ICANN

Moderator: Maryam Bakoshi
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10:00 am

Hannah: Recording has started.

Maryam Bakoshi: Thank you very much Hannah. Good morning, good afternoon, good evening. This is the task force on NCUC procedure meeting. On the call today we have, Anna Loup, Farrel Folly, Nadira Alaraj, Tatiana Tropina. And from staff we have myself Maryam Bakoshi.

I'd like to remind all participants please state your name before speaking for transcription purposes. Thank you very much. Over to you Hannah.

Anna Loup: Thank you so much Maryam. Again, I'm Anna Loup. I'm going to be taking the lead on this task force. I really want his meeting today to be sort of short, straight to the point. My hope is that this task force will exist mainly on the Wiki and Google Docs just because of we're sort of entering a hectic season with meetings.

And so I want to make accessible to everybody. With that being said, I just want to move onto the next slide. Oh Excellent. Thank you Maryam. All right

so we'll start with the meeting agenda which is just sort of the outline of what we're going to be talking about today.

And first off is my email schedule. I'm very upfront about my meeting – my email schedule. I send and respond emails between Tuesday and Friday – 1300 and 1700 UTC, 3-5 UTC. This is just because it sort of lets people know when I'm going to be emailing them.

If you do stay in contact with me, please put urgent in the subject line and then generally I try to respond in 8 to 12 hours if any emails that are addressed specifically to me.

Task force update email will be sent weekly on Wednesdays between 1300 and 1700 UTC. Let me just take a look. All right. So quick introduction to task force. I realized today I think I messed up the scheduling because I've been on the East Coast which is why it's three hours off the time.

So I do apologize for that. Going forward it's going to be three hours earlier just to give you a heads up because when I set up the Google Document that was actually the preferred meeting time. So again it's going to shift but we'll send out reminders for that.

Meetings going forward – like I said – we're going to try to have limited meetings and probably about once a week not including next week. Participating and self-assignments – I really want people to feel like this is not a huge, huge deal for them. So please we'll go through a different procedural issues that we need to address and then pick one or three and those are sort of your own and you can own them and then comment on others.

That's sort of the structure that I'm trying to attempt here. So this is the Task Force time line that I have drawn up. Feel – please feel free. I'll open the floor after I go through the processes.

But first – obviously today – just talking about procedural areas then self-assignment of procedural areas. And then the next two meetings we'll just be going over any questions, issues that have come up open discussion.

Then the final will be – on the fourth – will be the final vote on the final draft of procedures to be submitted for comment for the NCPC. March 8th presentation of procedures of CDNC and NCUC EC approval after Copenhagen. So that's the timeline.

We're running on a short timeline here but I think it's completely doable because a lot of these procedures already in place. So it's more about getting them written down. OK.

Moving on – just a quick break – does anyone have any questions or comments? Please raise your hand if you do. If not, I'm just going to go through the processes that were on the Google Document as well as some of the – some others that I have put together.

First the appointments and voting process. This is just how we would go about doing selecting appointees, communicating to appointees and the transparency the voting process.

Treasurer reporting process – this has to do with how often the treasurer has to report, what the treasurer has to report, etcetera. Trip selection process -- who will be selected for trip funding, how we'll go about calls (unintelligible) timelines not just procedural.

The next is rules and policy statements and public comments. Rafik and James -- who are neither of whom are on the call -- also expressed interest on the Google Doc about maybe some of these where I reached out to both of them.

Sending and replying to emails. This is just because we receive a massive amount of emails on all of our lists and this may be a way to find ways to mitigate the amount of emails and when it's good to Reply All, when it is good to sort of have a direct conversation.

These are just outreach events – how we go about picking outreach events, what will outreach events look like. I reached out to Renata who she already has a draft process. Finally timelines and meetings schedule. This is also something I attached my name to in interest. Just not only for the EC board but for general – how we will announcements and communicate meetings to the list.

At this point I just want to open up discussion about this list as well as suggestions for any other processes that we should include on the Google Document that I will not only post in the Wiki but also will post to the list tomorrow morning.

So I will open the floor. OK. (Unintelligible) Tatiana. Do you have any suggestions Tatiana or is it just – sorry. Awesome thank you.

Tatiana Tropina: Hi excuse me guys can you hear me now? This is Tatiana. Can you hear me now? This is Tatiana.

Anna Loup: Yes.

Tatiana Tropina: Thank you so much. So yes I have a couple of comments. On the -- did I get you right that we will assign people to different processes to make the draft and then we will like so each of the processes will get assigned to different people. I just wanted us to be clear on the working process. Are all of us going through the document and drafting or are we going to assign different people to different processes?

I think we have to be very clear on this and if we are going to assign different people probably it's better for us to volunteer on this call or just send them email or I don't know or Google, too and just assign us. We have to be clear how we're drafting otherwise it's going to be like herding the cats. Thanks.

Anna Loup: No awesome. Thank you so much. Yes I didn't make that clear. I do apologize for that. My – exactly. So I was hoping to have people self sort of (unintelligible) themselves to different processes. Like I said at the beginning, could be one or three – so on this call or on the list.

So I will send an email tomorrow morning to the list that has the links to Wiki, the links to the Google Docs that outlines all of these processes. And then as well very clearly says, "Please select processes that you would be interested in drafting." Exactly. I really want people to have a sense of ownership but also not have people feel like they have to do the whole thing themselves.

And that way that encourages more discussion rather than having somebody write the whole thing and then a few people comment – sort of divvy it up a bit. Like I said, pick one to three and I'll definitely distribute what's on the list.

So that definitely (unintelligible). Does that make sense? Does that seem clear enough for everybody?

