WS2 Overview
Monthly Activity (plenaries & subgroups):

- # of emails
- # collective hours spent in calls/meetings

(*) includes F2F meeting in Helsinki

Participation by Affiliation:

- Collective hours spent on calls
- # of emails

FY18 Timeline:

<table>
<thead>
<tr>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>May</td>
<td>Jun</td>
</tr>
<tr>
<td>59</td>
<td>60</td>
</tr>
</tbody>
</table>

- Produce subgroup draft
- Plenary consensus
- Prep for PC
- Public Comment Period
- Analysis of PC
- Revise draft
- CCWG approval
- Consolidate recommendations / focus on interdependencies
- Plenary consensus
- Prep for PC
- Public Comment Period
- Revise draft
- CCWG approval

Based on data available from the WS2 wiki – this is a high level summary of the work underway. (*) Work plans may vary by subgroups.
# Subgroups Progress Update

**Progress:** 85%

**Reporting Period:** JANUARY 2018

<table>
<thead>
<tr>
<th>Topic</th>
<th>Meetings this month</th>
<th>Progress</th>
<th>Status</th>
<th>Updates</th>
<th>Focus / Concerns / Risks</th>
</tr>
</thead>
</table>
| SO/AC Accountability          | 0                   | 100% (+0 %) | ✓      | Subgroup revised recommendations.  
CCWG-Plenary approved revised recommendations.  
This topic is now completed.                                                                                                 | Changes made are minor, and do not require a second public consultation.                                       |
| Human Rights                  | 0                   | 100% (+0 %) | ✓      | Subgroup revised recommendations.  
CCWG plenary approved revised recommendations.  
This topic is now completed.                                                                                                 | Changes made are minor, and do not require a second public consultation.                                       |
| Transparency                  | 0                   | 100% (+10 %) | ✓      | Subgroup revised recommendations.  
CCWG-Plenary approved revised recommendations.  
This topic is now completed.                                                                                                 | Changes made are minor, and do not require a second public consultation.                                       |
| Guidelines for Good Faith...  | 0                   | 100% (+25 %) | ✓      | Subgroup revised recommendations.  
CCWG-Plenary approved revised recommendations.  
This topic is now completed.                                                                                                 | Changes made are minor, and do not require a second public consultation.                                       |
| Staff Accountability          | 1                   | 70% (+0 %)  | ✓      | Public Comment Period closed on 15 January 2018.  
8 comments received.  
Subgroup started analyzing comments received.                                                                                   | Limited time to consider comments and revise recommendations by ICANN61.  
Low participation in subgroup calls.                                                                                  |
| Diversity                     | 2                   | 70% (+0 %)  | ✓      | Public Comment Period closed on 15 January 2018.  
15 comments received.  
Subgroup started analyzing comments received.                                                                                   | Limited time to consider comments and revise recommendations by ICANN61.  
Low participation in subgroup calls.                                                                                  |
| Ombuds Office                 | 2                   | 70% (+0 %)  | ✓      | Public Comment Period closed on 15 January 2018.  
7 comments received.  
Subgroup started analyzing comments received.                                                                                   | Limited time to consider comments and revise recommendations by ICANN61.  
Low participation in subgroup calls.                                                                                  |
| Jurisdiction                  | 3                   | 70% (+15 %) | ✓      | Public Comment Period closed on 15 January 2018.  
14 comments received.  
Subgroup started analyzing comments received.                                                                                   | Limited time to consider comments and revise recommendations by ICANN61.                                                                                  |
| Review of the CEP            | 0                   | Merged with IRP-IOT |        | Review of the CEP effort continuing under IRP-IOT (Independent Review Process Implementation Oversight Team).                                                                                     |                                                                                                                  |
## Plenary Reviews and Public Comment Periods Schedule

