# ICANN FY20 Planning 

## Process and Timeline Overview

Financial Planning and Analysis

Webinar

August 2018

## INTRODUCTION TO PLANNING TEAM



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## Agenda



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Planning Structure

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Community Involvement in the FY20 Planning Process

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FY21 Planning and FY21-FY25 Strategic Planning

## Process Overview

(8)

## Process Overview: Planning Process Steps



## Process Overview: Deliverables



- ICANN consults the community on its draft plans every year. The delivered plans are:
- Strategic Plans (ICANN and IANA/ PTI)
- Five Year Operating Plans (ICANN and IANA/PTI)
- Annual Update to the Five Year Operating Plan
- Annual Operating Plans and Budgets (ICANN, IANA/PTI)


## Planning Structure



## Planning Structure

## Community input

ICANN Org

## ICANN's Work Structure

| Objectives <br> (5) |  | Goals <br> (16) |  | Portfolios <br> (41) |  | Projects (221) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Core foundational strategies upon which goals are based | $\Delta$ | Desired deliverables to meet organizationwide objectives | $\Delta$ | Work undertaken in support of goals to fulfill core deliverables and services | $\Delta$ | Projects include Key Projects and Activities |

## ICANN Organization Reporting Structure



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## Process Improvements and Changes

## Process Improvement

## Existing Strengths

○ Cross-functional planning

○ Strong community participation

O Improved documents with more transparency and structure

## How Are We

 Improving○ Community understanding

- Develop and implement process enhancements so ICANN Board can adopt in April
- Project structure improvements


## Changes in the Process

- Revised timeline
- The adoption of the ICANN Budget is targeted one month earlier than FY19
- To permit Board approval well in advance of the next fiscal year
- Provides time for the Empowered community process (28 days) before the start of the next fiscal year
- Timing of Approval for SO/AC Additional Budget Requests
- Current process results in approval at the same time as overall Board approval
- Timing of submitting requests under review
- Multi Year Planning Process
- Planning for the remaining year of the Five Year Strategic Plan (20162020)
- Alignment with the next Five Year Strategic Plan (2021-2025)
- Designing a 2 year planning process


## What FY20 documents do we publish?



## ICANN

## © ICANN Operating <br> Plan and Budget



5 Year Operating Plan Update

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Project and Portfolio Spreadsheets

## Document Overview

| Document Name | Description of Contents |
| :--- | :--- |
|  <br> Highlights | Overview of the key elements of the draft FY19 plans |
| FY19 Total ICANN Budget | High-level review of the draft FY19 budget |
| FY19 Key Projects \& Activities | Information on key cross-functional projects and activities planned for FY19 |
| FY19 Operating Plan | Section 1: Summary of 6 modules of work planned for FY19 <br> Section 2: Breakdown of the operating plan with the budget by strategic goal |
| FY19 Five-Year Operating <br> Plan Update | High-level five-year perspective on the operations ICANN undertakes to <br> implement its strategic plan |
| FY19 Excel Spreadsheet | Detailed breakdown of the budget for each portfolio and each project |

- Feedback Received
- Positive Public Comments received
- Request for consistency of format and structure
- Increase Fiscal year comparisons analysis
- Recommendation
- Combine Key Projects and Activities with Budget Introduction and Highlights
- Keep all other documents structured the same and consistent
- Enhance fiscal year comparison analysis


## Timeline and Next Steps

## FY20 Planning Proposed Timeline



## Total ICANN FY20 Proposed Planning Timeline - Key Dates

| Step | Dates | Action By | Note |
| :---: | :---: | :---: | :---: |
| FY 20 Planning Kickoff Webinar | 1 Aug/2 Aug 2018 | ICANN org | FY20 Planning Process and Timeline |
| PTI \& IANA OP\&B DRAFT <br> Submitted to PTI Board \& ICANN BFC | 4 Sep 2018 | PTI Board | At Least 9 Months Before Next Fiscal Year (Input to ICANN OP\&B Per Bylaws) |
| PTI \& IANA Public Comment Period | $\begin{gathered} 14 \text { Sep - } 02 \text { Nov } \\ 2018 \end{gathered}$ | Community | 50 Days including 7 days for ICANN 63 |
| PTI \& IANA Staff Report on Public Comment Published | 26 Nov 2018 | ICANN org |  |
| PTI OP\&B Adopted | 6 Dec 2018 | PTI Board |  |
| ICANN Public Comment Period | $\begin{gathered} 10 \text { Dec } 2018-01 \\ \text { Feb } 2019 \end{gathered}$ | ICANN BFC | 54 Days including 7 days for Year End |
| ICANN Staff Report on Public Comment Published | 11 Mar 2019 | ICANN Board | Staff Report Published |
| ICANN Proposed OP\&B Submitted to ICANN Board | 15 Apr 2019 | ICANN Board | At Least 45 Days Before Next Fiscal Year (Per Bylaws) |
| ICANN Board Adopts | 29 Apr 2019 | ICANN Board | Target to allow for EC Review Period |

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## Community Involvement in the FY20 Planning

 Process

## Why Engage on ICANN's Planning and Budgeting?



Our objective is to help build capacity to enable participation.

