CCWG-Accountability WorkStream 2

Activity Dashboard

February 2018

(*) Produced on behalf of the CCWG-Accountability, and approved by the CCWG co-chairs. All status updates found in this report are provided or approved by subgroups rapporteurs. Statistics are based on data available from the WS2 wiki.
WS2 Overview
WS2 Monthly Activity Update

Monthly Activity (plenaries & subgroups):

- Reporting Period: FEBRUARY 18
- (*) includes F2F meeting in Helsinki
- # of emails
- # collective hours spent in calls/meetings

Participation by Affiliation:

FY18 Timeline:

- 2017
- 2018
- May 59 June 60 July
- Aug Sep Oct Nov Dec Jan Feb
- Report Date 61 Mar Apr May
- Jun
- Produce subgroup draft
- Plenary consensus
- Public Comment Period
- Analysis of PC
- Revise draft
- CCWG approval
- Consolidate WS2 recommendations / focus on interdependencies
- Plenary consensus
- Public Comment Period
- Revise draft
- CCWG approval

Based on data available from the WS2 wiki – this is a high level summary of the work underway. (*) Work plans may vary by subgroups.

Updated on 05 Mar 2018
<table>
<thead>
<tr>
<th>Topic</th>
<th>Meetings this month</th>
<th>Progress</th>
<th>Status</th>
<th>Updates</th>
<th>Focus / Concerns / Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO/AC Accountability</td>
<td>0</td>
<td>100% (+0%)</td>
<td>✔</td>
<td>Subgroup revised recommendations. CCWG-Plenary approved revised recommendations. This topic is now completed.</td>
<td>Changes made are minor, and do not require a second public consultation.</td>
</tr>
<tr>
<td>Human Rights</td>
<td>0</td>
<td>100% (+0%)</td>
<td>✔</td>
<td>Subgroup revised recommendations. CCWG-Plenary approved revised recommendations. This topic is now completed.</td>
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</tr>
<tr>
<td>Transparency</td>
<td>0</td>
<td>100% (+0%)</td>
<td>✔</td>
<td>Subgroup revised recommendations. CCWG-Plenary approved revised recommendations. This topic is now completed.</td>
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<tr>
<td>Guidelines for Good Faith...</td>
<td>0</td>
<td>100% (+0%)</td>
<td>✔</td>
<td>Subgroup revised recommendations. CCWG-Plenary approved revised recommendations. This topic is now completed.</td>
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</tr>
<tr>
<td>Staff Accountability</td>
<td>0</td>
<td>90% (+20%)</td>
<td>●</td>
<td>Public Comment Period closed on 15 January 2018 (8 comments). Subgroup revised recommendations. Successful 1st Plenary reading on 28 February 2018.</td>
<td>2nd reading of revised recommendations scheduled at ICANN61 face-to-face meeting.</td>
</tr>
<tr>
<td>Diversity</td>
<td>2</td>
<td>90% (+20%)</td>
<td>●</td>
<td>Public Comment Period closed on 15 January 2018 (15 comments). Subgroup revised recommendations. Successful 1st Plenary reading on 28 February 2018.</td>
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<tr>
<td>Ombuds Office</td>
<td>1</td>
<td>90% (+20%)</td>
<td>●</td>
<td>Public Comment Period closed on 15 January 2018 (7 comments). Subgroup revised recommendations. Successful 1st Plenary reading on 28 February 2018.</td>
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</tr>
<tr>
<td>Jurisdiction</td>
<td>4</td>
<td>80% (+10%)</td>
<td>●</td>
<td>Public Comment Period closed on 15 January 2018 (14 comments). Subgroup revised recommendations and submitted them to Plenary for approval.</td>
<td>1st and 2nd readings of revised recommendations scheduled at ICANN61 face-to-face meeting.</td>
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<tr>
<td>Review of the CEP</td>
<td>0</td>
<td>Merged with IRP-IOT</td>
<td>●</td>
<td>Review of the CEP effort continuing under IRP-IOT (Independent Review Process Implementation Oversight Team).</td>
<td></td>
</tr>
<tr>
<td>Topic</td>
<td>1st Drafts</td>
<td>2nd Drafts</td>
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<tr>
<td>Diversity</td>
<td>✓ 08/30/17</td>
<td>✓ 09/27/17</td>
<td>10/26/17 – 01/15/18</td>
<td>✓ 02/28/18</td>
<td>03/09/18</td>
</tr>
<tr>
<td>Staff Accountability</td>
<td>✓ 09/27/17</td>
<td>✓ 10/11/17</td>
<td>11/13/17 – 01/15/18</td>
<td>✓ 02/28/18</td>
<td>03/09/18</td>
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<tr>
<td>Ombudsman</td>
<td>✓ 10/11/17</td>
<td>✓ 10/18/17</td>
<td>11/10/17 – 01/15/18</td>
<td>✓ 02/28/18</td>
<td>03/09/18</td>
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<tr>
<td>Jurisdiction</td>
<td>✓ 10/18/17</td>
<td>✓ 10/27/17</td>
<td>11/14/17 – 01/15/18</td>
<td>03/09/18</td>
<td>03/09/18</td>
</tr>
<tr>
<td>SO/AC Accountability</td>
<td>✓ 03/10/17</td>
<td>✓ 03/29/17</td>
<td>04/14/17 – 05/26/17</td>
<td>✓ 09/27/17</td>
<td>✓ 10/11/17</td>
</tr>
<tr>
<td>Human Rights</td>
<td>✓ 04/12/17</td>
<td>✓ 04/26/17</td>
<td>05/05/17 – 06/16/17</td>
<td>✓ 10/11/17</td>
<td>✓ 10/18/17</td>
</tr>
<tr>
<td>Transparency</td>
<td>✓ 01/11/17</td>
<td>✓ (02/08/17)</td>
<td>02/21/17 – 04/10/17</td>
<td>✓ 10/18/17</td>
<td>✓ 10/27/17</td>
</tr>
<tr>
<td>Good Faith Conduct</td>
<td>✓ (02/08/17)</td>
<td>✓ (02/22/17)</td>
<td>03/07/17 – 04/24/17</td>
<td>N/A (minor edits)</td>
<td>N/A (minor edits)</td>
</tr>
</tbody>
</table>

