

Background Information and Questions Raised 2 March 2017 SSR2 Kickoff Call

Bylaws Section 4.6 Specific Reviews link ICANN Bylaws – See Section 4.6 (c) for SSR Review specific guidance

<https://www.icann.org/resources/pages/governance/bylaws-en/#article4>

Bylaws Section on Review Team Consultants

Section 4.6 (C) Specific

Reviews <https://www.icann.org/resources/pages/governance/bylaws-en/#article4>

(iv) Review teams may also solicit and select independent experts to render advice as requested by the review team. ICANN shall pay the reasonable fees and expenses of such experts for each review contemplated by this Section 4.6 to the extent such fees and costs are consistent with the budget assigned for such review. Guidelines on how review teams are to work with and consider independent expert advice are specified in the Operating Standards.

Bylaws Section on Selection of Review Team Members

Section 4.6 Specific Reviews <https://www.icann.org/resources/pages/governance/bylaws-en/#article4>

(a) Review Teams and Reports

(C) If any Supporting Organization or Advisory Committee has not nominated at least three prospective review team members, the Chairs of the Supporting Organizations and Advisory Committees shall be responsible for the determination of whether all 21 SO/AC member seats shall be filled and, if so, how the seats should be allocated from among those nominated.

SSR2 ICANN Board Resolution

03 Feb 2017 (Also noted on 2 March 2017 Slide 22)

Appointment of Board Designees for New Specific Reviews: Second Security, Stability, and Resiliency of the Domain Name System

Resolved (2017.02.03.11), the Board hereby appoints Kaveh Ranjbar to serve as a member of the Second SSR Review Team, and requests that this team develop and deliver to the Board their approved Terms of Reference and Work Plan by the 30th of March, to ensure that the team's scope and timeline is consistent with the requirements of the ICANN Bylaws.

<https://www.icann.org/resources/board-material/resolutions-2017-02-03-en#1.g>

Examples of Review Team Terms of Reference (ToR)

CCT RT

- Terms of Reference outlining the scope of work adopted by the review team 23 March 2016 <https://community.icann.org/download/attachments/58727379/CCTRTToRDRAFTv6.pdf?version=1&modificationDate=1458753064411&api=v2>

- Additional information on the CCT RT can be found at <https://www.icann.org/resources/reviews/specific-reviews/cct>

SSR1 RT

- Terms of Reference <https://community.icann.org/display/SSR/Terms+of+Reference+-+23+June+2011>

ATRT1 RT

- Terms of Reference and Methodology <https://www.icann.org/en/system/files/files/terms-and-methodology-09jun10-en.pdf>
- Additional information on ATRT1 can be found at: <https://www.icann.org/resources/pages/governance/atrt-documents-en>

ATRT2 RT

- Terms of Reference and Methodology <https://community.icann.org/display/atrt/Other+references?preview=/41888915/49421925/Consolidating%20Terms%20of%20Ref%20-%202-3May14.pdf>
- Additional information on ATRT2 <https://community.icann.org/display/atrt/ATRT2>

List of questions noted in 2 March 2017 SSR2 RT kickoff call

Presentation posted on SSR2 wiki page along with meeting recording:

https://community.icann.org/download/attachments/64072071/Final%20v1%20SSR2%201st%20RT%20Meeting%20March2017_Final.pdf?version=1&modificationDate=1488574269000&api=v2

Review Team Leadership (Slide 6)

- Review Teams will select their own leadership keeping in mind that the Chair / Vice-Chairs must have the expertise to effectively lead the group so that it functions properly, the ability to communicate, subject matter expertise, time management skills and budget/financial management capabilities.
- The designated Review Team leadership (Chair/Vice-Chair's) will have responsibilities for managing the work of the review team and will also be responsible for determining consensus (per Bylaws Section 4.6 (a) (iii)).

SSR2 Leadership Process (Slide 8 Questions)

- What process should be undertaken to select the Review Teams leadership?
- Should there be a single Chair or Co-Chairs elected?
- How should expressions of interest for the role be noted?
- Can this take place on the team email list?
- How long should the process take to select the SSR2 leadership?

- Can there be a Chair/Co-Chair in place for the 12 March Public Consultation to run the meeting?

Role of Observers (Slide 11)

- Per Bylaws Section 4.6. (a) (i) Review teams will include both a limited number of members and an open number of observers.
- Applicants for the SSR2 Review Team who were not selected have been asked if they would like to follow the work of the RT as an Observer.
- Those who indicated they wanted to follow the work have been subscribed to a separate email list than review team members.
- Further Information on role of SSR2
Observers: <https://community.icann.org/display/SSR/Observers>
- SSR2 will need to determine how it would like to obtain input and feedback from its Observers.
 - Should they be given time on the RT agenda to speak
 - How do you want to consider their written input
 - Should there be RT sessions closed to Observers
- Email address for community feedback: input-to-ssr2rt@icann.org

Terms of Reference (Slide 23)

- Review Draft ToR from CCT
- Small group of volunteers to help draft this document. Staff can assist in creating a first draft.
- Target completion/adoption dates: F2F meeting?
- Terms for definition: example from CCT
 - Competition
 - Consumer Trust
 - Consumer Choice
 - Other relevant elements:
 - Methodology: Communications and tools
 - Decision making/reaching consensus, including metrics and targets, baseline periods, etc.
- Community engagement

Work Plan (Slide 24)

- Key milestones
- Deadlines
- Division of labor:
 - Exploring metrics by subject (competition/choice/trust); by source (surveys, internal data, etc.)
- Small group of volunteers to help draft this document

Additional Information

SSR1 Implementation

- Quarterly reports can be found at <https://community.icann.org/display/SSR/SSR1+Review+Implementation+Home>

SSR under ICANN Accountability page

- SSR2 Web Site <https://www.icann.org/resources/reviews/specific-reviews/ssr>

SSR2 wiki pages:

- Main page: <https://community.icann.org/display/SSR/SSR2+Review>
- Background
Materials: <https://community.icann.org/display/SSR/Background+Materials>
- Plenary Action Items:
<https://community.icann.org/display/SSR/Plenary+Action+Items>

SSR2 Email Archives:

- General Email Archives: <http://mm.icann.org/pipermail/ssr2-review/>
- Community Input to SSR-RT Archives: <http://mm.icann.org/pipermail/input-to-ssr2rt/>

Due Dates:

- 30 March 2017
 - There is only one due date to note, located in the Board Resolution of 3 February 2017:
 - The SSR2 approved Terms of Reference and Work Plan are due to the Board by the **30th of March 2017**
<https://www.icann.org/resources/board-material/resolutions-2017-02-03-en#1.g>