b>Discuss Topics</b>
5:30	<b>Review Next Steps and Action Items</b>
5:45	<b>Close</b>