TBD: to be determined  
tbc: to be confirmed  
✓: completed  
N/A: not applicable  
TBA: to be announced  
Updated on 05 Mar 2018
Notes:
Total spend for YTD January 2018, represents 22% of the annual budget as compared to a year-to-date budget of 58%.

- Community Support: spend year-to-date represents legal analyses, supporting the IRP work and community travel expenses for the CCWG meeting at ICANN meetings.
- ICANN Support represents 26% of the annual spend after seven months - below target, due to:
  - Limited legal expenses.
  - Lower than budgeted subgroups activity and subsequent support.
Subgroup Progress

SO/AC Accountability
Human Rights
Transparency
Guidelines for Good Faith...
Staff Accountability
Diversity
Ombuds Office
Jurisdiction
Review of the CEP
**SO/AC Accountability**

**Reporting Period: FEBRUARY 2017**

**Progress: 100%**

**Status: completed**

**Updates:**
- **Public comment period** closed on 26 May 2017. 10 comments posted.
- Subgroup revised recommendations.
- CCWG plenary approved revised recommendations.
- Changes made from the previous version of the document which went to public consultation are minor, revised report does not not require a second public consultation.

- The draft report can be found [here](#).
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Open Items:**

**Activity:**
- Total # of meetings: 33
- Total # of emails: 239
- Collective hours on calls: 546

![Graph showing meetings and emails](#)

**Work Plan:**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start work</th>
<th>Document questions to answer</th>
<th>Document work to do</th>
<th>Produce draft for subgroup</th>
<th>Produce draft for CCWG</th>
<th>Produce draft for PC</th>
<th>Public Comment</th>
<th>Revise draft</th>
<th>CCWG approval</th>
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<td>Aug-16</td>
<td>Sep</td>
<td>Oct</td>
<td>Nov-Jan17</td>
<td>Feb</td>
<td>March</td>
<td>Apr-May</td>
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**Rapporteurs:** Cheryl Langdon-Orr, Farzaneh Badii, Steve DelBianco

**# of signed-up Active Participants:** 41

**# of signed-up Observers:** 40

**Useful links:**
- [Wiki](#)
- [Mailing List archive](#)
- [Meetings schedule](#)

**Description / Scope:** Survey, Analyze, Assess and Recommend any Improvements to ICANN’s SO and AC Accountability.

- Track 1: Review and develop recommendations to improve SO/AC processes for accountability, transparency, & participation that are helpful to prevent capture.
- Track 2: Evaluate the proposed “Mutual Accountability Roundtable” to assess its viability and, if viable, undertake the necessary actions to implement it.
- Track 3: Assess whether the IRP would also be applicable to SO & AC activities.