Tatiana Tropina: Makes perfect sense to me (unintelligible). Thanks.

Anna Loup: Cool. Excellent. All right. Is there anybody else on the call who has any questions, comments, concerns, procedural issues about the procedures task force? Cool. Excellent. All right. This is good.

I'm glad. I really want this meeting to be – hold on here. We have a chat. Oh Oh dear yes. OK anybody else? I just want to make sure we have plenty of time for people to participate. All right. So I'm just going to move on.

All right so any other business planning for next meeting. Like I said, the next meeting will be on February 22, 1300 UTC. The list – I'll be sending everything to the list tomorrow morning between – oh sorry – my morning tomorrow between 1300 and 1700 UTC.

So I will reiterate everything I have said on this call, also attach this document as well as all the links to the list. Just for those of you who aren't aware, the reason we're not having a meeting next week is the NCPH meeting is in Iceland actually. So I will be traveling.

Again I do apologize for the change in time for having skewed the time three hours. But again, I'll send this out to the list and the hope is please sign up for different processes that you're interested in and just have a very rough draft sort of ideas. It doesn't have to be anything super intense that we can discuss on the 21st. And with that I will pause to see if there are any other questions, comments or concerns. And if not I think we're good to go.

Let me look. Oh – we can start drafting now. You mean on the call or just everyone just works on their Google Doc together?

Tatiana Tropina: Yes actually so it's (unintelligible) speaking. I don't know actually if it makes sense to start drafting the rules now on the call because I know that (unintelligible) wanted us to start drafting as soon as possible and I thought that she might have wanted us to start even on the call.

But right now when I think about assigning this task to different people, I think that my – it might be better just to adjourn you know and give these few days for people to look at the tasks, to sign up, to – and to draft them their own coordination between themselves. I think that this would probably be best solution honestly.

Anna Loup: I completely agree. Yes just give people time to work through it on the Google Doc on their own. Oh, we have a hand raised. Nadira?

Nadira Alaraj: Yes. Hi. Thank you for the meeting and for the (unintelligible) policies. Just I'm kind of wondering – because you mention that most of these procedure have been practiced and have been done. So we might like – a few of us here – we are kind of (unintelligible) from the names I'm seeing here. Four of us kind of new to FUC.

So I'm thinking like if finding somebody who already have like – because I'm sure through the archives there is somebody that can write about it or just assigning some of the senior members to work with who will be responsible on this certain policy – certain procedure. That's my point.

Anna Loup: Thank you. Yes I completely agree. Also when I was new to NCUC as well I was part of the bylaws drafting. So I definitely encourage you to remain

involved but also reach out to other more active members on the doc – talking (unintelligible) somebody I would highly suggest reaching out to just because she's been in the (unintelligible) longer than I have. But also this is a good way to learn about the procedures and just by helping draft them.

So I think having a good balance was good. I've also reached out to some other members who couldn't make the call today who have a specific expertise. So I just wanted to cover that. Tatiana, looks like you're next.

Tatiana Tropina: Thanks (unintelligible). I actually realized that Nadira suggested something very good. I believe that we have to ensure that there is some members of the team who participated in bylaw drafting. So each of the tasks should have (unintelligible) on the (unintelligible) assigned. So we can ensure that you know there is some compatibility with the process of bylaw drafting and what talent you want to include and also that people who are new to NCUC can help from us when needed.

Maybe it would be worth to post on the list when (unintelligible) signing up for tasks that we would like to have some of those who participated in the bylaw draft and covering each of the tasks. Thanks.

Anna Loup: Excellent. No I think these are great suggestions and I will definitely include them on the call to the list. Tatiana, could I maybe have you be the person who recognized that all – that there is some sort of communication between newer members and more active in the bylaw drafting process just to make sure.

So could that be also sort of your domain just to make sure that we have this active dialogue between those two groups so that everything is balanced? Would that be OK?

Tatiana Tropina: Yes absolutely, absolutely. List me as the contact point for any questions or any procedural rules questions and if I can't answer the question, I can connect this person to someone who (unintelligible) if they are able to answer (unintelligible) or someone who is outside of this team but still can answer. So I can be kind of how to say – who one stop shop for any questions – a contacts point.

Anna Loup: Awesome. Thank you so much. And Nadira, would it be possible to have you be the representative to newer members to sort of be the contact point just in case there are any questions? Could you just sort of take the lead and if there are any newer members who you know who are having questions or concerns that you could sort of help them find the right people like Tatiana. Would that be OK?

Nadira Alaraj: Yes sure I don't mind. But I'm not that experienced – not that long with you as well. But I tried my best.

Anna Loup: No that's totally fine. No you just got to jump in there sometimes. So if it's OK with you, I'll just put your name down as sort of the newer member contact. Excellent. OK cool. And with that, I'll just pause real quick to – are there any other questions? Did I miss anything in the chat? Yes. That is a good – so (Amal) I added the following process previously into Google Docs. Communication including appeals stating an attitude or escalating an issue.

That might be something that you wanted to work on the sending and replying to emails so we could broaden that and it would be more sort of communication and what communication might look like.

That might be something -- if you wanted to take the lead in that -- you could propose something on the Google Doc. All right. So -- with that -- if there aren't any more questions or concerns, I will end the meeting now and I will see you guys all on the Google Doc and on the list. Look out for the reminder for the next meeting on the 21st of February at 1300 UTC. Thank you all so much for coming and I'm looking forward to working with all of you.

Maryam Bakoshi: Thank you for sending the meeting. Hannah you may now stop the recording and disconnect all lines. Thank you very much.

END