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DENISE MICHEL: If there are no more comments about the conference call times, I was going to make a note of the face-to-face meetings.

UNIDENTIFIED FEMALE: Please.

DENISE MICHEL: Okay, great. The co-Chairs asked the staff to post the next three dates for our proposed face to face meetings. You see six meeting dates here, but I think it's – we did get a request to post the dates and locations of next few meetings so people could lock their calendars.

So, we have – as we previously discussed – Madrid, May 13<sup>th</sup> through 15<sup>th</sup> to check the e-mail list. You'll see the discussion around those dates, as well as the additional meetings that are being scheduled in Madrid that you can take advantage of.

Then the next ICANN meeting, of course, is in June in Johannesburg. That will be I think in particular a useful outreach meeting for the team. All of the various ICANN groups will be there, and I think we can discuss this further, but we likely will be able to schedule a number of engagements around that meeting.

And then the meeting after that for ICANN is in October in Abu Dhabi.

So, our proposal is that you lock those three meetings in on your calendar. You can see the dates for the three ICANN meetings in 2018. I think it's likely that the team will want to meet in conjunction with

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those meetings as well, but I would suggest around the October timeframe we take stock of how our work is progressing and then make a more definitive decision about whether we need to gather sooner somewhere to do work, or whether we're on track and we can meet in March at the ICANN meeting.

I'll stop there and then invite any questions or comments that people have.

EMILY TAYLOR:

Would you like to go ahead? Kerry, it's difficult to hear you. Okay, I'm going to move on. Or Denise, would you like to cover this next item? Or would you like me to? Okay, I'll just keep talking and then others can join in as wished.

Obviously, the substantial part of the task ahead of us is to agree our scope and work plan. The next steps that we have scheduled, we've just heard from Bernie that we will have a strawman that will be in front of us by the end of this week, and I really would encourage all team members to have a close look at that, that this is going to be a very important document for us. It was clear, and we tried to schedule time on this call – and I'm sure we will revisit – it is clear that at the meetings that we had in Copenhagen that several team members have quite different perceptions of, one, what is important, and two, what we are being tasked to do.

It's very important that we surface those different opinions early in the process and try to reach some sort of consensus whether or not that's easy, because it will be important for us as we go forward. So, the next

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steps, my ask – and all of the co-Chairs ask – the team members to carefully review the scope and work plan when we get the draft.

I'm just going to pick up something from the chat. Kerry, thank you very much for typing. Kerry says "The dates are fine, but as we progress with the work plan, we can determine if everyone would need to all attend face to face either in smaller working groups or specific drafting teams."

Yes, I think that's right, and there seems to be appreciation for that comment on the chat, Kerry. There's also quite a big gap between end of October and March where we – as Denise said, we may well want to schedule a face-to-face time. Denise, you have your hand raised. Denise, are you still on mute? Okay, I'm going to progress –

DENISE MICHEL: Can you hear me?

EMILY TAYLOR: I can now, yes.

DENISE MICHEL: Yes, I think the system had been muted. I'm [inaudible] jumping back to the work plan for – so, as the Co-Chairs have discussed, it made sense to us to use the scope and work plan to get general agreement at a fairly high level, and as we go through the other exercises that we've suggested for this meeting and others start refining our work and focus, the scope and work plan is something that we can also evolve if it needs to.

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And I think at this point, until we get a strawman in, can start I think discussing it in detail, we can leave it there unless there are any additional questions or concerns at this point.

EMILY TAYLOR:

Thank you, Denise. Eric, you have your hand raised.

ERIC OSTERWELL:

Yes. I just wanted to follow that up. I think [inaudible] does a great job representing [inaudible] and I think one of the things that we want to start [paying] out to the group more broadly ahead of actually examining the work plan more closely is to start the sort of thinking of how sort of our individual perspectives and things that we find important are likely to sort gel and work with each other in regards to something more central to the SSR work that we're going to do, but also keeping in mind that while obviously we have sort of been directed and sort of reminded to sort of have actual outputs and results from what we're doing, we also want to consider the sort of longevity and sort of the forward nature of the work so that it has [inaudible] going forward. So, it's all kind of very high level [fluffy] but just to sort of get people's thinking going. I think we're going to have a fair amount of work going forward if we start to pull together from our separate views into something a little more central. I think that's kind of in line with what you've been saying as well, [inaudible]

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EMILY TAYLOR:

That's absolutely, Eric, and thank you for raising that point. One of the aspects of these periodic reviews is that they are revisited often five or more years later. Looking back, for example, at the previous or the first set of reviews, they took place, for example, before the gTLD program was launched. And at that stage, nobody knew what was going to happen in the future or how changed the environment was going to be.