**Updates:**
- Public comment period closed on 26 May 2017. 10 comments posted.
- Subgroup revised recommendations.
- CCWG plenary approved revised recommendations.
- Changes made from the previous version of the document which went to public consultation are minor, revised report does not require a second public consultation.

- The draft report can be found [here](#).
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Open Items:**

**Activity:**
- Total # of meetings: 33
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![Graph showing meetings and emails](#)

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**Updated on 05 Mar 2018**
Updates:
- **Public comment period** closed on 16 June 2017. 11 comments posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 18 October 2017.
- Changes made from the previous version of the document which went to public consultation are minor. Revised report does not require a second public consultation.

  - The draft report can be found [here](#).
  - This topic is now completed.

Upcoming Activities:
- n/a

Rapporteurs: Niels ten Oever

# of signed-up Active Participants: 69
# of signed-up Observers: 52

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:

Develop a framework of interpretation for human rights bylaw, ("FOI-HR"), which was adopted in Work Stream 1. (Bylaws Section 1.2(b)(viii) )

Activity:

- Total # of meetings: 32
- Total # of emails: 737
- Collective hours on calls: 816

Work Plan:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Start</th>
<th>End</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start work</td>
<td>Aug16</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Document questions to answer</td>
<td>Sep</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Document work to do</td>
<td>Oct</td>
<td>✓</td>
<td></td>
</tr>
<tr>
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<td>Nov-Mar17</td>
<td>✓</td>
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<td>Apr</td>
<td>✓</td>
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<td>May</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Public Comment</td>
<td>May/June</td>
<td>✓</td>
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<tr>
<td>Revise draft</td>
<td>June-Oct</td>
<td>✓</td>
<td></td>
</tr>
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<td>Oct</td>
<td>✓</td>
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Updated on 05 Mar 2018
**Description / Scope:**
Our research focuses on the following three areas:

1. Enhancements to ICANN’s existing Documentary Information Disclosure Policy (DIDP).
2. Proactive Disclosure Policies (including interactions with governments and Board deliberations).
3. Improvements to the existing whistleblower policy.

**Updates:**
- Public comment period closed on 10 Apr 2017. 13 comments posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 25 October 2017.
- Changes made from the previous version of the document which went to public consultation are minor. Revised report does not require a second public consultation.

- The draft report can be found [here](#).
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Open Items:**

**Activity:**

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<tr>
<th>Total # of meetings:</th>
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<tr>
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<td>Oct</td>
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**Rapporteurs:** Michael Karanicolas

**# of signed-up Active Participants:** 35

**# of signed-up Observers:** 28

**Useful links:**
- [Wiki](#)
- [Mailing List archive](#)
- [Meetings schedule](#)

**Updates:**

- Public comment period closed on 10 Apr 2017. 13 comments posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 25 October 2017.
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**Upcoming Activities:**
- n/a

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**Updates:**

- Public comment period closed on 10 Apr 2017. 13 comments posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 25 October 2017.
- Changes made from the previous version of the document which went to public consultation are minor. Revised report does not require a second public consultation.

- The draft report can be found [here](#).
- This topic is now completed.

**Upcoming Activities:**
- n/a

**Open Items:**

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**Rapporteurs:** Michael Karanicolas

**# of signed-up Active Participants:** 35

**# of signed-up Observers:** 28

**Useful links:**
- [Wiki](#)
- [Mailing List archive](#)
- [Meetings schedule](#)
Guidelines for Good Faith Conduct

Description / Scope: Decisional Participants of the Empowered Community (EC) have the right to appoint and remove individual Directors. In the event that a Decisional Participant endeavors to remove an individual board member, his actions are indemnified provided the Decisional Participant has acted in “good faith”. The purpose of this sub-team is to draft guidelines for conduct that would be considered good faith actions on the part of the Decisional Participants in order for the indemnification to apply.

Updates:
- Public comment period closed on 24 April 2017. 5 public comments were posted.
- Subgroup revised recommendations on the basis of inputs received.
- Plenary approved revised recommendations on 25 October 2017.
- Changes made from the previous version of the document which went to public consultation are minor. Revised report does not require a second public consultation.
- The draft report can be found [here](#).
- This topic is now completed.