<table>
<thead>
<tr>
<th></th>
<th>CCWG Plenary 1st reading</th>
<th>CCWG Plenary 2nd reading</th>
<th>Public Comments</th>
<th>CCWG Plenary 1st reading</th>
<th>CCWG Plenary 2nd reading</th>
<th>Public Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Diversity</strong></td>
<td>✓ 08/30/17</td>
<td>✓ 09/27/17</td>
<td>10/26/17 – 01/15/18</td>
<td>TBD</td>
<td>TBD</td>
<td>tbc</td>
</tr>
<tr>
<td><strong>Staff Accountability</strong></td>
<td>✓ 09/27/17</td>
<td>✓ 10/11/17</td>
<td>11/13/17 – 01/15/18</td>
<td>TBD</td>
<td>TBD</td>
<td>tbc</td>
</tr>
<tr>
<td><strong>Ombudsman</strong></td>
<td>✓ 10/11/17</td>
<td>✓ 10/18/17</td>
<td>11/10/17 – 01/15/18</td>
<td>TBD</td>
<td>TBD</td>
<td>tbc</td>
</tr>
<tr>
<td><strong>Jurisdiction</strong></td>
<td>✓ 10/18/17</td>
<td>✓ 10/27/17</td>
<td>11/14/17 – 01/15/18</td>
<td>TBD</td>
<td>TBD</td>
<td>tbc</td>
</tr>
<tr>
<td><strong>SO/AC Accountability</strong></td>
<td>✓ 03/10/17</td>
<td>✓ 03/29/17</td>
<td>04/14/17 – 05/26/17</td>
<td>✓ 09/27/17</td>
<td>✓ 10/11/17</td>
<td>N/A (minor edits)</td>
</tr>
<tr>
<td><strong>Human Rights</strong></td>
<td>✓ 04/12/17</td>
<td>✓ 04/26/17</td>
<td>05/05/17 – 06/16/17</td>
<td>✓ 10/11/17</td>
<td>✓ 10/18/17</td>
<td>N/A (minor edits)</td>
</tr>
<tr>
<td><strong>Transparency</strong></td>
<td>✓ 01/11/17</td>
<td>✓ (02/08/17)</td>
<td>02/21/17 – 04/10/17</td>
<td>✓ 10/18/17</td>
<td>✓ 10/27/17</td>
<td>N/A (minor edits)</td>
</tr>
<tr>
<td><strong>Good Faith Conduct</strong></td>
<td>✓ (02/08/17)</td>
<td>✓ (02/22/17)</td>
<td>03/07/17 – 04/24/17</td>
<td>N/A (minor edits)</td>
<td>N/A (minor edits)</td>
<td>N/A (minor edits)</td>
</tr>
</tbody>
</table>

*TBD: to be determined  
tbc: to be confirmed  
✓: completed  
N/A: not applicable  
TBA: to be announced*
## WS2 FY18 Budget Update

### Notes:

Total spend for YTD December 2017 represents 19% of annual budget as compared to a year-to-date budget of 50%.

- Community Support: spend year-to-date represents legal analyses, supporting the IRP work and community travel expenses for the CCWG meeting at ICANN meetings.

- ICANN Support represents 23% of the annual spend after six months - below target due to:
  - Limited legal expenses.
  - Lower than budgeted subgroups activity and subsequent support.

### Reporting Period:

September 2017 YTD – Six months
(July 1, 2017 – December 31, 2017)

### Amounts in USD Thousands (000s)

<table>
<thead>
<tr>
<th>Costs</th>
<th>Staff</th>
<th>Travel &amp; Meetings</th>
<th>Telecom &amp; Language Support</th>
<th>Legal Services</th>
<th>US Gov’t Affairs (Lobbying)</th>
<th>Other Professional Services</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross Community Working Group Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IRP Phase 2</td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>14</td>
<td>-</td>
<td>-</td>
<td>14</td>
</tr>
<tr>
<td>Accountability WS2</td>
<td>-</td>
<td>15</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>15</td>
</tr>
<tr>
<td><strong>Total Costs - Cross Community Working Group Support</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>29</strong></td>
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<tr>
<td>ICANN Support</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IRP Phase 2</td>
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<td>-</td>
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<tr>
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<td>395</td>
<td>-</td>
<td>11</td>
<td>13</td>
<td>-</td>
<td>144</td>
<td>562</td>
</tr>
<tr>
<td><strong>Total Costs - ICANN Support</strong></td>
<td>395</td>
<td>-</td>
<td>11</td>
<td>13</td>
<td>-</td>
<td>144</td>
<td>562</td>
</tr>
<tr>
<td>Total IANA Transition Project</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>IRP Phase 2</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>14</td>
<td>-</td>
<td>-</td>
<td>14</td>
</tr>
<tr>
<td>Accountability WS2</td>
<td>395</td>
<td>15</td>
<td>11</td>
<td>13</td>
<td>-</td>
<td>144</td>
<td>577</td>
</tr>
<tr>
<td><strong>Total Costs - IANA Transition Project</strong></td>
<td>395</td>
<td>15</td>
<td>11</td>
<td>13</td>
<td>-</td>
<td>144</td>
<td>577</td>
</tr>
<tr>
<td><strong>Total Budget by Cost Category</strong></td>
<td>$937</td>
<td>$160</td>
<td>$450</td>
<td>$700</td>
<td>$-</td>
<td>$850</td>
<td>$3,097</td>
</tr>
</tbody>
</table>