## When can community members participate?



We are looking for your input on Projects, New Activities, Measurements, and Phasing

## How can I participate



## FY21 Planning and FY21-FY25 Strategic Planning

## Strategic Planning Bylaws Mandate



| 5-yr Operating Plan |
| :---: |
| articulates the |
| feasibility and timing |
| of services, activities |
| and milestones |
| identified to achieve |
| the Strategic Plan's |
| Objectives and Goals |

## Annual Operating

 Plan \& Budget informed by the 5year Operating Plan, further clarifies specific activities and resources in the current/upcoming yearBylaws Section 22.5(b): (i) At least 45 days prior to the commencement of each five fiscal year period, with the first such period covering fiscal years 2021 through 2025, ICANN staff shall prepare and submit to the Board a proposed strategic plan of ICANN for the next five fiscal years (the "Strategic Plan"),

Bylaws Section 22.5(a):
(i) At least 45 days prior to the commencement of each fiscal year, ICANN staff shall prepare and submit to the Board a proposed operating plan of ICANN for the next five fiscal years (the "Operating Plan"), which shall be posted on the Website.

## Timing constraints and dependencies



## To Summarize

- The trends identified through the Strategic Outlook exercise serve as input into the next iteration of the Strategic Plan (FY21-FY25).
- Work on the next 5-yr Operating Plan cannot start until a Strategic Plan is drafted.
- Strategic Plan must be finalized to start work on Annual OP\&B.
- Target date for finalization of Strategic Plan: March 2019


## Strategic Planning Framework

## The Strategic Plan will be reformulated to focus on strategic prioritization, scope specificity and resource allocation. The framework of the Strategic Plan will remain mostly unchanged:



- Mission
- Vision
- Strategic objectives (reformulated to be more outcomes focused)
- Overview Narrative (strengthened through the Strategic Outlook work)
- Strategic goals (reformulated to more clearly indicate associated activities)
- Targeted outcomes
- Risks
- Strategic funding allocations (new)


## Steps towards next Strategic Plan



- Community, Board and Org participate in trend sessions
- Org consolidates results
- Community reviews summaries of trend sessions (mailing list)
- Org sends sends consolidated trends to Board
- Board finalizes top-trends
- Community informed of top-trends via webinars \& wiki
- Org conducts research and gathers data on priority trends
- Board performs analysis of trends to inform vision.
- Community provided w/findings via webinars \& wiki
- Community provides input to Board and Org to help work through prioritization and directions.
- Board defines new objectives \& goals for Strategic Planning
- Org drafts five year (2021-2025) Strategic Plan
- Board is consulted via workshop and reviews draft Strategic Plan
- Community is consulted via meeting sessions \& public comment
- Community and the Board provide input to the Org
- Org revises plans based on input
- Board finalizes and adopts five-year (2021-2025) Strategic Plan


## Community Engagement through the SP development

|  | Board / Board Caucus Group (BCG) | Community Engagement | Org |
| :---: | :---: | :---: | :---: |
| $\begin{gathered} \text { Jan-June } \\ 2018 \end{gathered}$ | Trends Identification (Board session) | Trends identification (Community sessions) Informed of results (mailed to each group) | Trends Identification (Departmental sessions) <br> Consolidate results |
| $\begin{gathered} \text { Apr-Sep } \\ 2018 \end{gathered}$ | Analysis and Work on vision | Consulted on findings (webinars) | (Execs) Consulted (Board sessions) <br> Consolidate results |
| Jul-Sep 2018 | Work on prioritization and directions, leading to new objectives and goals | Consulted on prioritization and directions (webinars) | (Execs) Work on prioritization and directions, leading to new objectives and goals |
| $\begin{gathered} \text { Oct 18-Mar } \\ 19 \end{gathered}$ | Develop Draft Strategy Concept Paper, including new vision statement, new objectives and goals <br> External Strategy expert review of Draft Strategy Concept Paper | Public consultation | Drafting of Strategic Plan |
| Jan-Jun 2019 | Consulted <br> (Board sessions) | Public consultation | Drafting of 5-Yr Operating Plan, and annual OP\&B |
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## Q\&A

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## Thank You and Questions

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[^0]:    ${ }^{1}$ IANA Services includes ICANN's and PTI's IANA Expenses
    ${ }^{2}$ Excludes depreciation and bad debt expenses

