

## **Working Draft Schedule/Agenda Framework For GNSO NCPH Inter-Sessional Meeting February 2017 -- Reykjavík, Iceland**

*(v6.0 – 3 February 2017)*

This draft agenda (v6.0 – 3 February) is the sixth public iteration of the February 2017 NCPH Intersessional Meeting Agenda. Further updated versions of this document may reflect minor changes. The most up-to-date version of this document can be found in the NCPH meeting space on the ICANN community wiki at - <https://community.icann.org/x/K4LDAw>.

### **CONFIRMED CONSENSUS ITEMS:**

Meeting Dates: 14 and 15 February 2017 (2 full days –with additional half-day community meetings on the morning of Thursday 16 February)

Meeting Location: Reykjavík, Iceland

Host Hotel:

Hilton Reykjavík Nordica - <http://www.hiltonreykjavik.com/>  
SUDURLANDSBRAUT 2  
REYKJAVIK, ICELAND 108  
TEL: +354 444-5000

### **Delegates:**

Seven delegates (maximum) from each community group – BC, IPC, ISPCPC, NCUC, NCSG, NPOC. For 2017, we are continuing the same delegate allocation as at past meetings. Delegate lists have been provided to staff and contact emails have been transmitted to all expected attendees. Delegates requiring meeting invitation letters to obtain visas have been asked to contact and collaborate with ICANN Constituency Travel Team.

### **Special Guest Attendance:**

Specially-invited attendees include the GNSO Council Nominating Committee Appointee (NCA) affiliated with the NCPH (Julf Helsingius), the Board member selected by the NCPH (Markus Kummer) and the non-voting NCA on the GNSO Council (Erika Mann). All have indicated their intent to attend the meeting.

Göran Marby's office has advised that he will not be able to attend the meeting in-person. Staff has been able to confirm Göran's availability for a one-hour remote session with each stakeholder group. Given time zone differences, the sessions will take place in Meeting "Slot G" on the afternoon of Tuesday 14 February at 16:00 UTC Reykjavik time.

David Olive and Jamie Hedlund have been able to adjust their travel schedules to be able to join the meeting. David will join the group on late 13 February and early on 14 February. Jamie will join the group on late 13, all day the 14 and early on 15 February. Staff is adding an informal reception for early arrivals on the evening of the 13<sup>th</sup> for warm-up discussions and an opportunity to chat with both David and Jamie. Please let staff know if you would like to schedule any one on one time with either David or Jamie on the 13th.

On 15 January, the planning team discussed the interest in and potential for meeting attendance by additional Board members and discussed a plan for addressing the issue if staff was contacted. Staff was indeed contacted and shared the information agreed to by the planning team. Fully informed of the history of the community meeting and learning about the background, purpose and ethos of the meeting, Board members George Sadowsky and Rinalia Abdul-Rahim indicated their continuing interest in attending the meeting. The Board Operations Team has assisted them with their itineraries.

**DRAFT SKELETAL FRAMEWORK - WORKING DRAFT NCPH MEETING SCHEDULE/AGENDA: (using previous meetings for basic default framework)**

Day/Time	Activity/Topic	Staff Needed	Community Co-Chairs	General Notes	Space
Meeting Day (-1)	13 February 2017				
18:00 – 19:30		E3 and Meetings Team	None	Informal Reception For Early Arrivals with David Olive and Jamie Hedlund (*Food/Drink Service: Light Canapés and Drinks)	Convention Level – H/I Foyer Area

Meeting Day 1	14 February 2017				
8:00-8:30	Delegates gather at Venue	E3 Staff (E3)	TBD		Hilton H&I Ballroom
8:30-9:00 <b>Slot A</b>	Introduction and Welcome	E3 and Senior Staff	Staff	<b>Introduction and Welcome from Chair and or Staff.</b> Session includes overview of meeting logistics for the two-day period.	H&I Ballroom
9:00-10:30 <b>Slot B</b>	Community Group Introductory Breakouts	E3	Community Chairs	<b>Initial Community Breakout Sessions</b> - give constituencies the opportunity to convene, discuss meeting expectations and prep for meeting sessions	Multiple Breakout Rooms to be assigned (TBA)
10:30-10:45	<b>Break</b>	E3		Transition time to get everyone back to plenary session	
10:45 – 12:00am <b>Slot C</b>	NCPH Plenary Session #1	E3	Staff	<b>Community Overviews</b> – Up to 12 minute presentation (with Q&A) by each constituency highlighting goals, priorities and work plans for 2017 calendar year Facilitated by staff	H&I Ballroom
12:00 – 13:15pm <b>Slot D</b>	Plenary Lunch Period	Rob Hoggarth (E3)	CSG – Jonathan Zuck (IPC); NCSG – Anna Loup (NCUC)	<b>ICANN Compliance Issues</b> – Jamie Hedlund (ICANN Staff) If session ends a bit early, time for delegate break.	H&I Ballroom
13:15 – 14:30 <b>Slot E</b>	NCPH Plenary Session #2	Glen de Saint Géry (E3)	CSG – Vicky Sheckler (IPC); NCSG – Klaus Stoll (NPOC)	<b>NCPH Procedural In-House Issues:</b>	H&I Ballroom
14:30-15:45	NCPH Plenary Session #3	Glen de Saint Géry (E3)	CSG – Tony Harris (ISPCPC);	<b>New gTLDs – Next Phase:</b>	H&I Ballroom