| % Spend To-Date vs. Budget by Cost Category | 42% | 9% | 2% | 4% | 0% | 17% | 19% |

### Subtotal YTD Actual plus Committed % Spend To-Date

<table>
<thead>
<tr>
<th>Costs</th>
<th>Subtotal YTD Actual plus Committed</th>
<th>% Spend To-Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross Community Working Group Support</td>
<td>$14</td>
<td>16%</td>
</tr>
<tr>
<td>ICANN Support</td>
<td>15</td>
<td>3%</td>
</tr>
<tr>
<td><strong>Total Costs - Cross Community Working Group Support</strong></td>
<td>29</td>
<td>5%</td>
</tr>
<tr>
<td>ICANN Support</td>
<td>562</td>
<td>24%</td>
</tr>
<tr>
<td><strong>Total Costs - ICANN Support</strong></td>
<td>562</td>
<td>23%</td>
</tr>
<tr>
<td>IANA Transition Project</td>
<td>577</td>
<td>20%</td>
</tr>
<tr>
<td><strong>Total Costs - IANA Transition Project</strong></td>
<td>591</td>
<td>19%</td>
</tr>
</tbody>
</table>
Subgroup Progress

SO/AC Accountability
Human Rights
Transparency
Guidelines for Good Faith...
Staff Accountability
Diversity
Ombuds Office
Jurisdiction
Review of the CEP
SO/AC Accountability

**Description / Scope:** Survey, Analyze, Assess and Recommend any Improvements to ICANN’s SO and AC Accountability.

- **Track 1:** Review and develop recommendations to improve SO/AC processes for accountability, transparency, & participation that are helpful to prevent capture.
- **Track 2:** Evaluate the proposed “Mutual Accountability Roundtable” to assess its viability and, if viable, undertake the necessary actions to implement it.
- **Track 3:** Assess whether the IRP would also be applicable to SO & AC activities.

**Rapporteurs:** Cheryl Langdon-Orr, Farzaneh Badii, Steve DelBianco

**# of signed-up Active Participants:** 41

**# of signed-up Observers:** 40

**Useful links:**
- Wiki
- Mailing List archive
- Meetings schedule

**Updates:**
- **Public consultation** closed on 26 May 2017. 10 comments posted.
- Subgroup revised recommendations.
- CCWG plenary approved revised recommendations.
- Changes made from the previous version of the document which went to public consultation are minor, revised report does not not require a second public consultation.

- **The draft report can be found here.**
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Open Items:**

**Activity:**

- Total # of meetings: 33
- Total # of emails: 239
- Collective hours on calls: 546

**Work Plan:**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start work</td>
<td>Aug-16</td>
<td>✓</td>
</tr>
<tr>
<td>Document questions to answer</td>
<td>Sep</td>
<td>✓</td>
</tr>
<tr>
<td>Document work to do</td>
<td>Oct</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for subgroup</td>
<td>Nov-Jan17</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for CCWG</td>
<td>Feb</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for PC</td>
<td>March</td>
<td>✓</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Apr-May</td>
<td>✓</td>
</tr>
<tr>
<td>Revise draft</td>
<td>Jun-Sep</td>
<td>✓</td>
</tr>
<tr>
<td>CCWG approval</td>
<td>Oct</td>
<td>✓</td>
</tr>
</tbody>
</table>

**Status:** completed

**Updated on 02 Feb 2018**
**Human Rights**

**Reporting Period:** JANUARY 2018  
**Progress:** 100%  
**Status:** completed

**Updates:**
- **Public consultation** closed on 16 June 2017. 11 comments posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 18 October 2017.
- Changes made from the previous version of the document which went to public consultation are minor. Revised report does not require a second public consultation.

