

**RSSAC Admin Teleconference Call
Tuesday 28 August 2018**

AGENDA AND ACTION ITEMS

1. Administration (Carlos)
 - a. RSSAC appointments – deadline 7 September
 - b. Liaison to RZERC selection – deadline 7 September
Carlos Reyes to follow up on letter from Duane Wessels
 - c. ICANN63 Planning – deadline 7 September: https://docs.google.com/spreadsheets/d/1BHqhrGfA_6daEKNORlEhRRV3-qXi_tZ8PIBXIPlw/edit?usp=sharing
 - i. NomCom Review Implementation Planning Team request (attached)
Carlos Reyes and Steve Sheng to draft a briefing. No meeting scheduled.
 - d. GNSO New gTLD SubPro PDP Working Group public comment proceeding (see notes below)
 - e. Fellowship Program: <https://www.icann.org/news/announcement-2018-08-13-en>
Carlos Reyes to add to agenda for the next RSSAC Monthly Teleconference Call
 - f. Co-Chair election timeline (see notes below)
2. Organizational Review (Carlos)
 - a. Statement: https://docs.google.com/document/d/143Rzyz27AELy_WG3LtJyq1cEuBd415_mYwIGQ0eW9BE/edit
Andrew McConachie to send to RSSAC after Brad Verd reviews
 - b. Draft FAIIP (attached)
Carlos Reyes to follow up with Lars Johan Liman and Hiro Hotta
3. Work Items
 - a. New work parties (Andrew)
Andrew McConachie tracking progress
 - b. RSO Identification
(Andrew): https://docs.google.com/document/d/1tAVn89LJWK0pcWeMi24rbFpg_R3S3egneGzBCILzoZU/edit
Andrew McConachie tracking progress
 - c. Leadership Structure
(Kaveh): https://docs.google.com/document/d/11akC1pwq7iXCGbVclNjirWnctxkyYzvdM0_TRwtOmlc/edit
Staff to set deadline and draft language with Kaveh Ranjbar
 - d. RSSAC000v4
(Carlos): https://docs.google.com/document/d/1fZTLvUi1CDPkbAlI4ES32nA_TxDJ3eNga0c3FmyA8-g/edit
 - e. RSSAC Caucus Packet Sizes WP (Andrew)
Andrew McConachie to follow up with WP Chair
4. Review 4 September agenda
(Carlos): <https://docs.google.com/document/d/1MLFoeUYRvVOjh1YSNpB0m2s8P978pP3awEPA4OF1x-M/edit>
5. Any Other Business