



FY18 COMMUNITY REQUEST FORM

All questions and completed forms should be sent to controller@icann.org.
Please remember that the deadline for FY18 Budget consideration is **30 January 2017**.

REQUEST INFORMATION	
Title of Proposed Activity	
Registries Stakeholder Group request for on-going support of the Document Development and Drafting Pilot Program	
Community Requestor Name	Chair
gTLD Registries Stakeholder Group	Paul Diaz
ICANN Staff Community Liaison	
David Olive, Senior Vice President Policy Development Support	

REQUEST DESCRIPTION
1. Activity: Please describe your proposed activity in detail
<p>Prior to ICANN 56, Helsinki, the Registries Stakeholder Group (RySG) was contacted by Dan O'Neill, WBC Global, regarding a potential pilot program being developed by ICANN to provide identified members of the community with enhanced tools to assist in reviewing and preparing comments on critical issues/topics impacting their Stakeholder Group/Constituency.</p> <p>Representatives from the RySG met with Mr. O'Neill in Helsinki to further discuss options and next steps in the pilot program. Following Helsinki, Mr. O'Neill and members of the RySG Executive Committee held a teleconference call on 8 Sept 2016 to further flesh out the next steps in the process. The agenda for discussion was centered around a review of the objectives and timeline of the program, along with two candidates Mr. O'Neill had identified as viable candidates to fulfil this roll. On 6 Oct 2016, the RySG Executive Committee interviewed via teleconference both candidates – Wim Degezelle and Siddhartha Menon. Discussion with each candidate lasted approximately 25 minutes and the following agenda was followed for both:</p> <ul style="list-style-type: none">• Introductions• Overview of background (by candidate)• Questions (by RySG)• Closing remarks and questions (candidate) <p>Both Mr. Degezelle and Mr. Menon were found to be excellent candidates. The RySG Secretariat then conducted a blind survey where skill sets and knowledge were rated on a scale of 1 to 5 relative to their background and experience in being best suited for this position. The results were then discussed among the Ex Com members and Mr. Degezelle was ultimately selected for the position.</p>



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Mr. Degezelle (Wim) attended a bi-weekly RySG teleconference call and was introduced to the membership, provided an overview of his background and his anticipated contribution to the RySG. In early November 2016, Stéphane Van Gelder, RySG Vice Chair, Policy, took over direct orientation to start introducing Wim to the current pending public comments and general process. Needless to say, there was a rather steep learning curve for Wim to be able to fully embrace the overall structure and perspective of the RySG. This being said, from day one Wim has made an incredible contribution in his role of drafting comments to complex public comments. His ability to research a topic, communicate with those in the RySG who may have some more in-depth knowledge of the issues/topics at hand, prepare and present salient observations and suggested comments has been of incredible benefit to the RySG and, where relevant, to others in the community who may be impacted by a particular issue.

From his initial involvement in early November, Wim has taken the lead on researching and developing initial comments (including input/comments from the RySG membership for incorporation into a final draft) on over eight important ICANN public comments and issues.

The original pilot program was to be four (4) months at 25 hours a month (not to exceed a total of 100 hours). The RySG has been informed the pilot program is drawing to a close as of 31 January 2017; however, given the delayed start of the RySG involvement, coupled with the holidays in November (Thanksgiving US holiday) and December (world-wide), the RySG is of the opinion this invaluable and successful pilot program should receive support for the full fiscal year, commencing 1 July 2017. In particular, with his now better understanding and developed background of the Registry Operator community, as well as the GNSO and ICANN community, the RySG would like Mr. Degezelle to continue in this capacity.

2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings – Other

Requesting funding for the continuation of the Document Development and Drafting Program at the level supported during the pilot program (i.e., 25 hours/month). Upon mutual agreement, the RySG would also like to request support for Mr. Wim Degezelle to continue in this capacity.

3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

Continuation of funding for Fiscal Year 18 (1 July 2017 through 30 June 2018). Recommend an assessment be done mid-fiscal year by ICANN and the RySG to consider this activity become a core support of the ICANN operating budget going forward.

REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

Evolve and further globalize ICANN (evolve policy development and governance processes, structures and meetings to be more accountable, inclusive, efficient, effective and responsive).

Advance organizational, technological and operational excellence (develop a globally diverse culture of knowledge and expertise available to ICANN's Board, staff and stakeholders).

Promote ICANN's role and multistakeholder approach (empower current and new stakeholders to fully participate in ICANN activities.).

Develop and implement a global public interest framework bounded by ICANN's mission.



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2. Demographics. What audience(s), in which geographies, does your request target?

The role of the Document Development and Drafting Research Assistant will potentially reach all geographic regions throughout the ICANN community, and better enable engagement by smaller (or new) registry operators who have limited bandwidth, resources and/or knowledge that restrict their participation in issues that may have a direct impact on their operations.

3. Deliverables. What are the desired outcomes of your proposed activity?

1. To provide support in both research and drafting responses to public comments solicited through ICANN.
2. To assist in further development of active participation by RySG members by providing support through partnerships in collaborating on research and an inherent enhanced knowledge of issues and topics which affect/impact registry operators.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

With the assistance of a Document Development and Drafting Research Assistant, an Increase in level of participation of volunteers to partner (or taking a lead role) in developing and/or contributing to critical issues requiring formal comments by the RySG.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
N/A				

Subject Matter Expert Support:

Skills and knowledge as identified through this initial evaluation and selection process used for the Document Development and Drafting Pilot Program.

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

None

Language Services Support:

None



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Other:

Funding of Document Development and Drafting Research Assistant at 25 hours/month at a competitive rate for twelve (12) months, commencing 1 July 2017.

Travel Support:

None

Potential/planned Sponsorship Contribution:

Given the immense value-add this pilot program has provided, the RySG is able to provide gap funding to support this function (and specifically Mr. Degezelle) from 1 Feb through 30 June 2017; however, the stakeholder group is not in a financial position to fund this expense for FY 18.