Second Security, Stability, and Resiliency Review (SSR2)

ICANN

3rd Plenary Meeting | 22 March 2017

Draft Agenda

1. Welcome, roll-call, SOI updates

2. Determine Review Team leadership

3. Schedule of future Review Team meetings
- Review table of time zones
- Confirm agreement to not hold meetings on Mondays or Fridays
- Identify Date/Time for future meetings

4. Review Action Items from Plenary meeting #2 (15 March)

5. Scope of Work and Work Plan Development

6. Reach agreement on observers' participation

6. AOB

Finalize SSR2 Leadership Selection

The following expressed an interest in an SSR2 Leadership position during the #2 Plenary (15 March):

- Don Blumenthal   NA
- Denise Michel   NA
- Eric Osterweil   NA
- Emily Taylor   EUR

Confirm agreement on Co-Chair structure from #2 Plenary (15 March)

Determine process to choose SSR2 Leadership

- Consensus
- Vote – Open or Anonymous
- ?

Schedule of Future Meetings

0 or 2400	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
					Reserved								Reserved						Reserved				
300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0	100	200
0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0	100	200	300
530	630	730	830	930	1030	1130	1230	1330	1430	1530	1630	1730	1830	1930	2030	2130	2230	2330	0	100	200	300	400
1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0	100	200	300	400	500	600	700		
600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0	100	200	300	400	500
100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400
100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400
0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400
2000	2100	2200	2300	0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900
2000	2100	2200	2300	0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900
1700	1800	1900	2000	2100	2200	2300	0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600
2000	2100	2200	2300	0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900
2000	2100	2200	2300	0	100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900
100	200	300	400	500	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	2400
56%	50%	44%	63%	63%	100%	31%	31%	31%	31%	6%	6%	6%	100%	0%	6%	6%	19%	19%	100%	25%	25%	50%	63%

- Assumptions 1 hour call can start between 0600 and 2200 local time 5 days per week - try to avoid Mondays and Fridays for date changes
- Assumptions 0500, 1300 and 1900 times are reserved for WS2 slots
- Assumption CCT meets Wednesday or Thursdays at 1500 every week for a 2 hour call

- Recommendation 1400UTC Tuesdays
- Need to determine frequency – every week or every other week and on a specific day of the week

Draft Action Items from 15 March SSR2 meeting

Mtg	Date	Actions	Assigned to	Due Date	Status
2	15 Mar	Circulate slide deck from 3/15 SSR2 face to face meeting	ICANN Org	16 Mar	Complete
2	15 Mar	Add OCTO KPIs, ICANN 2016 strategic plan and Emerging Technology Identifiers ICANN58 presentation to wiki background materials	ICANN Org	16 Mar	Complete
2	15 Mar	Provide a list of existing definitions of terms: Security, Stability, Resiliency and Unique Identifiers. Reference where they are located	ICANN Org	15 Mar	Complete
2	15 Mar	Circulate names / contact information for SADAG vendors to SSR2 RT list	ICANN Org	20 Mar	Complete
2	15 Mar	Circulate CDAR study report and contact information to SSR2 RT list	ICANN Org	20 Mar	Complete
2	15 Mar	SSR2 Fact Sheet sample and schedule	ICANN Org	16 Mar	Complete
2	15 Mar	Schedule 60-minute plenary call, Wednesday 22 March, 19:00 UTC	ICANN Org	15 Mar	Complete
2	15 Mar	Develop and circulate time zone mapping to support scheduling of regular plenary calls discussion on next plenary call	ICANN Org	21 Mar	Complete
2	15 Mar	Request for the IS-SSR team to provide a summary of the types of requests for assistance that they receive from the community.	ICANN Org	tbd	

https://community.icann.org/display/SSR/Plenary+Action+Items

Scope of Work and Work Plan

Response to SSR2 ICANN Board Resolution
- Need to prepare response to Board regarding due date

Plan to draft SSR2 Terms of Reference, some possible options:
- Plan a specific RT call
- Small group of RT volunteers to draft based on brainstorming
- Staff to prepare strawman

Plan to prepare SSR2 Work Plan, some possible options:
- Plan a specific RT call
- Small group of RT volunteers to draft based on brainstorming
- Staff to prepare strawman

Draft Outline of Terms of Reference based on CCT example

1. SSR2 Review Mandate from Bylaws Section 4.6)

2. Background

3. Framework
    a. Scope
    b. Data and Metrics
    c. ICANN Evaluation Reports
    d. Definitions

4. Process
    a. Communications and transparency
    b. ICANN Staff Input
    c. Community Consultations

5. Work of Review Team
    a. Decision-making
    b. Meetings
    c. Reporting
    d. Participation
    e. Tools /Means of Communications
    f. Indicators/Metrics

6. Deliverables
    a. Interim Recommendations
    b. Findings
    c. Final Recommendations
    d. Recommendations to next Review Panel(s)

7. Conflicts of Interest

8. Timeline

Role of SSR2 Observers (open item mtg #1)

- Per Bylaws Section 4.6. (a) (i) Review teams will include both a limited number of members and an open number of observers.

- Applicants for the SSR2 Review Team who were not selected have been asked if they would like to follow the work of the RT as an Observer.

- Those who indicated they wanted to follow the work have been subscribed to a separate email list than review team members.

- Further Information on role of SSR2 Observers:
  https://community.icann.org/display/SSR/Observers

- SSR2 will need to determine how it would like to obtain input and feedback from its Observers.
  - Should they be given time on the RT agenda to speak
  - How do you want to consider their written input
  - Should there be RT sessions closed to Observers

- Email address for community feedback: input-to-ssr2rt@icann.org

Additional information

SSR2 ICANN Board Resolution

03 Feb 2017

Appointment of Board Designees for New Specific Reviews: Second Security, Stability, and Resiliency of the Domain Name System

Resolved (2017.02.03.11), the Board hereby appoints Kaveh Ranjbar to serve as a member of the Second SSR Review Team, and **requests that this team develop and deliver to the Board their approved Terms of Reference and Work Plan by the 30th of March,** to ensure that the team's scope and timeline is consistent with the requirements of the ICANN Bylaws.

https://www.icann.org/resources/board-material/resolutions-2017-02-03-en#1.g