Obviously, it's very difficult to predict the future. However, I think Eric has raised a very important point about the need to be looking at the present, definitely, but also towards the future and just have that consciousness of our changing context. And to also develop on the other issue that you raised, Eric, it actually moves on to the next item of the agenda which is to really start a conversation between ourselves about what issues you think are important for the team to explore and follow up on our Copenhagen brainstorming. Denise, you have your hand raised. Do you want to make a comment?

DENISE MICHEL:

Yeah. No, sorry, forgot to lower it. I'll probably jump in later, I think.

EMILY TAYLOR:

Okay, please do. I think that the – now, my recollection of these slides is that I think that we've got – these are slides 13 to 24, so maybe we can just go actually have a think. So, I'm just introducing this issue to you. In five minutes or so, let's come back to this. I want to go to the next slide, which is on outreach. And Denise, You've got your hand raised on this. Please, go ahead.

DENISE MICHEL: Sure. Can you hear me?

EMILY TAYLOR: Yes, very well.

DENISE MICHEL: On the previous item, our intention was for members to either look on the wiki or download the slides. Refresh your memory and review what we added in our brainstorming session, and over the next few days, add on the e-mail list any additional ideas you have of issues that you'd like to see the team address or that are of interest to you and fall within the team's mission with a more robust set of issues that you members would like to address. We'd like to as a group whittle that down and come to a more discrete, manageable set of issues we can start incorporating in our work plan and tackling as a team.

Jumping then onto the next slide of the outreach list, the co-Chairs also thought it was useful to start developing as a team a more robust set of outreach targets. I think many team members have in their mind one or more groups that they feel would be good to reach out to, invite general or targeted input or have a longer conversation about a particular aspect of SSR, so we thought it would be good to also start an initial outreach list and the list I e-mailed to you yesterday and that's shown on the slide, well, posted on the wiki, and over the next week or so invite team members to share their thoughts both in terms of adding additional groups you think it would be good for the team to touch base

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with, but also any additional sort of suggestions you have, such as it would be great for a couple of team members to attend the IETF meeting and report back on XYZ issue, or while we're at the ICANN meeting in Johannesburg, [they're] the three most important groups I think would be important to have a face-to-face meeting on around this set of topics. Or more broadly, it would be great to send an e-mail and [specifically] invite all of the regional Internet registry groups to provide their opinion on a specific set of issues. You get the idea. There's both the how of engaging with these groups, as well as trying to get a more comprehensive list of groups you think would be useful for the team to have interactions with. So, I'll stop there and invite any additional comments people might have at this point.

EMILY TAYLOR:

Kerry, you had your hand raised. Did you want to take the floor? Okay, so Kerry has made some comments in the chat, which I'll read for those who don't have access. "Until we define our scope and work plan, meeting such a large cross section of ICANN [stakers] may seem to widen that. One thing that has me concerned is that we may appear to others as a fishing expedition to figure out what we were created to do. Forgive me if I misunderstood the purpose of the outreach."

Would anybody like to [inaudible] on that?

DENISE MICHEL:

Yes, so I think that's a great comment, and this is just the type of dialog that we wanted to invite people to have and to share. I think part of the balancing act for the team is to – we're a community review team, we

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have an obligation to solicit comments and conduct our work with an element of transparency, so we have a balance between making sure a number of groups that touch on the SSR area are aware of our activities and that we're open to their input within our process.

But you're right, I think, and part of the exercise we wanted to conduct I think online after this call was to have people think about not only groups that we would want to at some point engage in, but the when and the how of this engagement. It's a good point, thank you.

EMILY TAYLOR:

Thank you, Denise. I have Kaveh and then Kerry. Kaveh, please go ahead.

KAVEH RANJBAR:

Yes, so I'm okay with working on the list for now [as what] we're doing, but I have to agree with Kerry. I think before – especially before scoping, we really should not try to take any action. We shouldn't try to communicate, or at least officially from SSR2, because without scoping we really don't know what we have and what context we want to talk to them.