<b>Slot F</b>			NCSG – Avri Doria (NCSG)		
15:45-16:00	<b>Break</b>				
16:00-18:30 <b>Slot G</b>	SG Roundtables with Senior Staff  16:00-17:10 -- NCSG  17:20- 18:30 -- CSG	E3	CSG and NCSG	<b>ICANN CEO Discussion (Göran Marby</b> - remotely) will dialogue with each SG for 70 minutes with a short break between dialogues. During this time one SG is meeting with the senior staff, the other SG can conduct a 70-minute topic of interest session. Senior staff topics and non-senior staff meeting time agendas TBD by each SG (please make agendas available previous week (6 February to enable staff prep).	H&I Ballroom (NCSG) and Meeting Room G (CSG)
18:30	Adjourn Day #1				
19:00-21:30 <b>Slot H</b>	Formal Reception for Delegates at venue	E3 and Meetings Team		Opportunity for Outreach and Networking (*Food/Drink Service: Heavy Canapés and Drinks)	VOX Lounge @ Ground Floor (Next to the Bar, Private event space)
Meeting Day 2	15 February 2017				
8:30-9:00	Delegates gather at Venue				H&I Ballroom
9:00-10:30 <b>Slot I</b>	Breakout SG or Constituency Meetings	E3	Community leadership	Agendas TBD by individual SGs or Constituencies (possible review of plenary topics) (please make agendas available previous week (6	NCSG in H&I Ballroom; CSG in Room G

				February to enable staff prep).	
10:30 – 12:15  <b>Slot J</b>	NCPH Plenary Session #4	Ozan Sahin (E3)	CSG – Marc Trachtenberg (IPC); NCSG – Poncelet Ileleji (NPOC)	<b>Policy Discussion Topic:</b> Place for RPM and/or IP Policy Subject Matter Conversation	H&I Ballroom
12:15 – 14:00  <b>Slot K</b>	Plenary Lunch	Benedetta Rossi (E3)	CSG – Jimson Olufuye (BC); NCSG – Ed Morris (NPOC)	<b>ICANN Budgeting Discussion:</b> If session ends a bit early, time for delegate break.	H&I Ballroom
1400- 15:45  <b>Slot L</b>	NCPH Plenary Session #5	Benedetta Rossi (E3)	CSG – Tony Holmes (ISPCPC); NCSG – Kathy Kleiman (NCUC)	<b>Maintaining the GNSO's traditional policy-making leadership position at ICANN:</b> (see description below)	H&I Ballroom
15:45 – 16:00	Break				
16:00- 17:30  <b>Slot M</b>	NCPH Plenary Session #6	Ozan Sahin (E3)	CSG – Steve DelBianco (BC); NCSG – Joan Kerr (NCSG)	<b>NCPH “Presenting”</b> – Group discussion of role and expectations of the “house” and respective impact on roles of GNSO Council vice chairs, ICANN Board member and other issues	H&I Ballroom
17:30 – 18:00  <b>Slot N</b>	Closing and Next Steps Discussion	E3			H&I Ballroom
Post Meeting	16 February 2017				

Communi ty Day					
8:00 – 12:00			Community Leaders	Programming Solely for Individual Community/Group Agendas	Break Out Rooms
12:00 – 14:00				Room To Be Made Available for GNSO Councilors to attend GNSO Council Call	

### **MEETING GOALS:**

At past Intersessional meetings, there has been general agreement among the meeting planners that one of the goals of the meeting would be to improve “how” the NCPH community talks about issues and conducts itself on issues of common interest. More specific goals articulated for individual plenary sessions are subject proposed below.

