ICANN

Date

RE: Request for Appointment of Members and Liaisons to the Customer Standing Committee

[NAME]
Chair, GNSO Council

[NAME]
Chair, GNSO Registry Stakeholder Group

[NAME]
Chair, Security and Stability Advisory Committee

[NAME]
Chair, At-Large Advisory Committee

[NAME]
Chair, Address Supporting Organization

[NAME]
Chair, ccNSO Council

[NAME]
Chair, Governmental Advisory Committee

[NAME]
Chair, Root Server System Advisory Committee

Dear Chairs [and Co-Chairs]:

As of 1 October 2018, the following members and liaisons of the Customer Standing Committee (CSC) will complete their first term and the related, listed organizations are invited to appoint a candidate:

[list of - NAME, ASSOCIATED ORGINAZATION]

Participation in the CSC is voluntary. The CSC is expected to perform the majority of its work telephonically and via email. Specific travel funding will not be provided.

We ask you to initiate your respective organization's processes to select candidates to serve as members and liaisons on the CSC. If your organization does not wish to appoint a liaison to the CSC, please inform ICANN at csc-eoi@icann.org by 23:59 UTC on 15 July 2018.

If your organization will make an appointment, further information related to the process and key dates, and minimum required information for the expression of interest are attached. An informational call will be held in the coming weeks to answer any questions that you may have regarding the information provided here.

If you have questions or need additional information please do not hesitate to contact me at [phone], [email].

Regards,

NAME
TITLE
ICANN

Enclosures: 3

Attachment 1: Process and Key Dates

Member Appointment

The RySG and ccNSO Council will each appoint one member and should consult with each other prior to finalizing their candidate selection to ensure diversity in terms of skill set and to the extent possible, geography.

The RySG and ccNSO Council should complete their final member selections by [20 July 2018.

Any TLD representative not considered a ccTLD or gTLD registry operator who is interested in participating in the CSC as member, can send an expression of interest and a letter of support to ICANN at csc-eoi@icann.org by 23:59 UTC [13 July 2018 ICANN will forward the submission to the RySG and ccNSO for consideration as part of their candidate selection process. This approach is intended to ensure orderly formal arrangements, and does not imply this registry is subordinate to either the ccNSO or the RySG.

Liaison Appointment

Organizations appointing liaisons should appoint a primary and secondary candidate that meet the qualification requirements in the expression of interest, and are geographically diverse. This will provide the ccNSO and GNSO Councils with options to ensure diversity when approving the final composition of members and liaisons. Liaison candidates should be sent to csc-eoi@icann.org by 23:59 UTC on [13 July 2018]

Final Composition of the CSC

The Membership Selection Process of the CSC Charter calls for due consideration to be given, to the extent possible, to form a CSC that has diversity in terms of geography and skill set. To that end the composition of the slate will be reviewed during two points in the selection process: first by the RySG and ccNSO and second by the ccNSO and GNSO.

The ccNSO and GNSO will notify ICANN and the appointing organizations of the final candidates, after taking into consideration the composition of the CSC. The notification should take place no later than[15 September 2018.

Key Dates

[XX MONTH XXXX]: If optional fifth member is to be appointed, deadline for any TLD Representative not considered a ccTLD or gTLD Registry operator to submit an expression of interest and a letter of support from the registry operator to csc-eoi@icann.org

[XX MONTH XXXX]: Deadline for appointing organizations to send candidate selections to csc_eoi@icann.org.

[XX MONTH XXXX]: ccNSO and GNSO Councils approve final CSC membership composition and notify ICANN and appointing organizations.

[01 October XXXX]: Newly appointed members and liaisons are seated

Attachment 2: CSC Composition

As a reminder, at a minimum the CSC will comprise:

- Two gTLD Registry Operators
- Two ccTLD Registry Operators

In addition, one TLD representative not considered a ccTLD or GTLD registry operator such as the IAB for .ARPA could be included but is not mandatory.

Liaisons can also be appointed from the following organisations; however, providing a Liaison is not mandatory for any group:
- One liaison each from other ICANN SOs and ACs:
  - GNSO (non-registry)
  - ALAC o NRO (or ASO)
  - GAC
  - RSSAC
  - SSAC

Liaisons shall not be members of or entitled to vote on the CSC, but otherwise liaisons shall be entitled to participate on equal footing with members of the CSC.