After we have our scoping document internally, we might decide to before finalizing it and then making that as a final document, we might discuss and decide to communicate with some or all of these groups about the scope, but that would be different story. So for now, I suggest that we – it is okay to work on this list, but we shouldn't try to take any



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action, making any communication or contact with these people before having done the scoping.

EMILY TAYLOR: Thank you, Kaveh. Kerry. Kerry, we're finding it difficult to hear you, I'm afraid.

DENISE MICHEL: I think Kerry posted in our list.

EMILY TAYLOR: Kerry, did you want to post again in the chat? I can see that Kerry is typing, so while Kerry is posting her message, I think what I'm hearing is definitely that we should be thinking about who are the relevant groups to meet with and how, and possibly also when. There have been several people mentioning that until we're really a little bit more secure with our plans – and there's been some chat on the list to this effect. Until we have our plans in place, that really going out is perhaps premature. But I think it is very worthwhile for us to be thinking about who the relevant stakeholders are. Eric, you wanted to make a comment.

ERIC OSTERWELL: Yes.

EMILY TAYLOR: Please, go ahead.

ERIC OSTERWELL: Yes, I think it makes a lot of sense, the prudence that we're talking about having. But just to add a little bit of context – and I think this came up a little bit when we were on the Chairs call, but – there's an element of understanding what the landscape is. There's also an element of understanding where things came from.

So, this isn't in opposition to I think what we're gelling on is to sort of have a little bit of preparation run before we do outreach, but just remember, part of the outreach is understanding the landscape of where things have been as well as where we can go ahead. So, some reasons to talk to some groups might be slightly different than others. That's just color commentary.

EMILY TAYLOR: Many thanks, Eric. Kerry says, "I agree with Kaveh. We had identified in Copenhagen, but speaking to the chair of SSR1 and even the transition team, given the common element we have identified mainly that the terms of reference was pre-transition, was the immediate step for context. So, thank you very much. Does anybody else have anything to add on this point? Okay, if not, I think we can move on to the next slide.

DENISE MICHEL: [I think that's part of that outreach list.]

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EMILY TAYLOR:

Yes, continuation of this piece, and then we have the additional information which is the Board resolution. We've been here before. The draft outlined terms of reference, and this is the brainstorming results. And what Denise is just saying on this item is these have been written up from our sticky notes brainstorming exercise, and they are there, available in this slide set and also on the wiki.

I think our ask to the team members is it would be really helpful to know which areas you view as the most important, any that you feel that you can personally contribute to or matters of an area where you would really feel that you would like to focus on. All of this really helps us as we move forward and as we start to explore the issues as a team. So, this is moving forward.

I'll just sort of flick backwards and forwards. You'll remember that we have two shalls which are reviewing the SSR1, the previous review of this kind. We also have to look at the extent to which ICANN has successfully implemented its security efforts, and that goes on with actual and potential challenges, the extent to which security efforts are sufficiently robust and [inaudible] to meet future challenges consistent with ICANN's mission.

These two items, the first two are things that we must do, and then we have three, if you like, optional things to look at. Looking at the security operational stability and resiliency, physical and network, conformance with appropriate contingency planning, and maintaining clear and globally interoperable security processes for the portion of the Internet system of unique identifiers that ICANN coordinates.

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So please, all team members have a look through. Let us know on the list or start to think for yourselves which of these you feel are the highest priorities and which you feel you would personally like to contribute to. Then we've got things on our brainstorming capture which I'm not going to go through in detail.

I'd like to, if there are no more comments, just start to – I think we've really dealt with the initial outreach conversation. Thank you for your contributions on that. Before I move on, is there anything that anybody would like to say about the terms of reference Bernie is just poised to be drafting? Does anybody want to make a first start on what they feel are the crucial things we should be covering?

Matogoro, please go ahead.

JABHERA MATOGORO:

Yes, thank you, Emily. I would like to recommend that when preparing the terms of reference, let us also go through the call that were announced by [inaudible] especially for the needs of SSR2. And from that, we can also extract terms of reference meeting the requirements that were highlighted during the call that was announced by ICANN. Thank you.

EMILY TAYLOR:

Thank you for that. Just to clarify, you mean the call when ICANN asks for people to volunteer for this group and how it describes the work? Is that what you're referring to? Thank you.

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Yes. Eric, you had your hand raised briefly there. Did you want to make a comment or contribution to this conversation?

ERIC OSTERWELL: Sorry, I was – no, sorry.

