

# 7 June 2017 ICANN NomCom2 Review Working Party

**Participants:** Thomas Barrett (Vice Chair), Vanda Scartezini, Brenden Kuerbis, Satish Babu, Nadira Alaraj, Manmeet Singh, Analysis Group (Greg Rafert, Andrew Ungerer and Mark Engle), Angie Graves (ICANN Staff), Lars Hoffmann (ICANN Staff), Joette Youkhanna (ICANN Staff), and Jia Kimoto (ICANN Staff). **Absent, apologies:** Stephane Van Gelder (Chair), Cheryl Langdon-Orr (Vice Chair), Eulalie Scobie-Robinson, Hago Dafalla, Bruce Tonkin, Ken Stubbs, Yrjo Lansipuro, Ken Stubbs, Larisa B. Gurnick (ICANN Staff).

## Notes and Action Points per Agenda Item

### 1. Roll call - establish quorum

The Vice Chair welcomed the NomCom2 Review Working Group.

### 2. Presentation and information regarding the independent examiner selection process

Lars provided an overview of the RFP process that was completed for the independent examiner and shared the RFP Review Scope. He shared that the NomCom2 Review working party is slightly different than other working parties as individuals will need to have a good understanding of what the NomCom does and have the expertise. Lars pointed out that there is a two-phased review process:

- 1) Draft assessment report will go out for public comment:
- 2) Final assessment and recommendations report will go out for public comment:

Before the draft assessment report goes out for public comment, the review working party will be able to have a constructive dialogue with the Independent Examiner (Analysis Group). The Assessment report will not contain recommendations. This will be an assessment of what is working and what is not working. Once the draft assessment report goes out for public comment, the Analysis Group will gather the feedback for the review working party. Then the final assessment and recommendations report will go out for public comment.

### 3. Introductions by independent examiner & Timeline

The Independent Examiner (Analysis Group) is a team that has deep practical and research experience in analyzing nonprofit (including volunteer-based organization) governance structures and in determining how organizations can develop more effective boards of directors.

Here are the initial next steps:

- Prepare work plan and timeline for ICANN staff to review (June 12)
- Identify potential interviewees and develop interview plan in consultation with ICANN staff (June 12)
- Draft interview questions (in progress) and discuss with RWP (June 12)

The Analysis Group will attend ICANN59 and will administer an interview during ICANN59 (26– 29 June).

Here are the suggested target groups for the interviews: Current NomCom members (if available), Former NomCom members, Current NomCom appointees, Former NomCom appointees, Principal SO/AC and ICANN Board representatives, Members of ICANN Organization, and Others. The Vice Chair suggested asking past candidates if they are interested in being interviewed. Members pointed out that diversity conditions for interviewees should be met.

#### Action Items:

- Members to think about individuals who might be interested in being interviewed during ICANN59.
- Members to think of questions that would be relevant to be inserted into the survey for the interview during ICANN59.
- ICANN NomCom staff to work with NomCom Leadership team on schedule to see if current NomCom members can be interviewed during ICANN59.