RDS-WHOIS2-RT
Plenary Call #6

31 August 2017

RDS/WHOIS2-RT Leadership Agenda

1. Welcome, roll-call
2. Terms of Reference
   1. Team member replacement/removal
   2. Dependencies
3. Scope Discussion
4. Fact Sheet
5. Face-to-Face Meeting #1 Agenda
6. RDS PDP Calls
7. A.O.B.
8. Confirm Decisions and Action Items

Terms of Reference

Agenda Item #2

Terms of Reference

- **Team Member Replacement/Removal**

"If a Review Team member is no longer able or willing to serve, or if an SO/AC withdraws its endorsement of the member, the SO/AC making the original endorsement will be requested to refill the position with a replacement member. The SO/AC will make the selection according to their own processes and will not be bound to consider only those candidates who originally applied requesting their endorsement.

If a Review Team member is sufficiently inactive or disruptive as to cause at least 50% of Review Team members (excluding the member in question) to request their removal, the member will be asked to resign. If the member fails to resign, the SO/AC that endorsed the member will be requested to withdraw their endorsement and replace the member. Should the SO/AC not take action, the member can be removed by a 2/3 majority vote of the remaining Review Team members. In all cases, the balloting will be carried out in such a way as to not reveal how individual members voted."

Terms of Reference

- **Dependencies section**

The Review Team will ensure the work it undertakes does not duplicate or conflict with purview and scope of the following efforts. The Review Team will be briefed/updated on these activities, as appropriate, to avoid unnecessary or unintended overlap.

- GNSO PDP on Next-Generation Registration Directory Service (RDS)
- Registration Data Access Protocol (RDAP) Implementation
- Cross-Field Address Validation
- Translation and Transliteration of Contact Information Implementation
- Privacy/Proxy Services Accreditation Implementation
- ICANN Procedures for Handling WHOIS Conflicts with Privacy Laws
- WHOIS Accuracy/GAC Safeguard Advice on WHOIS Verification and Checks
- Implementation of THICK WHOIS

The Review Team will engage in dialog with the dedicated ICANN Board Caucus Group; for example, when the Review Team reaches a milestone and could benefit from feedback on agreed scope or any recommendations under development to address that scope.

Scope Discussion

Agenda Item #3

Scope

- **Review of Alan's scope document, updated 24 August.**

- **Draft OECD Objective Text:**

In response to the action item taken by the leadership team to draft text, the following is offered for consideration:

Consistent with ICANN's mission and [Bylaws](), Section 4.6(e)(iii), the review team will consider the Organisation for Economic Co-operation and Development ("OECD") Guidelines on the Protection of Privacy and Transborder Flows of Personal Data as [amended in 2013]() by (a) identifying examples of where today's RDS (WHOIS) appears to be in conflict with OECD guidelines, (b) examining steps currently being taken by ICANN to address WHOIS compliance with related data protection laws (e.g., GDPR), and (c) producing high-level recommendations* focused on promoting RDS (WHOIS) compliance** with existing and future data protection laws.

* This will not include detailed analysis of data protection laws and specific requirements for compliance with those laws.
** RT to consider whether such recommendations should focus on ICANN compliance or consensus policy compliance or both.

Fact Sheet

Agenda Item #4

Fact Sheet

- The Fact Sheet captures attendance of review team members, costs associated with professional services and travel to attend face-to-face meetings, and milestones.

- The Fact Sheet will be updated and posted on a quarterly basis.

- Available on the RDS-WHOIS2 wiki: https://community.icann.org/display/WHO/Fact+Sheet

Face-to-Face Meeting #1 Agenda

Agenda Item #5

Face-to-Face Meeting #1 – October 2-3, 2017

- ⊙ **Meeting Location:**
  ICANN Brussels Office, Rond-Point Robert Schuman 6, 1040 Brussels

- ⊙ **Hotel**:
  Aloft, Place Jean Rey, 1040 Brussels (6-min walking distance)

- ⊙ **Schedule**:
  9:00 - 17:30, with 45min lunch break

- ⊙ **Review Team Dinner**: October 2

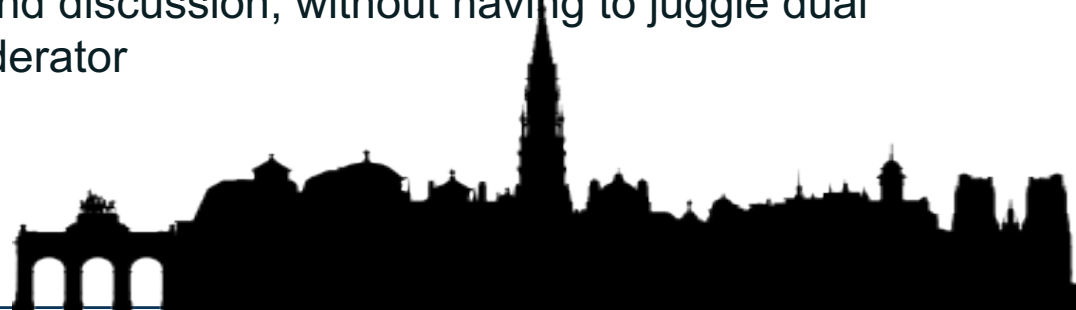- ⊙ **Informal Dinners:** October 1, 3

Face-to-Face Meeting #1: Proposed Agenda

- **Review of first suggested Agenda**

- **Possibility of facilitated exercises and discussions by Patrick Dodson**

  - 8 years' experience with XPLANE, a design focused consultancy focused on visual facilitation and organizational performance/effectiveness

  - Demonstrated success designing and facilitating experiences for ICANN organization and community.

