

## Summary Guideline: ccNSO Actions Respecting the Customer Standing Committee

### Introduction

The ccNSO appoints two members of the Customer Standing Committee in accordance with its own rules and procedures, which are documented in the Guideline: ccNSO Actions Respecting the Customer Standing Committee (<https://ccnso.icann.org/workinggroups/guidelines-ccnso-csc-16jun16-en.pdf>) . Following the request from ICANN, the ccNSO Council is expected to appoint one member, whose term ends on 1 October 2018. Although not term limited, Jay Daley indicated he will not seek re-appointment.

### Call for candidates

In accordance with the Guideline, the call for Expression of Interest should be launched at least four months before a member's term expires. Next the Secretariat will send the call for Expression of Interest within two business days following the instruction by the ccNSO Council and close at a minimum two weeks after the call is send out.

### Selection process

The ccNSO Council selects the candidate, based on how well they meet the following set of skills and experience:

- Direct experience and knowledge of the IANA naming function
- Analytical skills, ability to interpret quantitative and qualitative evidence, and capacity to draw conclusions purely based on evidence.
- Experience in managing and/or participating in committees (e.g. meeting coordination, reporting, and escalation) in order to contribute meaningfully to CSC processes
- Demonstrated ability in relationship management to support diplomatic discussion, consensus driven decision making, and productive negotiation
- The candidates have excellent communication skills in order to represent ccTLD interests and to keep the ccNSO and broader ccTLD community informed on progress
- Able to work and communicate in written and spoken English.

Further a candidate:

- Should commit to actively participate in the activities of the CSC on an on-going basis
- Should be employed or have active backing by a ccTLD manager and should demonstrate the support by the ccTLD manager in respect to the required time commitment to participate actively in the CSC.

In addition, and in accordance with the charter of the CSC, only if a candidate is considered to meet the above criteria the following diversity criteria should be taken into account:

- Geographic regions;
- Gender diversity;
- Type, experience and size of ccTLD manager.

If only one person applies, the appointment will be confirmed by a vote of the Councillors eligible to vote, either by an email poll or at a phone call, which shall be no later than one week after the closure of the call for Expression of Interest.

If more candidates apply the Councillors eligible to vote will each compile **a list of their up to top 5 candidates**, based on the Selection Criteria, by assigning 5 points to the most preferred candidate, 4 points to the second preferred candidate, etc.

Each of the voting Councillors will send the list of preferred candidates to the Secretariat (email address [ccnsosecretariat@icann.org](mailto:ccnsosecretariat@icann.org), or other email address agreed by the ccNSO Council), within 5 working days after receiving the list of candidates.

Note that the Chair and Vice-Chairs of the ccNSO also receive the emails sent to the Secretariat's email.

Based on the individual Councillor rankings, the Secretariat will prepare the overall ranking of all candidates and report the ranking to the ccNSO Council one business day after they have received the list of candidates from the Councillors.

If, after compiling the list, the number of members to be appointed can be selected, the selection process is closed.

### **Consultation with RySG before final selection of candidates**

In accordance with the charter of the CSC and prior to making the final selection based on the ranking, the ccNSO Council, or a designated group of Councillors, shall consult with the RySG and GNSO, or their designees, to provide a slate of members and liaisons that has, to the extent possible, diversity in terms of geography and skills

### **Approval of full Slate of CSC membership**

As final step ( in accordance with the ICANN Bylaws and CSC Charter), the ccNSO Council or a designated group of Councillors and GNSO Councils need to approve the annual slate of members and liaisons being recommended for the new term.

### **Designation of group of Councillors**

If the ccNSO Council intends to designate a group to coordinate the selection and approval of members and liaisons on the CSC (Selection Committee), it is suggested that the ccNSO Council appoints the following 6 Councillors:

- One Councillor from each of the five Geographic Regions appointed by the members of the ccNSO
- One NomCom appointed Councillor.

If the ccNSO Council decides to appoint the Selection Committee it has to clearly state the mandate of the Selection Committee as one of the following options:

- Consultations Only - the Selection Committee is authorised to run consultations with the RySG and GNSO in order to select a slate of members and liaisons that has, to the extent possible, diversity in terms of geography and skills;
- Consultations and Approval - the Selection Committee is authorised to run consultations with the RySG and GNSO in order to select a slate of members and liaisons that has, to the extent possible, diversity in terms of geography and skills and to approve the full slate of the CSC on behalf of the ccNSO Council.

## Annex A Timeline

Action	Starting date	Closing date	Comment, if any
Council decision to launch call		24 May 2018	
Council decision to appoint Committee		24 May 2018	Advised to appoint committee mandated to consult and approve
Call for Nomination	29 May 2018	14 June 2018	
Selection Process	15 June 2018	22 June 2018	
Consultation RySG	25 June 2018	29 June 2018	Depends on progress other selection committees, consultation during ICANN62
Council Decision to select member	9 July 2018	13 July 2018	Email Decision
Approval full slate	10 September 2019	14 September 2018	
Discussion and Approval Selection Report by Council		20 September 2018	