Upcoming Activities:
- n/a

Open Items:
- 

Activity:

| Total # of meetings: | 12 |
| Total # of emails: | 99 |
| Collective hours on calls: | 129 |

Rapporteurs: Lori Schulman

# of signed-up Active Participants: 12

# of signed-up Observers: 17

Useful links:
- Wiki
- Draft Report
- Mailing List archive
- Meetings schedule

Description / Scope: Decisional Participants of the Empowered Community (EC) have the right to appoint and remove individual Directors. In the event that a Decisional Participant endeavors to remove an individual board member, his actions are indemnified provided the Decisional Participant has acted in “good faith”. The purpose of this sub-team is to draft guidelines for conduct that would be considered good faith actions on the part of the Decisional Participants in order for the indemnification to apply.

Work Plan:

| Start work | Aug ✓ |
| Document questions to answer | Mid-Sep ✓ |
| Document work to do | Sep ✓ |
| Produce draft for subgroup | Oct ✓ |
| Produce draft for CCWG | Feb ✓ |
| Produce draft for PC | March ✓ |
| Public Comment | Apr ✓ |
| Revise draft | May-Oct ✓ |
| CCWG approval | Oct ✓ |
Staff Accountability

Reporting Period: FEBRUARY 2018

Progress: 90%
Status: on-track

Updates:
- Public Comment period closed on 15 January 2018.
- 8 comments received.
- Subgroup revised recommendations.
- Successful 1st Plenary reading on 28 February 2018.

Upcoming Activities:
- 2nd reading of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

Open Items:

Description / Scope: (Annex 12 from CCWG report & ATRT 9.3, 9.4)
- Describe the role of ICANN staff vis-à-vis the ICANN Board and the ICANN community.
- Consider a Code of Conduct, transparency criteria, training, and KPIs to be followed by staff in relation to their interactions with all stakeholders.
- Establish regular independent (internal and community) surveys and audits to track progress and identify areas that need improvement, and establish appropriate processes to escalate issues.

Rapporteurs: Jordan Carter

# of signed-up Active Participants: 25
# of signed-up Observers: 18

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Activity:

- Total # of meetings: 29
- Total # of emails: 310
- Collective hours on calls: 313

Progress:
- Total # of meetings: 29
- Total # of emails: 310
- Collective hours on calls: 313

Work Plan:

- Start work: Aug16
- Document questions to answer: Sep
- Document work to do: Oct
- Produce draft for subgroup: Nov-April17
- Produce draft for CCWG: May-Oct
- Produce draft for PC: Nov
- Public Comment: Nov-Jan
- Revise draft: Jan-Feb18
- CCWG approval: Mar

Updated on
05 Mar 2018
Updates:
- Public Comment period closed on 15 January 2018.
- 15 comments received.
- Subgroup revised recommendations.
- Successful 1st Plenary reading on 28 February 2018.

Upcoming Activities:
- 2nd reading of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

Open Items:

Activity:

<table>
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<th>Total # of meetings:</th>
<th>34</th>
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<tbody>
<tr>
<td>Total # of emails:</td>
<td>381</td>
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<td>Collective hours on calls:</td>
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Updated on 05 Mar 2018

Rapporteurs: Fiona Asonga, Rafik Dammak

# of signed-up Active Participants: 52
# of signed-up Observers: 43

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:

With reference to recent discussion the group is looking at diversity mechanisms that enhance accountability within ICANN (Leadership, staff and community).
**Ombuds Office**

*Reporting Period: FEBRUARY 2018*

**Progress:** 90%

**Status:** on-track

---

**Updates:**
- Public Comment period closed on 15 January 2018.
- 7 comments received.
- Subgroup revised recommendations.
- Successful 1st Plenary reading on 28 February 2018.

**Upcoming Activities:**
- 2nd reading of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

**Open Items:**

---

**Rapporteurs:** Sebastien Bachollet

**# of signed-up Active Participants:** 24

**# of signed-up Observers:** 22

**Useful links:**
- Wiki
- Mailing List archive
- Meetings schedule

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**Description / Scope:**
Evaluate the current Ombudsman charter and operations against industry best practices and recommend any changes necessary to ensure that the ICANN Ombuds Office (IOO) has the tools, independence, and authority needed to be an effective voice for ICANN stakeholders.