EMILY TAYLOR: Pressed the wrong button? Okay, thank you. Anybody else like to make a comment? Okay. If not, then I would like to – I think we've dealt with the initial outreach list. Please reflect and let us have any names of people you think are missing from that. Can I just go on to the last substantive agenda item, which is the co-Chairs' work and process?

And for this, I really look to my colleagues, Denise and Eric to come in and speak to this with me. Just by way of introduction, we had a call yesterday. We have agreed to have a weekly call together on Fridays to try to develop the agenda, get it out to you with plenty of notice, and also obviously work closely together and with staff.

Denise, did you want to speak to this issue at this point?

DENISE MICHEL: Sure. I think as Emily noted, we have a commitment to get both the agenda and materials relevant to the call out at least 24 hours in advance to help members better prepare for the call. What other issues where we – and then, of course, we'll be coordinating the tasking and interaction with staff as part of our duties as well, rotating the chairing of meetings once we get on our seats and on our schedule.

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Are there other items we were going to mention?

EMILY TAYLOR: I think [inaudible] covered it. Eric, do you – oh. Go ahead, Denise, and then Eric.

DENISE MICHEL: And then as well, we're going to divide up the team members list.

EMILY TAYLOR: Oh, yes.

DENISE MICHEL: And this was Emily's idea, and reach out to each [inaudible] member individually as well if aren't able to make the calls or don't have good connections, or would prefer one-on-one conversations, just to make sure that we have a good understanding of the motivations, preferences and priorities of our team members. But Emily, I think you're better suited to add additional context.

EMILY TAYLOR: Thank you so much for remembering that, because that was the thing I had in my brain. I knew there was something, and I couldn't remember what it was. So, thank you very much. Yes, when we spoke yesterday, we noted that as a group, we haven't worked together. Some of us know each other, some of us don't know each other.

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But in order for the co-Chairs to get to know each member of the group individually, and also for each member of the group to feel that they have an opportunity in a slightly smaller setting to just speak freely about priorities, challenges, anything that you would care to mention, how you see the work progressing, we thought a one to one call with the co-Chairs would probably be a way to start breaking the ice and to start to understand each other as individuals.

So, what we are proposing is that the three co-Chairs will arrange one-to-one calls with the individual team members to try to do that and to ask you to make yourselves available at convenient time to get through to that.

Eric, did you have anything to add?

ERIC OSTERWELL:

Yes, thanks. Just to sort of pile on that a little bit, I think we have a number of points so far already that we've been asked to sort of start identifying our scope, and I think the number of times we thought of things that are very relevant to the SSR sort of landscape in general, but we've been challenged to sort of figure out where to get into the remit of ICANN and make sure that what we are talking about is actionable.

So, I think as we go forward, my estimation of the process is going to be that we want to hear from everyone, what perspective they have on the general SSR problems that are facing them, their background [inaudible] and then we may wind up doing – I'm guessing the Chairs will do a lot of leg work to try and find the kind of common points across the different views, pull that together and see if the group gels with finding the sort

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of core, systemic dependencies across the issues that I think we will probably – as we have divergent sort of perspectives, we'll bring these to the table.

So, it'll be a little bit of sort of like – I think my guess is we'll have these one on ones and we'll have more active brainstorming dialogs about what issues we're worried about, and then figure out how to do a set of trackable objectives, recommendations, or at least sort of facets of SSR that we're going to tackle.

So, I think it's going to be probably a lot of work as we sort of try to [inaudible] but I think it's going to play right into what Emily was talking about earlier on, about trying to make sure that our work product is relevant today, and to some extent going forward.

So, just throwing out to the group, the extent to which we all agree, I think that means when we hear a point about what definition of DNS are we going to use and what not, those are sort of big questions that we should ask after we decided what we think is relevant to SSR.

EMILY TAYLOR:

Thank you very much for that, Eric. Does anybody have any comments or questions? Okay, I'm not seeing any hands raised or anything in the chat, so thank you for that, and just move on to the final agenda item, which is Any Other Business. Does anybody have Any Other Business to raise? Kerry, you have one. "October is National Cybersecurity Month," says Kerry, "So chances are any deliverables planned for that month may have some of us otherwise engaged."



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That's a good point to note, yes. Like you. Like Kerry, yes. Okay, so I think quite a few people might well be busy in October, so that's good to note. Hopefully, we'll have our scope agreed before October. I'm just joking. And that is only for the U.S. Thank you, Kaveh.

