



FY18 COMMUNITY REQUEST FORM

All questions and completed forms should be sent to controller@icann.org.
Please remember that the deadline for FY18 Budget consideration is 30 January 2017.

REQUEST INFORMATION

Title of Proposed Activity

Full time employee to join ICANN
Constituency travel

Community Requestor Name	Chair
NCUC	Farzaneh Badii
ICANN Staff Community Liaison	
Maryam Bakoshi	

REQUEST DESCRIPTION

1. Activity: Please describe your proposed activity in detail

Time and time again, ICANN participants face difficulties applying for visas not only because of the burdensome visa policies but also because they receive the information required document such as ticket, accommodation, invitation letter late from the ICANN constituency travel late not in the right format. Most of the embassies in developing countries do not process documents quickly, and in some cases appointment booking in advance is required. Some of the participants even have to travel to other cities or countries to get the visas. All this requires requests for facilitating documents to be processed in a timely manner considering the needs of those participants who need them early. Sponsored travelers from developing countries are very dependent on ICANN's support as they can do nothing without the supporting documentation. ICANN constituency travel is very busy and burdened with too much work, visas are a specialist travel support skill and travel support should be equipped with such skill. Therefore, it is hard - and sometimes not possible, especially for meetings such as intersessional - to get the travel documents in time. We would like to propose ICANN to hire a full-time employee who will join the constituency travel team and facilitate and prioritize the issuance of required document as mentioned above for visa seekers. This is a solution for the problems of visa which is in hands of ICANN: while it is a duty of any sponsored traveler to obtain the visa, with the delays on ICANN's side this duty is very hard to be fulfilled. While we understand that this might belong to the core budget request, since we cannot comment on that yet and the participants have to wait for almost another year to recommend this simple solution, we propose that this recommendation be tried temporarily and if positive effects are achieved the community can recommend it to be included in the core budget.



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2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Other - Paying for a full-time employee to join ICANN constituency travel

3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

One year pilot

REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

5.3 Empower current and new stakeholders to fully participate in ICANN activities.

2. Demographics. What audience(s), in which geographies, does your request target?

All ICANN regions

3. Deliverables. What are the desired outcomes of your proposed activity?

The outcome is facilitation of visa and serving the community of visa seekers better and overcoming many nonparticipation due to visa issues

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

Reduction in visa trouble for visa seekers

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments

Subject Matter Expert Support:

No

Technology Support: (telephone, Adobe Connect, web streaming, etc.)



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No

Language Services Support:

No

Other:

Travel Support:

No

Potential/planned Sponsorship Contribution:

No