- The draft report can be found [here](#).
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Rapporteurs:** Niels ten Oever  
**# of signed-up Active Participants:** 69  
**# of signed-up Observers:** 52

**Useful links:**
- Wiki
- Mailing List archive
- Meetings schedule

**Description / Scope:**
Develop a framework of interpretation for human rights bylaw, (“FOI-HR”), which was adopted in Work Stream 1. (Bylaws Section 1.2(b)(viii))

**Activity:**

| Total # of meetings: | 32 |
| Total # of emails:   | 737 |
| Collective hours on calls: | 816 |

**Work Plan:**

| Start work | Aug16 ✓ |
| Document questions to answer | Sep ✓ |
| Document work to do | Oct ✓ |
| Produce draft for subgroup | Nov-Mar17 ✓ |
| Produce draft for CCWG | Apr ✓ |
| Produce draft for PC | May ✓ |
| Public Comment | May/June ✓ |
| Revise draft | June-Oct ✓ |
| CCWG approval | Oct ✓ |

**Updates:**
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**Upcoming Activities:**
- n/a

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| Produce draft for CCWG | Apr ✓ |
| Produce draft for PC | May ✓ |
| Public Comment | May/June ✓ |
| Revise draft | June-Oct ✓ |
| CCWG approval | Oct ✓ |

**Updated on 02 Feb 2018**
Updates:
- 1st Public consultation closed on 10 Apr 2017. 13 comments posted.
- Subgroup rapporteur had several meetings with ICANN Legal between May and October 2017 to discuss public comments posted by the organization.
- Subgroup revised recommendation #2 (regarding the Duty to Document), recommendation #15 (regarding Attorney-Client privilege), and recommendation #16 (regarding NDAs and open contracting).
- Plenary is reviewing revised recommendations (2nd reading scheduled at ICANN60 F2F meeting).

Upcoming Activities:
- It is expected that the changes made from the previous version of the document which went to public consultation are not significant enough that the plenary will require a second public consultation.

Open Items:

Activity:
<table>
<thead>
<tr>
<th>Total # of meetings</th>
<th>13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # of emails</td>
<td>151</td>
</tr>
<tr>
<td>Collective hours on calls</td>
<td>190</td>
</tr>
</tbody>
</table>

Work Plan:

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<tr>
<td>Collective hours on calls</td>
<td>190</td>
</tr>
</tbody>
</table>

Work Plan:

Reports:
- Michael Karanicolas

# of signed-up Active Participants: 35
# of signed-up Observers: 28

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:
- Our research focuses on the following three areas:
  1. Enhancements to ICANN’s existing Documentary Information Disclosure Policy (DIDP).
  2. Proactive Disclosure Policies (including interactions with governments and Board deliberations).
  3. Improvements to the existing whistleblower policy.
Guidelines for Good Faith Conduct

Reporting Period: JANUARY 2018
Progress: [100%]
Status: completed

Updates:
- **Public consultation** closed on 24 April 2017. 5 public comments were posted.
- Subgroup met with the ASO at ICANN59 to address their comments.
- Subgroup revised recommendations on the basis of inputs received, and are waiting to hear back from ASO on proposed revisions to the text.

Upcoming Activities:
- Subgroup to seek approval of CCWG plenary on revised draft.

Open Items:
- Waiting for ASO to provide feedback on proposed revisions made to address their comments.

Rapporteurs: Lori Schulman

# of signed-up Active Participants: 12

# of signed-up Observers: 17

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope: Decisional Participants of the Empowered Community (EC) have the right to appoint and remove individual Directors. In the event that a Decisional Participant endeavors to remove an individual board member, his actions are indemnified provided the Decisional Participant has acted in “good faith”.

The purpose of this sub-team is to draft guidelines for conduct that would be considered good faith actions on the part of the Decisional Participants in order for the indemnification to apply.

