

SSR2 RT Plenary Call Report
Plenary Call #43
13 September 2018 – 14:00 – 15:00 UTC

Review Team Members:

Alain Aina, Eric Osterweil, Kaveh Ranjbar, Ramkrishna Pariyar, Boban Krsic, Denise Michel, Laurin Weissinger, Zarko Kecic, Russ Housley, Scott McCormick, Kerry-Ann Barrett, KC Claffy, Naveed Bin Rais

Observers

None

ICANN Org

Jennifer Bryce, Negar Farzinnia, Steve Conte, Yvette Guigneaux

Apologies

Brenda Brewer, Norm Ritchie, Jaber Matogoro

These high-level notes are designed to help SSR2 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/AAKNBQ>

The SSR2 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates

Roll call and apologies. See recorded attendance above. No SOI updates provided.

a. Staff to highlight rec. 16 in CCT report for team

Staff flagged for the review team that recommendation 16 of the final CCT report submitted to the Board is addressed to the SSR2 review team, among other groups. Team discussed inviting the CCT review team to an SSR2 plenary meeting to provide more insight into the recommendation.

Action item: Staff to invite CCT review team to join a plenary meeting to answer questions. Review Team to confirm the best time for this to happen.

2. Barcelona update from staff & confirm if any team members have not yet heard from constituency travel team

Staff highlighted that an SSR2 engagement session request has been submitted for the Tuesday 23rd October, and the NCSG have invited the review team to attend its meeting to provide an update of work to date. Calendar invites have been sent to the team. Review team members flagged that they have not yet received information from ICANN constituency travel to book flights. Staff confirmed they will follow up with the travel team and asked that anyone who requires visa letters send an email to staff off-list.

Action item: Staff to ask travel team to expedite travel request.

3. Finalize comms/outreach plan

Denise highlighted that the comms plan circulated to the list is in-line with the schedule outlined in the Terms of Reference document. Kerry-Ann noted that the comms plan is high-level and this should be clarified on-list via email.

Action item: Denise and Kerry-Ann to clarify via email with Matogoro that the comms plan is intended to be high-level (completed during call).

4. KSK rollover - what does the team need to look in to?

Eric explained that this item was added to the agenda as there has been some discussion on the SSR2 email list about if the KSK rollover is an SSR issue that the team should look at, or not. Team shared opinions on items the team might address, such as process, risk management, impact of the roll on SSR, and post-mortem/lessons learned.

Decision: SSR2 to include DNS Root KSK roll process in relation to organizational risk management (ICANN SSR) and post-mortem of the KSK roll (DNS SSR). (Decision to be clarified by review team).

5. Review of SSR1 recommendations

Team reviewed the proposed table to be used for assessment of SSR1 implementation and discussed team member inputs received on-list.

Decision: Team agreed to use the proposed table to assess implementation of SSR1 recommendations and revisit after 5 recommendations or so to see if any edits to the table are necessary.

a. Review table of outstanding questions

Staff informed the team that a [new table](#) has been posted to the wiki that includes all the questions asked in relation to SSR1 recommendation and implementation. Staff will update the table with expected completion dates as these are provided by the appropriate subject-matter experts. The table has been populated with some answers that were extracted from the meeting transcripts, as requested by the team.

Action item: Staff to add columns to the SSR1 questions table to capture the date of the ask, who asked the question and when it was answered, estimated completion date and additional notes for context.

b. Discuss SSR1 recommendations

Agenda item not discussed due to time.

6. AOB

None.

7. Confirm action items / decisions reached

Consensus reached on decisions/action items: No. Clarification on KSK roll decision reached to be provided by team, on-list.