



FY19 COMMUNITY REQUEST FORM

The deadline for FY19 Budget consideration is **31 January 2018**. All questions and completed forms should be sent to **planning@icann.org**.

REQUEST INFORMATION

Title of Proposed Activity

ALAC Leadership Team (ALT) Strategy Sessions

Community Requestor Name

Alan Greenberg

Chair

Alan Greenberg, Chair of the ALAC

ICANN Staff Community Liaison

Heidi Ullrich

REQUEST DESCRIPTION

1. Activity: Please describe your proposed activity in detail

This request is for a post-ICANN meeting ICANN Meeting Review and Planning Session. It will occur at the end of each ICANN meeting held in FY19 and will include the ALAC Leadership Team (1 person per Region), the Liaisons to other AC/SOs, other advisors to the ALT (typically the recent past ALAC Chairs of not there in some other capacity) and critical At-Large support staff.

This strategy meeting will include a number of components:

1. Debriefing on the meeting just completed.
2. Address issues that have arisen during the meeting
3. Plan for ALAC actions over the coming months.
4. If available and practical, meet with senior ICANN staff (Chair of the Board, CEO, Senior Vice President, Policy Development Support – such interactions have proven very constructive in the past),

Our experience is that in the absence of such a meeting, people disappear immediately for 1-2 weeks to catch up on their real lives and jobs after being at the ICANN meeting (having often taken as vacation time from their real jobs to attend). We then spend considerable time scrambling to get organized again and we inevitably do not quite make it, decreasing the ALAC and leader effectiveness and significantly increasing stress (on both volunteers and staff).

In contrast, the ALT Strategy Meetings held to date at the last several ICANN Meetings through previous ABRs have provided space for key discussions on ALAC policy, priorities, and leadership challenges resulting in solid actions that have considerably advanced the work of the ALAC. The ALT Members have expressed that these meetings have provided exceptionally important opportunities for strategic development and team-building.

Several other AC/SOs increasingly hold inter-sessional meetings lasting several days with additional travel and accommodation to allow for strategic thinking environments. However, the ALT currently has found that these half day strategy sessions are sufficient for the time being.

Note that in response to the comparable request last year (FY18-24-ALAC), the reply was: *Support for an At-Large Advisory Committee Leadership Team Strategy Session is now provided through the Policy*



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Development core budget and this activity will be administered through that team. However, we have since been told that the budget allowed for only two of the three ICANN meetings and that it may not be in the proposed FY19 budget.

2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Meeting with staff support and catering.

3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

The meeting will last for 3-4 hours on the morning after the ICANN meeting. Optimally this would be a breakfast meeting allowing for an early start and early completion (unless breakfast is already included in hotel room charge).

REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

By increasing the effectiveness of the ALAC and At-Large:

Evolve and further globalize ICANN.

Evolve policy development and governance processes, structures and meetings to be more accountable, inclusive, efficient, effective and responsive.

Advance organizational, technological and operational excellence.

Develop a globally diverse culture of knowledge and expertise available to ICANN's Board, staff and stakeholders.

Promote ICANN's role and multistakeholder approach.

Promote role clarity and establish mechanisms to increase trust within the ecosystem rooted in the public interest.

2. Demographics. What audience(s), in which geographies, does your request target?

ALAC Leadership directly, but also the full ALAC and At-Large community more broadly.

3. Deliverables. What are the desired outcomes of your proposed activity?

Learning how to strategize and prioritize the work of the ALAC Leadership Team more efficiently. Also more effective operation of the ALAC and At-Large while lowering stress levels.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

Subjective reviews by ALAC leaders and staff.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):



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Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Staff support (4 support staff are ideal)	Meeting of 3-4 hours the day after the close of ICANN Meetings 63, 64, and 65.			
Subject Matter Expert Support:				
None.				
Technology Support: (telephone, Adobe Connect, web streaming, etc.)				
None.				
Language Services Support:				
None.				
Other:				
Funding for a room (and breakfast if required).				
Travel Support:				
One extra day hotel may be needed for some of the 5 ALAC Leadership Team Members, 4 Liaisons and 2 invited guests. Actual numbers will depend on availability of afternoon/evening flights. Recent experience is that most attendees can leave the same day, but the situation varies based on venue.				
Potential/planned Sponsorship Contribution:				
None.				