



FY19 COMMUNITY REQUEST FORM

The deadline for FY19 Budget consideration is **31 January 2018**. All questions and completed forms should be sent to **planning@icann.org**.

REQUEST INFORMATION

Title of Proposed Activity	
GNSO Council Strategic Planning Session	
Community Requestor Name	Chair
GNSO	Heather Forrest
ICANN Staff Community Liaison	
Marika Konings	

REQUEST DESCRIPTION

1. Activity: Please describe your proposed activity in detail

As part of the FY18 ABR process, the GNSO Council was granted funding to organize for the first time a 3 day face-to-face planning session in January 2018. This first GNSO Council Strategic Planning Session concluded on the day for submissions for the FY19 ABRs. From the attached agenda, the reviewers of this request can see that a significant amount of planning has gone into this meeting. We expect the written report required as part of granting the request to be submitted shortly. The evaluation of the meeting by attendees is already available (see <https://www.surveymonkey.com/results/SM-BVXHHTQ38/>) – the feedback received demonstrates that this meeting achieved or exceeded the objectives set out and enabled the GNSO Council to have focused and dedicated discussions that have significantly aided its planning for the year ahead taking into consideration the proposed FY19 budget as well as ensuring a common understanding of the possible challenges ahead and how these can be addressed. As such, the GNSO Council would like to request the continuation of this pilot for FY19 that would allow the GNSO Council to organize a second Strategic Planning Session in early 2019. As noted in our previous request, the objective of this session is to develop a work plan for the year ahead and beyond factoring in the existing workload, aligning workload with available budget as well as the new responsibilities following the transition and as part of the Empowered Community. Although the GNSO Council meets face-to-face at ICANN meetings, there is never sufficient time to focus on long term strategic planning. The GNSO Council Development Session that is organized immediately following the ICANN AGM is specifically designed on introducing and integrating new GNSO Council members and as such not suitable to conduct this type of discussion.

2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Strategic Planning Session - Full travel support (i.e., airfare, hotel), meeting support (meeting room, AV facilities, catering) as well as facilitation for 1-5 days for the GNSO Council (21 members + GNSO Liaison to the GAC) and support staff.

3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

Continuation of trial as a pilot with the intention that this become a recurring activity.



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REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

This request strategically aligns with:

1. Evolve and further globalize ICANN
 1.3 Evolve policy development and governance processes, structures and meetings to be more accountable, inclusive, efficient, effective and responsive.

2. Demographics. What audience(s), in which geographies, does your request target?

The target audience is the GNSO Council.

3. Deliverables. What are the desired outcomes of your proposed activity?

- GNSO Council strategic plan
- Agreement and understanding of the priorities for the GNSO Council for the year ahead.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

- Assess impact of strategic plan on Council's ability to manage workload and prioritise its activities accordingly
- Measure implementation of strategic plan against objectives set (assumption is that metrics would be further defined as part of the strategic plan development)

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Planning for the meeting as well as attendance (GNSO Team)				
Meeting Support (Meetings Team)				
IT/AV Support (Tech team)				

Subject Matter Expert Support:

Facilitator, outgoing Council Chair/leadership.

Technology Support: (telephone, Adobe Connect, web streaming, etc.)



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Telephone, AC, internet, AV facilities

Language Services Support:

Not applicable

Other:

Meeting room, Catering

Travel Support:

Full travel support (i.e., airfare and hotel) for 3 days for the GNSO Council (21 members + GNSO Liaison to the GAC) and support staff.

Potential/planned Sponsorship Contribution:

Not applicable

Monday 29 January 2018

What is the GNSO Council and what is its function within ICANN? Overarching goal is to establish a common baseline of foundational knowledge about what the GNSO Council does and what Councilors' roles are (including Council leadership and liaisons).

Timing	Topic	Facilitator
08.00 – 08.30	Arrival at ICANN office	
08.30 – 09.30	Welcome & Introductions	Heather Forrest (HF)
09.30 – 10:30	Role of the GNSO in the context of its history	Becky Burr
10.30 – 11.00	Email break	
11.00 – 12.30	What is the GNSO Council and what does it do?	Jonathan Robinson (JR)
12.30 – 13.30	Lunch Break	
13.30 – 14.30	Role and responsibilities of Council leadership	JR (lead and participate as appropriate)
14.30 – 15.30	Role and responsibilities of Council Liaisons	JR
15.30 – 16.00	Email break	
16.00 – 17.30	Role and responsibilities of GNSO more broadly	JR
17.30 – 18.00	Wrap up and summary of action items	JR Council Leadership Team
19.00 – 22.00	Council Development Activity	

Tuesday 30 January 2018

Role and Responsibilities of the GNSO Council: How have these changed now that the GNSO is a participant in the Empowered Community?

Timing	Topic	Facilitator
08.30 – 09.00	Arrival at ICANN office	
09.00 – 10.30	GNSO Post-Transition	JR as facilitator Panel of Councillors
10.30 – 11.00	Email break	
11.00 – 12.00	Role of GNSO Council post-Transition	JR
12.00 – 13.00	Changes to GNSO Operating Procedures and related governance documents to facilitate participation in Empowered Community	JR (with involvement of Staff)
13.00 – 14.00	Lunch break	
14.00 – 16.00	GNSO Council Meeting	
16.00 – 18.00	Cocktail at ICANN office with invited staff guests	
18.00 onwards	Free evening	

Wednesday 31 January 2018

2018 Strategic planning: What is the GNSO’s workload this year, what milestones will arise, and how can we improve effectiveness in meeting those milestones?

Timing	Topic	Facilitator
08.30 – 09.00	Arrival at ICANN office	
09.00 – 11.00	How to manage Council’s 2018 workload: strategies to increase effectiveness	Council leadership
11.00 – 11.15	Email break	
11:15 – 12:00	What does Council need/want to achieve in 2018, and how to do this?	Council leadership
12.00 – 13.30	Lunch with GNSO Board Members and Liaisons	
13.30 – 15.00	What does Council need/want to achieve in 2018, and how to do this? (cont’d)	Council leadership
15.00 – 16.00	Wrap up and close of session	JR and Council leadership
16.00	Departures	