I can see some action going on in the chat room, so I'm just going to give that a couple of moments to run its course and then revisit it. Denise, please go ahead.

DENISE MICHEL: As soon as we're done with I think this topic, it would be great to just quickly run through the action items from the call, and I'm happy to help with that.

EMILY TAYLOR: Okay. Thank you, that would be great if you could lead that, Denise. And Matogoro has just said, "In Africa, there will be the Africa DNS Forum and the Africa Internet Summit." Matogoro, if you could share the dates of those on the list, and then it would be great if any team members who are available could participate in those events if available.

Okay, Denise, did you want to go through the action items?

DENISE MICHEL: Sure. So, from the previous action item list, for staff, we'll need dates for the completion of the outstanding SSR Review 1 item, and that's in preparation for either all or a part of the team doing a deep dive on the recommendations and implementation of SSR 1, and a briefing on that.

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We've set the conference call rotation time with an agreement I think to revisit it after a few rotations to make sure that it's meeting the team's needs. We tentatively have the next three locations and dates for the SSR meetings with – and would like all the team members to hold those on their calendars.

But people need to move forward with their arrangements for our May face to face meeting in Madrid, and then there's also a caveat that as we define our scope and our work plan, and as our work evolves, we'll be revisiting our face-to-face locations and dates to make sure that any changes aren't needed to support our work. And some face-to-face meetings may be set up for subgroup work.

Bernie will be circulating a strawman for the scope and work plan March 31<sup>st</sup>. We would encourage all members to start as soon as possible reading and editing and commenting on that. We would really like to see people use the e-mail list to engage on the scope and work plan, so we're hoping to have a robust interaction on the e-mail list on the scope and work plan over the next week so we come to the next conference call prepared to have a substantive discussion about those work items.

Next, we've asked team members to also continue working on the e-mail list, to help either add to or refine the brainstorming list we started in Copenhagen on the issues members feel are important for the team to explore. You'll find this brainstorming list in the slides. It's also on the team wiki. Again, we would encourage members to share their comments on any additions or subtractions to this list on the e-mail, and we'd like to revisit that if we have time on the next call as well.

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Next, we invited people to add to an outreach list. This is not to activate and reach out to people immediately but to invite members who have groups that they feel are relevant to the work and at some point would be good to interact with in some way to add to this list so we could eventually have a comprehensive list. And Eric also noted that this also feeds into our efforts to make sure that we understand the sort of landscape of SSR as well.

So, that's a list that we'll be using long term, and we're inviting members, again, to add to the wiki or the e-mail list as events or groups occur to them that the team should be aware of and factor into the long-term outreach plan.

Finally, we noted the co-Chairs' work and also our commitment to get agenda and materials out 24 hours in advance of conference calls and meetings, and that we'll be meeting separately every week to make sure that those administrative items and our coordination with staff moves forward.

I'll stop there. Especially invite the co-Chairs to add any additional comments or items I may have missed, and invite any questions that the team members have. Thanks.

EMILY TAYLOR:

Denise, thank you very much for that excellent summary. I just wanted to add two things. Reflecting the chat that's going on at the moment, yes, I think there's a very clear consensus that the outreach plan is not to kick off with actual outreach until we have our own scope and our

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work plan finalized and agreed so that we are actually outreaching about something.

And also, final action item was to ask the staff assistance – and team members' assistance – in scheduling one-to-one calls between team members and co-Chairs over the coming weeks. It'll probably take us quite a while to get through everyone, but if we could just ask for your patience on that and to participate in it, and ask for staff support on that in helping scheduling would be great.

Okay, Anything else? Denise, you have your hand raised. Is that an old hand, or is it –

DENISE MICHEL: Old hand.

EMILY TAYLOR: Okay, thank you. With that, we're just coming up to the top of the hour now. Thank you all very much for joining this call. We're making good progress, and please do look out for Bernie's draft which staff will be forwarding towards the end of the week. Let's get some comments out on the list in anticipation of our next meeting. That will really help us. Thank you all very much and speak next week.

DENISE MICHEL: Thank you. Thank you, Emily.

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ERIC OSTERWELL: Thanks, Emily.

EMILY TAYLOR: Thank you.

UNIDENTIFIED MALE: Thank you.

UNIDENTIFIED MALE: Thank you, bye.

**[END OF TRANSCRIPTION]**