



# FY19 COMMUNITY REQUEST FORM

The deadline for FY19 Budget consideration is **31 January 2018**. All questions and completed forms should be sent to **planning@icann.org**.

REQUEST INFORMATION	
<b>Title of Proposed Activity</b>	
ALAC Chair Transition Meeting	
<b>Community Requestor Name</b>	<b>Chair</b>
Alan Greenberg	Alan Greenberg, ALAC Chair
<b>ICANN Staff Community Liaison</b>	
Heidi Ullrich	

REQUEST DESCRIPTION
<b>1. Activity: Please describe your proposed activity in detail</b>
<p>There will be a new ALAC Chair beginning at the closing of the 2018 AGM. For previous Chair transitions in 2010 and 2014, the outgoing Chair was still a member of the ALAC for the following year, and acted as a Vice-Chair. Although assuming the Chair position was still a significant challenge, the presence and counsel of the past Chair eased the process.</p> <p>The current ALAC Chair will no longer be on the ALAC at the conclusion of the 2018 AGM, so some other method needs to be found to facilitate a seamless transition. Moreover, the job of being Chair has evolved over recent years. ICANN has become far more formal and process-driven and much of that (at least in the case of the ALAC) involves the Chair. The Empowered Community and other tasks associated with being a Chair such as appointment of Specific Review Teams and the recent work associated with the SSR2-RT have also added to the job.</p> <p>To ensure a proper transition we are requesting a two-day meeting of the outgoing and incoming ALAC Chairs along with the two lead At-Large Staff members.</p> <p>It is our understanding that several other ICANN AC/SOs have a similar practice for their Chair transitions.</p>
<b>2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other</b>
Meeting
<b>3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity</b>
Two days at some centrally suitable site (presumably an ICANN office) prior to the AGM. The Los Angeles Office is probably optimal due to ability to meet with other key ICANN staff members



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## REQUEST OBJECTIVES

**1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?**

**Advance organizational, technological and operational excellence.**  
Support the effective operation of At-Large by effecting a smooth ALAC Chair transition.

**2. Demographics. What audience(s), in which geographies, does your request target?**

Outgoing and incoming ALAC Chair and key ICANN staff members

**3. Deliverables. What are the desired outcomes of your proposed activity?**

An incoming ALAC Chair prepared to assume all Chair duties.

**4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?**

Post-meeting review and on-the-job monitoring over the following year.

## RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

**Staff Support Needed (not including subject matter expertise):**

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
At-Large staff (2)	Prior to ICANN63	New Chair is selected well before ICANN63.		

**Subject Matter Expert Support:**

None

**Technology Support: (telephone, Adobe Connect, web streaming, etc.)**

None

**Language Services Support:**

None



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**Other:**

Meeting Room sufficient for 4 people.

**Travel Support:**

3-4 people (depending on location)

**Potential/planned Sponsorship Contribution:**

None.