

**SSR2 RT Plenary Call Report**  
**Plenary Call #36**  
**5 July 2018 – 15:00 – 16:00 UTC**

**Review Team Members:**

Ram Krishna Pariyar, Denise Michel, Kaveh Ranjbar, Russ Housley, Norm Ritchie, Laurin Weissinger, Rao Naveed bin Rais, Kerry-Ann Barrett, Scott McCormick, Boban Krsic, Žarko Kecić

**Apologies**

Geoff Huston, Alain Aina, Jabhera Matogoro, Eric Osterweil

**Observers**

None

**Guests**

Phil Khoury (Facilitator)

**ICANN Org**

Jennifer Bryce, Alice Jansen, Negar Farzinnia, Yvette Guigneaux, Steve Conte

Meeting materials may be found on the wiki at: <https://community.icann.org/x/j4RHBO>

The SSR2 Review Team undertook the following during this session:

**1. Attendances, apologies, admin issues**

Roll call and apologies. See recorded attendance above.

**2. Brief presentation from Phil on proposed pathway forward (up to face-to-face meeting) – for team questions and discussion (the aim is a shared understanding of the process in mind for next few weeks and how we will resolve various issues)**

Phil updated the team on the progress of his 1:1 interviews with review team members, informing the team he is hearing a range of ideas on next steps for the review team and issues that need to be resolved prior to the work restarting. 1:1 interviews are expected to be complete by the end of next week.

Phil presented basic rules for guidance and his recommended sequence of events. He is undertaking a stock-take of where the review team is currently, making sure that concerns are addressed and issues acknowledged. He will share a short report with the team once this is complete.

Action item: Phil to summarize and share stock-take on the status of the review team's work.

Action item: Review team members to review digest of background information circulated to list and provide suggestions/questions for anything that's missing. New team members to advise what they would find most useful to be included in the digest.

Team members shared input on the progress of different sub-groups. The group discussed revisiting the terms of reference and the need for an analysis of work completed to-date in order to prioritize work going forward.

Phil outlined his aims and objectives for the team in his role as facilitator. He encouraged team members if they have questions or comments about his role to share these with him.

Phil noted from the interviews and discussions so far, a priority aim of the August face-to-face meeting should be for the team to agree clarity around terms of reference, what the review outcomes should look like, and to agree a process to build consensus. Discussions around leadership structure should also form from outcomes of discussions about what the review team will focus on, and how the team agrees to carry out the work.

### **3. Introduction for new members – review of digest, additional issues**

Items were covered in the review team’s discussion of agenda item 2.

### **4. Interim leadership – team discussion**

There was support from team members for Denise and Eric to remain in the role of co-chairs until the face-to-face meeting.

Decision reached: Denise and Eric to remain in the role of co-chairs until the August face-to-face meeting.

### **5. Location and timings for face-to-face meeting – Phil to lead**

Review team members expressed opinions on travelling to Washington, D.C. or Brussels for the next face-to-face meeting. A preference was indicated on the call for the next meeting to be held in Washington, D.C., with the following face-to-face meeting proposed to be held in Barcelona.

Decision reached: Team agreed the 22 – 24 August 2018 face-to-face meeting will be held in Washington, D.C.

Action item: Denise and Eric to work with staff to progress Washington D.C. meeting planning.

Action item: Review team members who require a letter of invitation for visa procedures are asked to send a request to [ssr2-staff@icann.org](mailto:ssr2-staff@icann.org) by 23:59 UTC on Friday 6 July.

### **6. Other business**

The team had a short discussion around the frequency of calls and proposed timeslots.

Action item: Review team members to share on-list any comments on the proposed call time slots/days within 24 hours.

Consensus reached on decisions/action items: Yes