# Prep meeting
# Virtual ccTLD News Session

Tue, 26 May 2020 | 15 UTC

# Agenda

1. Welcome
2. Tips for presenters
   a) Insight on giving a virtual presentation – by Kimberly Carlson and Kathy Schnitt
   b) How to increase the involvement – by Joke Braeken
3. Virtual ccTLD News
   a) Agenda
   b) Deadline to submit presentation slides
4. Zoom basics
   a) Individual prep
5. AOB
6. Closure

# Increase the level of involvement (1)

## Questions

- Open with a question
- Allow for questions from the audience throughout the presentation
- Invite the audience to type questions in the Zoom chat
- Ask for reactions, do not only ask for questions

# Increase the level of involvement (1)
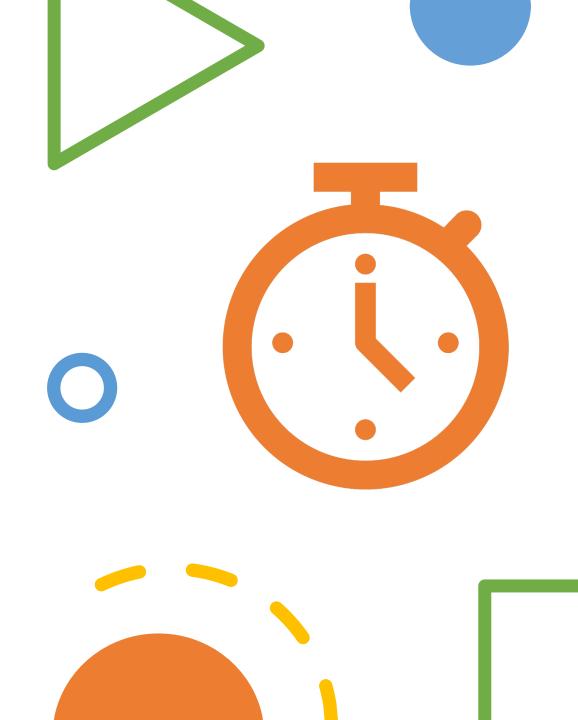
**Measure the temperature**

- Use the non-verbal signal is Zoom (green & red ticks )
- Ask for feedback on a certain topic prior to a presentation, and see whether the feedback changed after the presentation

# Important!

- Stay focused and brief: global audience!
- Stick to the time allocated to your presentation
- Allow time for dialogue and involve your audience
- Do not read your slides aloud
- Keep the layout of the slide deck simple
- Use visuals
- Video/Audio: let the ccNSO Secretariat know prior to the meeting
- Submit your slide deck on time

More tips & tricks:

https://ccnso.icann.org/en/workinggroups/mpwg.htm

# What day and time is my speaking slot scheduled for?

- 2 options:
  - ccTLD News Session #1: Tue, 2 June 2020 at 11 UTC
  - ccTLD News Session #2: Tue, 2 June 2020 at 19 UTC
- Each session has a separate agenda
- 4 presenters per session
- 13 min speaking time each, including Q&A
- To find out when your contribution is scheduled, and for how long, click [here](here).

# Virtual ccTLD News Session

## Tue, 2 June 2020 | 11 UTC

- Lessons from initiatives to support registrants in areas affected by bushfires/forest fires in Australia in early 2020 | *Bruce Tonkin (.au)*
- .am/.հայ activity during the last COVID-19 months | *Anna Karakhanyan (.am/.հայ)*
- Right protection mechanisms within .rs and .срб domains | *Dejan Djukic (.rs/.срб)*
- Recent statistics and behaviours at .uk, put in a historical and political policy perspective | *Eleanor Bradley (.uk)*

## Tue, 2 June 2020 | 19 UTC

- How to help authorities sorting out covid19-related registrations | *Henriette Vignal-Schjoeth (.dk)*
- Preliminary study for .py IDN domain deployment with cyrllic characters | *Gabriel Valdez (.py)*
- Anycast cloud for LACTLD | *Miguel Ignacio Estrada (LACTLD)*
- The impact of COVID-19 on APTLD members: Survey findings and report on a webinar regarding lessons learned | *Leonid Todorov (APTLD)*

# When and where should I submit my presentation slides?

Thursday, 28 May 2020 end of day.

ccnsosecretariat@icann.org

# Format presentation slides

.pdf AND the original (for instance in .ppt)

**IMPORTANT!**
If you plan to use a hyperlink, video clip or audio in your presentation, please let us know asap.

# Zoom basics

- Download Zoom: http://zoom.us/download (Windows & Mac)
- If you are using an external camera and/or microphone be sure to plug them in before opening the Zoom application.
- We recommend using a headset if possible
- Mute yourself when not speaking
- Do you know how to mute/unmute your microphone? How to start/stop your video?
- Screen sharing

# We are here to help!

- Fully remote session

- Via Zoom

- Contact [ccnsosecretariat@icann.org](mailto:ccnsosecretariat@icann.org) for an individual prep session

# Read more

- MSP tool guide: 60 tools to facilitate multistakeholder partnerships

http://www.mspguide.org/resource/msp-tool-guide

- Tips & tricks for presenters and for session chairs

https://ccnso.icann.org/en/workinggroups/mpwg.htm

- Word-version with further details on this presentation deck

https://ccnso.icann.org/sites/default/files/field-attached/optimize-audience-involvement-04sep19-en.pdf

Thank you!

Questions?
ccnsosecretariat@icann.org