

# Core Elements

Panama City

ccPDP-Retirement Working Group

2018-06-28

*This document includes an outline **automatically** translated from panama.f2f.core.2018-06-28.*

# 7 1 Core elements Retirement

## 8 1.1 Must be included

### 9 1.1.1 Group 1

10 • Trigger

11

12 • Notification

13

14 • End-of life plan reference

15 – (how that plan will be developed, with incumbent manager and what if the  
16 incumbent manager does not want to help, or if there is no incumbent man-  
17 ager)

18 – Board approval of plan

19

20 – Oversight of execution

21

- 22           – Who to provide oversight?
- 23           PTI ? Community? No answer to that. Controversial ideas in this group.
- 24           Historically, ccNSO has not do that
- 25           – Checklist
- 26           Plan for retirement needs to contain these/predefined elements
- 27           – Predefined role EC
- 28           Language re the empowered community on how the plan is to be executed

29 **1.1.2 Group 2**

- 30           • Trigger event description
- 31
- 32           • Notification procedure
- 33
- 34           • Timeframe
- 35           – Determination of a timeframe. This should be a process, rather than having
- 36           a fixed value.

- 37 • Default actions
- 38
- 39 • If delegations are included, relation
- 40 Sometimes new delegations involved. Interaction between removal process
- 41 • Sunset
- 42 How strictly does this need to be defined in the policy? Only empty zonefiles to
- 43 be deleted? New registrations to be blocked?
- 44 • Deletion from zone

### 45 **1.1.3 Group 3**

- 46 • definitions, including triggering event
- 47
- 48 • Scope of policy
- 49
- 50 • Procedures
- 51 – Procedures of the actual retirement of a ccTLD

- 52 • Review Mechanism  
53
- 54 • Governance roles  
55 How to ensure the policy is adhered to? How to ensure transparency and account-  
56 ability?
- 57 • review of policy  
58 – Policy might need to be reviewed after X amount of time
- 59 • Plan  
60 – For the incumbent manager to come up with a plan. What is the actual  
61 structure? The policy might contain as an appendix, the elements a good  
62 plan should contain. The plan does not need formal approval to come into  
63 effect. It is up to the ccTLD manager to come up with a plan. (this is different  
64 to Group 1&2)
- 65 Must be included in the plan: a hard-coded long-stop-date on when the  
66 retirement would become effective.
- 67 • Checklist  
68 regarding the end of life plan.

## 69 **1.2 Not to be included**

### 70 **1.2.1 Group 1**

71 • Reasons for code change

72

73 • Past cases

### 74 **1.2.2 Group 2**

75 • Making policy on the fly

76

77 • Interfere with registry policy

78

79 • Risk: process may be stalled

### 80 **1.2.3 Group 3**

81 • No pressure on ISO MA and their internal processes and procedures.

## 82 **1.3 Maybe included**

### 83 **1.3.1 Group 1**

### 84 **1.3.2 Group 2**

- 85 • Project Plan

86

- 87 • Process between new and old operator

### 88 **1.3.3 Group 3**

## 89 **1.4 Questions & Discussions**

### 90 **1.4.1 Group 1**

91 What is the Board involvement?

92 Kim: Board has not approved delegations/transfers since 2012 (no substantive deci-  
93 sions)

94 - What about the PTI Board? However, 3 members are ICANN staff. What should they

- 95 handle? What should they not deal with?
- 96 What kind of decision is being talked about? Due diligence checks? Or rather substantive
- 97 decisions?
- 98 • What is Board involvement?
- 99 Kim: Board has not approved delegations/transfers since 2012 (no substantive
- 100 decisions)
- 101 • What about the PTI Board?
- 102 However, 3 members are ICANN staff. What should they handle? What should
- 103 they not deal with?
- 104 • What is decision?
- 105 Due diligence checks? Or rather substantive decisions?
- 106 • What if non-cooperative manager?
- 107 what if the incumbent manager does not want to help, or if there is no incumbent
- 108 manager)



## 109 1.4.2 Group 2

110 How to ensure adherence to the plan? This will be a thorny issue

111 - Identify what the sunset process is

112 - Reach of this policy. Does this only apply to ccNSO Members?

113 - Policy change in 2012, but reports are still being published. The board's role was  
114 limited in 2012. Was this reconfirmed in the current set of contracts? (footnote to  
115 include assumption this group is working on)

116 Contractual arrangements that we should be aware of? We should not go down a track  
117 that is not allowed.

118 • How to ensure adherence to the plan?

119

120 • Identify sunset process

121

122 • Scope of policy.

123 Does this only apply to ccNSO Members?

124 • Policy change in 2012 re role of Board

125 Policy change in 2012, but reports are still being published. The board's role was  
126 limited in 2012. Was this reconfirmed in the current set of contracts? (footnote  
127 to include assumption this group is working on)

- 128 • Contractual arrangements

129 Contractual arrangements that we should be aware of? We should not go down a  
130 track that is not allowed.

### 131 1.4.3 Group 3

132 Did you consider the case where the manager is non-existent, or not cooperating? No.  
133 - Would scope of the policy apply retroactively? No  
134 - Long-stop-date. Has to be dependent on the potentiality of ISO to reassign the code.  
135 Currently 50 years. 50 years is an exception to the exception. Do not build on the 50  
136 years.  
137 - Agreement that there should be no stalling of the process  
138 - What if the ccTLD is retired without any continuing business? The ccTLD Manager  
139 might drop of. That is why the group called it an end-of-life plan.  
140 - Role/responsibility of IANA, and how it relates to providing informal guidance.  
141 - Does this apply to non-ccNSO members? Should be considered by IANA/PTI. Engage-  
142 ment with non ccNSO-members? Wait for feedback from PTI.

143 - ICANN board approval vs ICANN audited decision making: sounds very different, but  
144 ultimately it is the same.

145 - IANA team treats all ccTLDs equally, whether they are a ccNSO member or not

146 - ICANN policies - developed by

147 • Non-existent or non cooperative manager

148

149 • Does policy apply retroactively?

150

151 • Include long-stop date?

152 Long-stop-date. Has to be dependent on the potentiality of ISO to reassign the  
153 code. Currently 50 years. 50 years is an exception to the exception. Do not build  
154 on the 50 years.

155 • Stalling: how to deal with it?

156

157 • What if no continued business for incumbent?

158 The ccTLD Manager might drop of. That is why the group called it an end-of-life  
159 plan.

- 160 • Role and Resp. IFO
- 161 how does it relate to providing informal guidance.
- 162 • Does policy apply to non-ccNSO?
- 163 Should be considered by IANA/PTI. Engagement with non ccNSO-members? Wait  
164 for feedback from PTI.
- 165 IANA team treats all ccTLDs equally, whether they are a ccNSO member or not
- 166 • Board decision
- 167 ICANN board approval vs ICANN audited decision making: sounds very different,  
168 but ultimately it is the same.