Activity:

| Total # of meetings: | 12 |
| Total # of emails: | 99 |
| Collective hours on calls: | 129 |

Work Plan:

<table>
<thead>
<tr>
<th>Task</th>
<th>Start Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start work</td>
<td>Aug</td>
<td>✓</td>
</tr>
<tr>
<td>Document questions to answer</td>
<td>Mid-Sep</td>
<td>✓</td>
</tr>
<tr>
<td>Document work to do</td>
<td>Sep</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for subgroup</td>
<td>Oct</td>
<td>✓</td>
</tr>
<tr>
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<td>Feb</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for PC</td>
<td>March</td>
<td>✓</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Apr</td>
<td></td>
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<tr>
<td>Revise draft</td>
<td>May-Oct</td>
<td>✓</td>
</tr>
<tr>
<td>CCWG approval</td>
<td>Oct</td>
<td>✓</td>
</tr>
</tbody>
</table>

Updated on 02 Feb 2018 | 11
Updates:
- Public Comment period closed on 15 January 2018.
- 8 comments received.
- Subgroup started reviewing comments received.

Upcoming Activities:
- Subgroup to revise recommendations on basis of inputs received.

Open Items:
- Avri Doria had to step down from her role as rapporteur given her nomination to the Board at ICANN60.

Activity:
- Total # of meetings: 29
- Total # of emails: 291
- Collective hours on calls: 313

Description / Scope: (Annex 12 from CCWG report & ATRT 9.3, 9.4)
- Describe the role of ICANN staff vis-à-vis the ICANN Board and the ICANN community.
- Consider a Code of Conduct, transparency criteria, training, and KPIs to be followed by staff in relation to their interactions with all stakeholders.
- Establish regular independent (internal and community) surveys and audits to track progress and identify areas that need improvement, and establish appropriate processes to escalate issues.

Work Plan:
- Start work: Aug16 ✓
- Document questions to answer: Sep ✓
- Document work to do: Oct ✓
- Produce draft for subgroup: Nov-April17 ✓
- Produce draft for CCWG: May-Oct ✓
- Produce draft for PC: Nov ✓
- Public Comment: Nov-Jan ✓
- Revise draft: Jan-Feb18 ✓
- CCWG approval: Mar ✓

Rapporteurs: Jordan Carter
# of signed-up Active Participants: 25
# of signed-up Observers: 18

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Updated on 02 Feb 2018
**Updates:**
- Public Comment period closed on 15 January 2018.
- 15 comments received.
- Subgroup started reviewing comments received.

**Upcoming Activities:**
- Subgroup to revise recommendations on basis of inputs received.

**Open Items:**

**Activity:**
- Total # of meetings: 32
- Total # of emails: 369
- Collective hours on calls: 598

**Work Plan:**
- Start work: Aug16 ✓
- Document questions to answer: Sep ✓
- Document work to do: Oct ✓
- Produce draft for subgroup: Apr17 ✓
- Produce draft for CCWG: Jun-Aug ✓
- Produce draft for PC: Sep ✓
- Public Comment: Nov-Jan ✓
- Revise draft: Jan-Feb18 ✓
- CCWG approval: Mar

**Description / Scope:**
With reference to recent discussion the group is looking at diversity mechanisms that enhance accountability within ICANN (Leadership, staff and community).

**Rapporteurs:** Fiona Asonga, Rafik Dammak

**# of signed-up Active Participants:** 52

**# of signed-up Observers:** 43

**Useful links:**
- [Wiki](#)
- [Mailing List archive](#)
- [Meetings schedule](#)

**Status:** on-track

Based on data available from the WS2 wiki – this is a high level summary of the work underway.
Ombuds Office

Updates:
- Public Comment period closed on 15 January 2018.
- 7 comments received.
- Subgroup started reviewing comments received.

Upcoming Activities:
- Subgroup to revise recommendations on basis of inputs received.

Open Items:

Rapporteurs: Sebastien Bachollet

# of signed-up Active Participants: 24
# of signed-up Observers: 22

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:
Evaluate the current Ombudsman charter and operations against industry best practices and recommend any changes necessary to ensure that the ICANN Ombuds Office (IOO) has the tools, independence, and authority needed to be an effective voice for ICANN stakeholders.