  - **e.g. Review Team Scope working session**
    - Utilizing content developed by the review team as a framework, Patrick Dodson would facilitate an exercise and discussion for the group to evaluate and align on scope.
    - Design of the session would be shared with review team leadership prior to the face-to-face for input and feedback.

Face-to-Face Meeting Agenda

- *Benefits of the Facilitated exercises and discussions*

  - Facilitation is designed to provide simple structures and frameworks for productive exploration of ideas and content in a way that supports participatory decision-making by the group

  - Session exercises are customized based on content, and 'co-created' with review team leadership prior to the meeting

  - It is not designed to overly restrict or influence the group in a particular direction; ICANN organizational staff do not participate in the activity, and facilitator only reflects back group discussion, avoiding "interpretation" or "steering" the group's discussion.

  - Utilizing external facilitator provides opportunity for all review team members to actively participate in the activity and discussion, without having to juggle dual roles of participant and leader/moderator
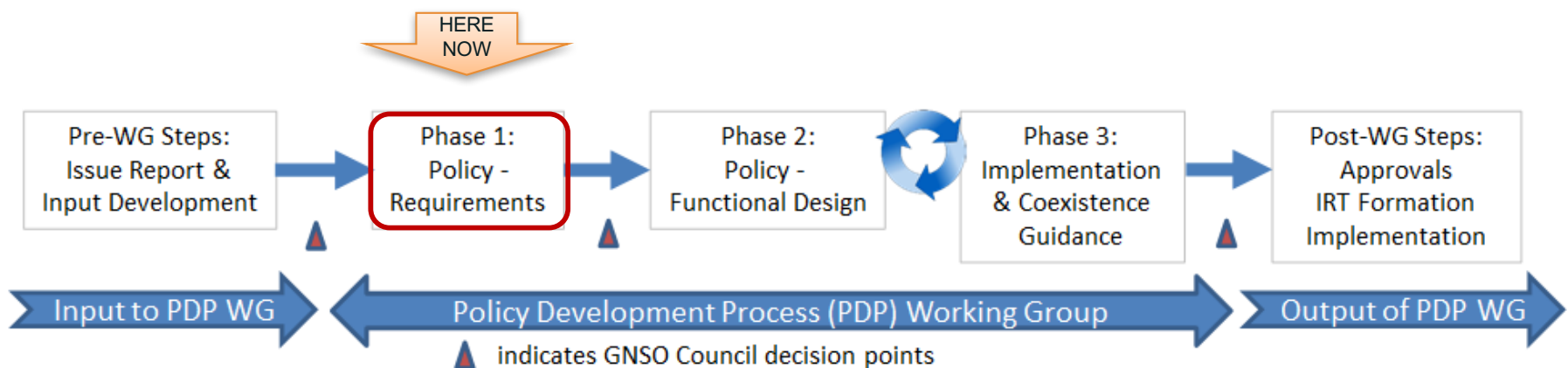
RDS PDP Calls

Agenda Item #6

Next-Generation RDS to replace WHOIS Policy Development Process (PDP) WG

- ⊙ This PDP has been tasked with defining the purpose of collecting, maintaining and providing access to gTLD registration data and considering safeguards for protecting that data.

- ⊙ The charter organizes this WG's tasks into three phases
    - ⊙ **During Phase 1,** the PDP WG should examine all requirements for gTLD registration data and directory services at a high level
    - ⊙ *Only if a new policy framework and next-generation RDS are required:*
        - ⊙ **In Phase 2,** the PDP WG should design detailed policies to satisfy all requirements established in Phase 1
        - ⊙ **In Phase 3,** the PDP WG should dive more deeply into each policy group to create any necessary implementation and coexistence guidance.

HERE NOW

| Pre-WG Steps: Issue Report & Input Development | Phase 1: Policy - Requirements | Phase 2: Policy - Functional Design | Phase 3: Implementation & Coexistence Guidance | Post-WG Steps: Approvals IRT Formation Implementation |

Input to PDP WG   Policy Development Process (PDP) Working Group   Output of PDP WG

🔺 indicates GNSO Council decision points

Learn More: https://community.icann.org/display/gTLDRDS/WG+Charter/

How to Join the RDS PDP WG or monitor its progress

- If you are interested in joining this (or any) PDP WG as an active Member or mailing list Observer, please fill in the sign up form or send the Word document filled in to the GNSO Secretariat.
  - Only WG Members can participate in WG calls
  - Call recordings/transcripts are public and accessible to anyone

- To learn more about the RDS PDP WG, see
  RDS PDP - Newsletter - April/May 2017
  RDS PDP Beginners Tutorial - May 2017.pdf

- **Upcoming RDS PDP WG Meetings** (90 minutes each)
  - 09-05, 09-12, 09-26 16.00 UTC
  - 09-20 05.00 UTC
  - 10-03, 10-10, 10-24 16.00 UTC   Tuesday Oct 3rd
  - 10-18 05.00 UTC   6 pm in Brussels
  - 10-28, 11-01 ICANN60 Abu Dhabi F2F Sessions

A.O.B.

Agenda Item #7

Confirm Decisions Reached and Action Items

Agenda Item #8

Questions?

Contact us at rds-whois2-staff@icann.org