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**Activity:**

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<tbody>
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<tr>
<td>Total # of emails</td>
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**Work Plan:**

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<tr>
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<td>Aug 16</td>
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<tr>
<td>Document questions to answer</td>
<td>Sep</td>
<td>✓</td>
</tr>
<tr>
<td>Document work to do</td>
<td>Oct</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for subgroup</td>
<td>Sep 17</td>
<td>✓</td>
</tr>
<tr>
<td>Produce draft for CCWG</td>
<td>Sep-Oct</td>
<td>✓</td>
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<tr>
<td>Produce draft for PC</td>
<td>Oct</td>
<td>✓</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Nov-Jan</td>
<td>✓</td>
</tr>
<tr>
<td>Revise draft</td>
<td>Jan-Feb 18</td>
<td>✓</td>
</tr>
<tr>
<td>CCWG approval</td>
<td>Mar</td>
<td>✓</td>
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</tbody>
</table>

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**Updates: Public Comment period closed on 15 January 2018.**

**Upcoming Activities:**
- 2nd reading of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

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**Open Items:**

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**Activity:**

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**Updates:**
- Public Comment period closed on 15 January 2018.
- 7 comments received.
- Subgroup revised recommendations.
- Successful 1st Plenary reading on 28 February 2018.

---

**Upcoming Activities:**
- 2nd reading of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

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**Open Items:**

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**Activity:**

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<tr>
<td>CCWG approval</td>
<td>Mar</td>
<td>✓</td>
</tr>
</tbody>
</table>
Jurisdiction

**Updates:**
- Public Comment period closed on 15 January 2018.
- 14 comments received.
- Subgroup revised recommendations.

**Upcoming Activities:**
- 1st and 2nd readings of revised recommendations scheduled at ICANN61 F2F meeting on 09 March 2018.

**Open Items:**

**Activity:**

- Total # of meetings: 57
- Total # of emails: 2016
- Collective hours on calls: 1377

**Rapporteurs:** Greg Shatan

**# of signed-up Active Participants:** 72

**# of signed-up Observers:** 41

**Useful links:**
- Wiki
- Mailing List archive
- Meetings schedule

**Description / Scope: (Based on Annex 12)**
Main issues relate to influence of ICANN’s existing jurisdiction on the actual operation of policies and accountability mechanisms, primarily disputes involving ICANN, i.e., “choice of law” and “venue”, but not necessarily the place of ICANN incorporation. This focus should include:
- Confirming and assessing the gap analysis, clarifying all concerns regarding the multi-layer jurisdiction issue.
- Identifying potential alternatives and benchmarking their ability to match all CCWG-Accountability requirements using the current framework.

**Work Plan:**

- Start work: Aug16 ✓
- Document questions to answer: Sep ✓
- Document work to do: Apr ✓
- Produce draft for subgroup: Sep17 ✓
- Produce draft for CCWG: Oct ✓
- Produce draft for PC: Oct-Nov ✓
- Public Comment: Nov-Dec ✓
- Revise draft: Jan-Feb18 ✓
- CCWG approval: Mar ✓

**Status:**

- Reporting Period: FEBRUARY 2018
- Progress: 80%
- Status: on-track

Updated on 05 Mar 2018
Review of the CEP

Updated on 05 Mar 2018

Activity:

- Total # of meetings: 5
- Total # of emails: 21
- Collective hours on calls: 44

Rapporteurs:
# of signed-up Active Participants: 18
# of signed-up Observers: 12

Useful links:
- Wiki
- Mailing List archive
- Meetings schedule

Description / Scope:
The CEP is a voluntary process available prior to the filing of a request for Independent Review.

This subgroup is charged with reviewing Bylaws provisions relating to the CEP and with constructing the CEP Rules, per ICANN Bylaws §4.3(e)(i).

Work Plan:
See IRP-IOT’s work plan.
Links to Current Recommendations

- Diversity
- Guidelines for Good Faith Conduct
- Human Rights
- Jurisdiction
- Ombudsman
- SO/AC Accountability
- Staff Accountability
- Transparency
Measurement of Progress

**Kick-off**
- Form subgroup
  - ✓ 5%
- Define working methods
  - ✓ 10%

**Scoping**
- Document questions to answer
  - ✓ 15%
- Document work to do
  - ✓ 20%

**Development**
- Subgroup produces Initial Draft
  - ✓ 30%
- Subgroup produces Stable Draft that covers all identified issues
  - ✓ 40%
- Subgroup consensus on draft to submit to Plenary for consideration
  - ✓ 50%
- Plenary consensus on Subgroup draft (2 readings)
  - ✓ 60%
- Produce draft for public comment
  - ✓ 70%

**Finalization**
- Analyze public comments
  - ✓ 75%
- Revise draft for CCWG consideration and comments
  - ✓ 80%
- Produce draft for CCWG approval
  - ✓ 90%
- CCWG approves
  - ✓ 100%
Approval Process