Activity:
- Total # of meetings: 33
- Total # of emails: 229
- Collective hours on calls: 417

Work Plan:
- Start work: Aug16 ✓
- Document questions to answer: Sep ✓
- Document work to do: Oct ✓
- Produce draft for subgroup: Sep17 ✓
- Produce draft for CCWG: Sep-Oct ✓
- Produce draft for PC: Oct ✓
- Public Comment: Nov-Jan ✓
- Revise draft: Jan-Feb18 ✓
- CCWG approval: Mar

Status: on-track

Updated on 02 Feb 2018
Jurisdiction

Updates:
- Public Comment period closed on 15 January 2018.
- 14 comments received.
- Subgroup started reviewing comments received.

Upcoming Activities:
- Subgroup to revise recommendations on basis of inputs received.

Open Items:

Description / Scope: (Based on Annex 12)
Main issues relate to influence of ICANN’s existing jurisdiction on the actual operation of policies and accountability mechanisms, primarily disputes involving ICANN, i.e., “choice of law” and “venue”, but not necessarily the place of ICANN incorporation. This focus should include:
- Confirming and assessing the gap analysis, clarifying all concerns regarding the multi-layer jurisdiction issue.
- Identifying potential alternatives and benchmarking their ability to match all CCWG-Accountability requirements using the current framework.

Rapporteurs: Greg Shatan

# of signed-up Active Participants: 72
# of signed-up Observers: 41

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Activity:

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Work Plan:

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<th>Activity</th>
<th>Start</th>
<th>End</th>
<th>Completed</th>
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<tbody>
<tr>
<td>Start work</td>
<td>Aug16</td>
<td>✔️</td>
<td>✔️</td>
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<tr>
<td>Document questions to answer</td>
<td>Sep</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Document work to do</td>
<td>Apr</td>
<td>✔️</td>
<td>✔️</td>
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<tr>
<td>Produce draft for subgroup</td>
<td>Sep17</td>
<td>✔️</td>
<td>✔️</td>
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<tr>
<td>Produce draft for CCWG</td>
<td>Oct</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Produce draft for PC</td>
<td>Oct-Nov</td>
<td>✔️</td>
<td>✔️</td>
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<tr>
<td>Public Comment</td>
<td>Oct-Nov</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Revise draft</td>
<td>Jan-Feb18</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>CCWG approval</td>
<td>Mar</td>
<td>✔️</td>
<td>✔️</td>
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Updated on 02 Feb 2018
Review of the CEP

Reporting Period: JANUARY 2018

Status: cancelled

Updates:

- Review of the CEP will continue under the IRP IOT on-going effort (Independent Review Process Implementation Oversight Team).

Upcoming Activities:

Open Items:

Rapporteurs:

# of signed-up Active Participants: 18
# of signed-up Observers: 12

Useful links:

- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:

The CEP is a voluntary process available prior to the filing of a request for Independent Review.

This subgroup is charged with reviewing Bylaws provisions relating to the CEP and with constructing the CEP Rules, per ICANN Bylaws §4.3(e)(i).

Activity:

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<tr>
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<td>Collective</td>
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<tr>
<td>hours on calls:</td>
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Work Plan:

See IRP-IOT’s work plan.

Updates:

- Review of the CEP will continue under the IRP IOT on-going effort (Independent Review Process Implementation Oversight Team).

Upcoming Activities:

Open Items:

Rapporteurs:

# of signed-up Active Participants: 18
# of signed-up Observers: 12

Useful links:

- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:

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Work Plan:

See IRP-IOT’s work plan.

Updated on 02 Feb 2018
Links to Current Recommendations

- Diversity
- Guidelines for Good Faith Conduct
- Human Rights
- Jurisdiction
- Ombudsman
- SO/AC Accountability
- Staff Accountability
- Transparency
**Measurement of Progress**

- **Kick-off**
  - Form subgroup: 5%
  - Define working methods: 10%

- **Scoping**
  - Document questions to answer: 15%
  - Document work to do: 20%

- **Development**
  - Subgroup produces Initial Draft: 30%
  - Subgroup produces Stable Draft that covers all identified issues: 40%
  - Subgroup consensus on draft to submit to Plenary for consideration: 50%
  - Plenary consensus on Subgroup draft (2 readings): 60%
  - Produce draft for CCWG consideration: 70%

