1. Has your subgroup identified any needed briefings/resources?

Yes. We would like a briefing to answer the following questions:
Has ICANN Org made WHOIS a strategic priority from a formalperspective, by putting into place the appropriate resources and procedures?

- How has WHOIS been implemented in staff incentivization including for the CEO?
- How has WHOIS been integrated into the organizational objectives?
- What aspects of the WHOIS are serving as incentive[s] or part of the organizational objectives?
- Has the Board created a committee including the CEO that is responsible for the WHOIS and for key actions?
- Has ICANN Org issued public updates on progress against targets for all aspects of WHOIS?
- How has the CEO complied with the instruction from the Board to oversee improvements to the contractual conditions relating to gTLD WHOIS data in the gTLD Registry and Registrar agreements?
- How has the CEO complied with the instruction from the Board to create appropriate reporting of these improvements and to implement staff incentivisation?

Has ICANN Org made WHOIS a strategic priority from a substantive perspective?

- Has ICANN Org taken actions reflecting the strategic priority given to the WHOIS, beyond those specifically recommended by the WHOIS RT? If yes, how so?
- How was this priority reflected in the transition from the AoC to the Bylaws?
- What defects in WHOIS contractual obligations were identified?
- How have WHOIS obligations in contracts improved including in the 2013 Registrar Accreditation Agreement (RAA) and the base new gTLD Registry Agreement?
- How have the updated complaints and other compliance procedures impacted the accuracy and functionality of the WHOIS?

Is there evidence to show that the definition as a strategic priority has had a positive impact on the WHOIS in view of the objectives that it serves?

2. How will your subgroup review/analyze relevant documentation? (for example, will you divide review between subgroup members)

Each member will review the documents to be analysed (largely web-based) and will draft comments and findings. The Subgroup will then meet/talk to integrate findings, at which point the drafting of the subgroup report could be divided up.

3. How will you conduct investigation of identified objectives? (for example, will you need calls or conduct work via email)

We will need one or more calls once answers to the briefing request and other relevant documents as identified in the first pass planning doc have been received and reviewed.

4. How will you conduct relevant interviews (as appropriate)?

Not needed at this point; may be scheduled to follow up on the written briefing to be provided in response to the questions under 1.

5. How will your subgroup produce its summary of key findings?

As above, we will meet (or teleconference) to put together our findings. Based on those, we will decide whether any additional recommendation(s) is/are required or whether further follow-up on Recommendation #1 should be called for. Results of analysis and possible further recommendations will be compiled by one subgroup member and reviewed by the others prior to the April meeting in Brussels.