Submit recommendations for public comment

CCWG may revise recommendations based on public comment, then work to resolve any inter-dependencies, and consolidate all subgroup reports into the draft final report

Final feedback focused on proposed solutions for resolving inter-dependencies

Formal approval

Formal adoption

Finalizes report based on public comments
Steps & milestones to finalize recommendations

<table>
<thead>
<tr>
<th>Subgroup Report</th>
<th>Final Report</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subgroup produces Initial draft</strong></td>
<td>Consolidate WS2 recommendations / focus on inconsistencies &amp; interdependencies (start)</td>
</tr>
<tr>
<td>30% 10-Aug-17</td>
<td>17-Nov-17</td>
</tr>
<tr>
<td><strong>Subgroup produces stable draft that covers all identified issues</strong></td>
<td>CCWG draft final report review (1st reading)</td>
</tr>
<tr>
<td>40% 7-Sep-17</td>
<td>9-Mar-18</td>
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<td><strong>Subgroup consensus on draft to submit to plenary for consideration</strong></td>
<td>ICANN 61</td>
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<tr>
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<td><strong>Plenary consensus on subgroup draft (1st reading)</strong></td>
<td>CCWG draft final report review (2nd reading)</td>
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<td>12-Oct-17</td>
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<tr>
<td><strong>Plenary consensus on subgroup draft (2nd reading)</strong></td>
<td>Staff produces draft for public comment</td>
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<tr>
<td>27-Oct-17</td>
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<td><strong>ICANN 60</strong></td>
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<tr>
<td>28-Oct-17</td>
<td>12-Apr-18</td>
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<td><strong>Staff produces draft for public comment</strong></td>
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<tr>
<td>17-Nov-17</td>
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<tr>
<td>29-Dec-17 15-Jan-18</td>
<td>31-May-18</td>
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<tr>
<td><strong>End of Year Break</strong></td>
<td>Revise draft for CCWG consideration and comments</td>
</tr>
<tr>
<td>23-Dec-17 7-Jan-18</td>
<td>10-Jun-18</td>
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<td><strong>Analyze public comments</strong></td>
<td>CCWG final report review (1st reading)</td>
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<td>CCWG final report review (2nd reading)</td>
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<tr>
<td>80% 16-Feb-18 2-Mar-18</td>
<td>100% 24-Jun-18</td>
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<tr>
<td><strong>CCWG review (1st reading)</strong></td>
<td>ICANN 62</td>
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<tr>
<td>90% 22-Feb-18 9-Mar-18</td>
<td>25-Jun-18</td>
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<tr>
<td><strong>CCWG review (2nd reading)</strong></td>
<td>28-Jun-18</td>
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<tr>
<td>95% 9-Mar-18 29-Mar-18</td>
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<td><strong>ICANN 62</strong></td>
<td>28-Jun-18</td>
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</table>

Subgroup Report

- **ICANN 60**
  - Staff produces draft for public comment
  - 17-Nov-17

Public Comment Period

- **End of Year Break**
  - 23-Dec-17 7-Jan-18

Analyze public comments

- **Revise draft for CCWG consideration and comments**
  - 10-Jun-18

CCWG final report review (1st reading)

- **CCWG review (1st reading)**
  - 17-Jun-18

CCWG final report review (2nd reading)

- **Analyze public comments**
  - 31-May-18

Revise draft for CCWG consideration and comments

- **CCWG review (2nd reading)**
  - 25-Jun-18

ICANN 62

End of Year Break

- **ICANN 60**
  - 17-Nov-17

Public Comment Period
Reporting Schedule

- Cadence reduced to bi-monthly Report (every other month)
- Publication will be rushed to be ready for ICANN meetings as necessary:
  - Early February: January 18 Dashboard (regular)
  - ICANN61: February 18 Dashboard (rushed)
  - Early May: April 18 Dashboard (regular)
  - ICANN62: June 18 Dashboard (rushed)

- 25th of the month (M): subgroups rapporteurs provide their monthly update.

- 25th + 5 business days: PCST provides draft financial statement of activity to CCWG co-chairs for previous period (M-1).

- End of month: staff updates report with all statistical data of the month (M)

- 25th + 10 business days: dashboard including activity of month (M), and financial information of month (M-1) is published at the beginning of the next month (M+1).
CCWG-Accountability-WS2 Wiki

https://community.icann.org/display/WEIA/WS2+-Enhancing+ICANN+Accountability+Home