- **Finalization**
  - Analyze public comments: 75%
  - Revise draft for CCWG consideration and comments: 80%
  - Produce draft for CCWG approval: 90%
  - CCWG approves: 100%
Approval Process

Submit recommendations for public comment

May choose to revise recommendations based on public comment

Works to resolve inter-dependencies and inconsistencies, if any

Final feedback focused on proposed solutions for resolving inter-dependencies

Formal approval and adoption

Finalizes report based on public comments
## Steps & Milestones to Finalize Recommendations

<table>
<thead>
<tr>
<th>Subgroup Report</th>
<th>Final Report</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subgroup produces Initial draft</strong></td>
<td>Consolidate WS2 recommendations / focus on inconsistencies &amp; interdependencies (start)</td>
</tr>
<tr>
<td>30% 10-Aug-17</td>
<td>17-Nov-17</td>
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<tr>
<td><strong>Subgroup produces stable draft that covers all identified issues</strong></td>
<td>CCWG draft final report review (1st reading)</td>
</tr>
<tr>
<td>40% 7-Sep-17</td>
<td>9-Mar-18</td>
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<tr>
<td><strong>Subgroup consensus on draft to submit to plenary for consideration</strong></td>
<td>ICANN 61</td>
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<tr>
<td>50% 5-Oct-17</td>
<td>10-Mar-18</td>
</tr>
<tr>
<td><strong>Plenary consensus on subgroup draft (1st reading)</strong></td>
<td>CCWG draft final report review (2nd reading)</td>
</tr>
<tr>
<td>12-Oct-17</td>
<td>29-Mar-18</td>
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<tr>
<td><strong>Plenary consensus on subgroup draft (2nd reading)</strong></td>
<td>Staff produces draft for public comment</td>
</tr>
<tr>
<td>60% 27-Oct-17</td>
<td>12-Apr-18</td>
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<tr>
<td><strong>ICANN 60</strong></td>
<td>Public Comment Period</td>
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<tr>
<td>28-Oct-17 3-Nov-17</td>
<td>12-Apr-18 24-May-18</td>
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<tr>
<td><strong>Staff produces draft for public comment</strong></td>
<td>Analyze public comments</td>
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<tr>
<td>70% 17-Nov-17</td>
<td>31-May-18</td>
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<td><strong>Public Comment Period</strong></td>
<td>Revise draft for CCWG consideration and comments</td>
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<tr>
<td>17-Nov-17 29-Dec-17 15-Jan-18</td>
<td>10-Jun-18</td>
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<td><strong>End of Year Break</strong></td>
<td>CCWG final report review (1st reading)</td>
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<tr>
<td>23-Dec-17 7-Jan-18</td>
<td>17-Jun-18</td>
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<tr>
<td>Analyze public comments</td>
<td>CCWG final report review (2nd reading)</td>
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<tr>
<td>75% 22-Jan-18 02-Feb-18</td>
<td>100% 24-Jun-18</td>
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<tr>
<td>Revise draft for CCWG consideration and comments</td>
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<tr>
<td>80% 16-Feb-18 2-Mar-18</td>
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<td>CCWG review (1st reading)</td>
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</tr>
<tr>
<td>90% 23-Feb-18 9-Mar-18</td>
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<tr>
<td>CCWG review (2nd reading)</td>
<td></td>
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<tr>
<td>95% 9-Mar-18 29-Mar-18</td>
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</table>
Reporting Schedule

- Cadence reduced to bi-monthly Report (every other month)
- Publication will be rushed to be ready for ICANN meetings as necessary:
  - Early February: January 18 Dashboard (regular)
  - ICANN61: February 18 Dashboard (rushed)
  - Early May: April 18 Dashboard (regular)
  - ICANN62: June 18 Dashboard (rushed)
- 25th of the month (M): subgroups rapporteurs provide their monthly update.
- 25th + 5 business days: PCST provides draft financial statement of activity to CCWG co-chairs for previous period (M-1).
- End of month: staff updates report with all statistical data of the month (M)
- 25th + 10 business days: dashboard including activity of month (M), and financial information of month (M-1) is published at the beginning of the next month (M+1).
CCWG-Accountability-WS2 Wiki

https://community.icann.org/display/WEIA/WS2+-+Enhancing+ICANN+Accountability+Home