

01 November Meeting

Next Steps

1. Bart to produce meeting notes by 7 November (most likely earlier)
2. Based on notes and input, CSC individually to annotate charter CSC, to be send to the list by 14 November 2017
3. Outline /Strawman draft report of CSC charter review team (to be circulated by 14 November)
4. Call to review the initial reviews of the charter 16 November 2017. Time to be determined
5. First draft report 23 November (to be circulated)
6. Feed-back etc. on initial draft report 29 November 2017
7. Conclude initial draft report to seek feed-back from CSC. At latest 7 December 2017
8. Send draft to CSC and PTI board to seek-back on draft 8 December 2017
9. Meeting with CSC to be scheduled for 15 December meeting
10. Discuss feed-back and next steps (by 20 December and TBD'ed)

Rough structure/outline report

- Introduction
 - ToR/scope of review
 - Key issues raised/identified
- Discussion of issues per Headings in charter
- Observation of CSC, issues topics considered out of scope of charter review
- Recommendations

Annex A: Redline proposal charter

Annex B: ToR

Annex C: Overview of meetings and calls

Annex D: Membership of CSC charter review team