SSR2 Coordination Call

MSSI Support Staff / Co-Chairs

7 July 2017

Draft Agenda

- Johannesburg meeting – thoughts & feedback

- Update on SSR1 briefing schedule

- Review priority outstanding action items:
  - Post note on list regarding cancellation of the 06:00 SSR2-RT Plenary call rotation slot (Co-Chairs)
  - Review January face-to-face meeting dates Doodle poll (ICANN Org, Co-Chairs)
  - Establish staff support requirements and availability to support SSR2-RT subgroups (ICANN Org, Co-Chairs)

- Review proposed agenda for July 11 plenary call

- AOB

Johannesburg Meeting – Thoughts & Feedback

- Open floor for general feedback and discussion

- Discuss next steps on:
    - Board response to Terms of Reference
    - Work Plan

- Post-meeting blog in development (interview with Alain Aina)

- Other items?

SSR1 Briefing Schedule – Update

Recommendation	Team	Status
1, 4, 5, 14, 15, 16, 18, 19, 24, 28	OCTO	Complete
2, 17, 7, 9	Operations	Complete
3	Comms	Not required at this time per Co-Chairs.
10	Compliance	Scheduled July 11
6, 13, 23	Policy	Not required at this time per Co-Chairs.
8, 11, 12	GDD	To be scheduled (Rec. 8 briefing complete) August 1
20, 21, 22	Finance	Complete
25, 26, 27	Risk management, IT	Scheduled July 25

Google doc updated:
https://docs.google.com/document/d/1js3wT36bLI0BXaGdZ7RRAN4nWjK8k4vulua k4vqa3V4/edit?usp=sharing

Review Priority Outstanding Action Items

⊙ Post note on list regarding cancellation of the 06:00 SSR2-RT Plenary call rotation slot (Co-Chairs)

Date PARTICIPANTS	25-Apr Mtg 8	23-May Mtg 12	13-Jun Mtg 15
Alain Aina	x		x
Noorul Ameen	x	x	
Kerry-Ann Barrett	x		
Don Blumenthal			
James Gannon		x	x
Cathy Handley		x	
Mohamad Amin Hasbini			
Geoff Huston	x	x	
Žarko Kecić	x	x	x
Boban Krsic	x	x	
Denise Michel	x	x	
Jabhera Matogoro	x	x	x
Eric Osterweil	x		
Ramkrishna Pariyar	x	x	x
Kaveh Ranjbar, Board Member	x	x	x
Emily Taylor	x	x	x

Review Priority Outstanding Action Items

⊙ Review January face-to-face meeting dates Doodle poll (ICANN Org, Co-Chairs)

Date (January 2018)	15 – 17 (Mon – Wed)	22 – 24 (Mon - Wed)	26 – 28 (Fri – Sun)
PARTICIPANTS			
Alain Aina	orange	green	green
Noorul Ameen	orange	green	orange
Kerry-Ann Barrett	orange	green	green
Don Blumenthal	green	green	green
James Gannon	orange	orange	green
Cathy Handley	orange	green	green
Mohamad Amin Hasbini	green	green	orange
Geoff Huston	orange	green	green
Žarko Kecić	green	green	green
Boban Krsic	orange	green	green
Denise Michel	green	green	green
Jabhera Matogoro	orange	green	orange
Eric Osterweil	green	green	green
Ramkrishna Pariyar	green	green	green
Emily Taylor	green	green	green

Review Priority Outstanding Action Items

- ◉ Establish staff support requirements and availability to support SSR2-RT subgroups (ICANN Org, Co-Chairs)
  - ○ Each subgroup has:
    - • Adobe Connect room
    - • Mailing list
    - • Wiki page
  - ○ Staff can share schedule with available slots for subgroups to choose from.

Tracking Tool (1 of 2)

Action Item Request	Owner	Due Date
Publish post-meeting blog on ICANN.org.	ICANN Org	13 July
Provide SSR2-RT with information on if ICANN Office of the CTO has plans to re-define "security"? If so, how and when?	ICANN Org	14 July
Provide SSR2-RT with information on if ICANN Org will accept Board proposal for a new, template "Terms of Reference in Operating Standards"? If so, when will it be issued?	ICANN Org	14 July
Establish staff support requirements and availability to support SSR2-RT subgroups.	ICANN Org, Co-Chairs	11 July
Post note on list regarding cancellation of the 06:00 SSR2-RT Plenary call rotation slot. Team members to raise any objections on list.	Co-Chairs	11 July
Update SSR2-RT action items wiki page with new request reporting tool.	ICANN Org	7 July
SSR2-RT to share thoughts on top SSR concerns with Future Challenges subtopic team to inform work items/scope.	SSR2-RT	TBD
Provide follow-up questions from the 25 June SSR1 briefings so that ICANN Org can prepare responses.	SSR2-RT	7 July
Complete SSR1 implementation briefings	ICANN Org	August
Prepare draft questions for ICANN Chief Innovation & Information Officer (CIO). Questions will be sent to the CIO in preparation for holding a briefing for the RT.	SSR2-RT	7 July

Tracking Tool (2 of 2)

Action Item Request	Owner	Due Date
Email request received from Co-Chairs to adopt the title "Security Review" in public communications.	ICANN Org	11 July
Draft SSR2 Review Team work plan with key dates, circulate to RT for input.	Denise Michel, James Gannon, Boban Krsic	TBD
Draft note and summary of SSR1 implementation for ICANN to send to SSR1 team members and invite them to share their assessment with the SSR2-RT.	Denise Michel	TBD
Review non-disclosure form with ICANN Legal and report back to RT on any updates or edits to the circulated form.	James Gannon, Emily Taylor, Kerry-Ann Barrett	18 July
Draft a Statement of Work for specialist technical writer.	James Gannon, Cathy Handley, Denise Michel	25 July
Research collaborative tools the RT may use that can be publicly archived.	ICANN Org	11 July

Draft Agenda – July 11 Plenary Call

- Updated SOIs & note apologies/absences

- SSR1 Implementation Briefing: Maguy Serad, VP ICANN Compliance (Recommendation 10)

- Trello Demonstration

- Updates from subtopic teams (SSR1 Implementation, ICANN SSR, DNS Security, Future Challenges, IANA Transition)

- ICANN59 Johannesburg – review of action items if needed

- AOB

AOB