### **DISCUSSION TOPICS FOR PLENARY SG/FULL-NCPH SESSIONS:**

Identified plenary session issue/topic areas (*as identified by members of the 2017 planning*) are set forth below.

- 1. Presentation of Group Priorities for 2017 calendar year** – early during the two-day meeting
- 2. NCPH Procedural (“In-House”) Issues** - discussion of selection process for the GNSO NCPH Board member. (See Section 2.4.3 of GNSO operating procedures - <https://gns0.icann.org/en/council/op-procedures-01sep16-en.pdf>, and see e.g., <http://gns0.icann.org/en/elections/cph-board-seat-selection-process-03sep15-en.pdf>). Also, possible discussion of other selection processes (e.g., future review teams). This session could also be used to discuss the timing and location of future intersessional meetings.
- 3. Meeting time with ICANN Senior Leadership (e.g., CEO)** – ICANN CEO Göran Marby will participate remotely.
- 4. Discussion with new staff leader of ICANN Compliance function** – Jamie Hedlund will participate at the meeting.

**5. New gTLDs – Next Phase - Would a new round of gTLD applications in the short-term be advisable and, if so, what major safeguards or changes should be considered?**

**6. Maintaining the GNSO's traditional policy-making leadership position at ICANN (longer session?)**

*“CSG and NCSG jointly participate in the Policy Development Processes of our GNSO. The importance of the PDPs and Multistakeholder Process was affirmed in the Transition. But is the PDP process being protected and preserved to its fullest extent? Recently, inroads into policy development have been made by the GAC, ALAC, even ICANN staff. The issue of preserving the GNSO process and policy development leadership affects both NCSG and CSG. It is in both parties' interest to explore how to maintain the required checks and balances of the Multistakeholder process, and the policy leadership role of the GNSO.*

*Potential Questions for this session include:*

*In what instances is the GNSO PDP process being undervalued or undermined?*

*What were the reasons?*

*Is the process usually undermined because we don't pay attention or because of ICANN's deficient governance structure?*

*What can we do about it?”*

**7. ICANN budget discussion session (potential discussion to establish a small budget working group made up of NCPH members)**

**8. NCPH “Presenting” Discussion - Group discussion of role and expectations of the “house” and respective impact on roles of GNSO Council vice chairs, ICANN Board member and other issues. Is the NCPH just a voting algorithm? If not – what is it?**

**9. Policy Discussion Block –**

**Time for Rights Protection Management (RPM) and Intellectual Property (IP) discussions**

**Role of Discussion Leads:**

- **Pre-meeting preparation with staff**
- **Fine tune topic description and goals of session**
- **Post-meeting follow-up with staff and community**

### **Newcomer Webinar Plans:**

On Tuesday, 31 January, ICANN staff conducted, recorded and transcribed a brief webinar to advise first-time delegates of what to expect at the meeting. A recording and transcript of the webinar can be found here - <https://community.icann.org/x/pJHRAw>.

### **Remote Participation:**

Once the agenda is “finalized”, staff will produce a matrix of remote participation details to allow remote observers to connect to the meeting. Those connection details will be posted on the community wiki space for the meeting here - <https://community.icann.org/x/M4LDAw>.

Remote observers will be able to observe all meeting deliberations live. Observers can comment on meeting discussions via the Adobe Connect (AC) Room chat or through direct messaging to their delegate peers. Meeting planners have discussed the possibility of at least one session to be conducted under Chatham House rules (see below). If so, that session will not be live-streamed.

Transcripts and recordings of the sessions will for later review be generated and posted on the community wiki space for the meeting here - <https://community.icann.org/x/LoLDAw>.

### **Other Notable Preparation/Discussion Points:**

1. Suggestion to conduct meeting (or perhaps just a session or two) under Chatham House rules. Impact on remote participation? Recordings?
2. Interest in conducting ground-work pre-meeting planning among delegates (at least session co-chairs). Staff available to assist co-chairs for specific session planning (running out of time on getting this implemented)
3. Interest in varying the lengths of particular sessions (longer and shorter sessions depending on topic needs)
4. Interest in having fewer sessions overall - to allow for more extensive discussions.
5. Confirmation that breaks will be designated in agenda
6. Staff is planning to conduct pre-meeting webinar briefing for delegates attending first Intersessional Meeting (complete)

7. A complete list of meeting delegates has been shared with the planning team to help them in their meeting preparation work. Staff will prepare a traditional “bio list” of all meeting attendees for distribution at the meeting. Similar to all previous NCPH Intersessional meetings, that list will be publicly published on the community wiki space for the meeting.

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