RDS-WHOIS2-RT Meeting #9
Face-to-Face Meeting #1
2-3 October 2017

Venue:

ICANN office
Rond-Point Robert Schuman 6
1040 Brussels, Belgium

Tel.: +32 2 894 7400

Map: https://goo.gl/maps/kyzrdCSeWrq

Meeting Room: Board Meeting Room

Questions? Contact staff at rds-whois2-staff@icann.org

Reading list

Session archives

Remote participation

- RDS-WHOIS2-RT Members: refer to calendar invite for details.

- Observers: In-person (limited number of seats) or remotely. See here for details.

Feedback can be relayed to the RDS-WHOIS2-RT at any time via: *input-to-rds-whois2-rt@icann.org* (publicly archived).

Sessions are being archived and follow the ICANN Expected Standards of Behavior: http://www.icann.org/en/news/in-focus/accountability/expected-standards

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Day 1 – Monday, 2 October | 09:00 – 17:30 CET | 07:00 – 15:30 UTC
(timezone converter)

Review Team Breakfast served at 08:30 – 09:00

1. Welcome, and opening remarks (09:00 – 09:10) *Theresa Swinehart*

2. Statement of Interests updates, roll- call and administrative items (09:10-09:20) *Review Team Leadership*

3. Day 1 objectives (09:20 – 09:25): *Review Team Leadership*

4. Specific Reviews and process flows (09:25-10:00) *Alice Jansen*

5. Introduce work plan and timeline template (10:00 – 10:15) *Alice Jansen*

Break 10:15-10:30

6. Working session intended to review/finalize Objectives in the Scope section (10:30-12:00) *Lisa Phifer, Patrick Dodson*

Review Team Lunch 12:00-12:45

7. Working session intended to review/finalize Objectives in the Scope section (12:45 – 15:15) *Lisa Phifer, Patrick Dodson*

8. Working session intended to review/finalize Terms of Reference (15:30-17:15) *Lisa Phifer, Patrick Dodson*

9. Review day 2 agenda and provide closing remarks (17:15-17:30) *Review Team Leadership*

Review Team Dinner, including team building exercises 19:00-21:00

Parkside Brasserie
Blijde Inkomstlaan 24 Avenue de la Joyeuse Entrée, 1000 Brussel
http://restoparkside.be/en

Day 2 – Tuesday, 3 October | 09:00 – 17:30 CET | 07:00 – 15:30 UTC
([timezone converter](#))

Review Team Breakfast served at 08:30 – 09:00

1. Day 1 debrief & day 2 objectives (09:00 – 09:05) *Review Team Leadership*

2. Meeting Costs (09:05 – 09:45) *Jean-Baptiste Deroulez*

3. WHOIS1 Implementation Briefings (09:45-10:15) *Trang Nguyen & Akram Atallah*

- Overview of WHOIS1 Review Team recommendations 1, 2, 3, 6, 7, 9, 15, 16
  - Rec. 1: It is recommended that WHOIS, in all its aspects, should be a strategic priority for ICANN the organization. It should form the basis of staff incentivization and published organizational objectives.
  - Rec. 2: The ICANN Board should oversee the creation of a single WHOIS policy document, and reference it in subsequent versions of agreements with Contracted Parties. In doing so, ICANN should clearly document the current gTLD WHOIS policy as set out in the gTLD Registry and Registrar contracts and GNSO Consensus Policies and Procedure.
  - Rec. 3: ICANN should ensure that WHOIS policy issues are accompanied by cross-community outreach, including outreach to the communities outside of ICANN with a specific interest in the issues, and an ongoing program for consumer awareness.
  - Rec. 6: ICANN should take appropriate measures to reduce the number of WHOIS registrations that fall into the accuracy groups Substantial Failure and Full Failure (as defined by the NORC Data Accuracy Study, 2009/10) by 50% within 12 months and by 50% again over the following 12 months.

- Rec. 7: ICANN shall produce and publish an accuracy report focused on measured reduction in WHOIS registrations that fall into the accuracy groups Substantial Failure and Full Failure, on an annual basis.
- Rec. 9: The ICANN Board should ensure that the Compliance Team develop, in consultation with relevant contracted parties, metrics to track the impact of the annual WHOIS Data reminder Policy (WDRP) notices to registrants.
- Rec. 15: ICANN should provide a detailed and comprehensive plan within 3 months after the submission of the Final WHOIS Review Team report that outlines how ICANN will move forward in implementing these recommendations.
- Rec. 16: ICANN should provide at least annual written status reports on its progress towards implementing the recommendations of this WHOIS Review Team. The first of these reports should be published one year, at the latest, after ICANN publishes the implementation plan mentioned in recommendation 15, above. Each of these reports should contain all relevant information, including all underlying facts, figures and analyses.

Break 10:15-10:30

4. WHOIS1 Implementation Briefings (10:30 - 12:00) *Trang Nguyen & Akram Atallah*

- Overview of WHOIS1 Review Team recommendations 1, 2, 3, 6, 7, 9, 15, 16

Review Team Lunch 12:00-12:45

5. Work plan and timeline working session (12:45 – 15:15) *Review Team Leadership*

- Identify and define subteams tasks, and assign subteams members.
- Mirror the work plan milestones into the ToR

Break 15:15-15:30

6. Finalize and formally adopt Terms of Reference, including Scope/Objectives of Review (15:30 –

16:30) *Review Team Leadership*

7. Confirm Leadership (16:30 – 16:40) Review Team Leadership
- Depending on the scope, confirm or elect Review Team leadership
- Confirm Plenary Call Schedule
- Identify sub-teams call needs

8. Wrap-Up (16:40-17:20) *Review Team Leadership*

- Review of Action Items and Decisions Reached
- Determine response to the Board request
- Meeting communiqué
- Notification to ccNSO

9. A.O.B and closing remarks (17:20-17:30) *Review Team Leadership*